

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JANUARY 2, 2019 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Mayor Glode, Councilman Steve Wilcoxson and Councilman Richard Raymer. Councilman Will Faust was absent from the meeting.

APPROVAL OF AGENDA: Councilman Raymer made a motion to approve the Agenda as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the December 18, 2018 meeting as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$18,836.27; Payroll and FICA for 12/26/18 in the amount of \$56,049.57; and manual checks in the amount of \$46,892.54, for a total of \$121,778.38.

Councilman Wilcoxson made a motion to pay the bills in the amount of \$121,778.38. Councilman Raymer seconded and the motion carried.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Ed. J. Glode gave the Oath of Office to newly elected Mayor John Zeiger, newly elected Councilman Bob Keel and newly elected Councilman Jon Nelson. Following the Oath of Office the new Mayor and Councilmen joined Councilman Steve Wilcoxson.

Mayor Zeiger asked the council for a motion to designate the Rawlins National Bank, the Bank of Commerce and the Bank of the West as the official depositories.

Councilman Keel made a motion to designate the Rawlins National Bank, the Bank of Commerce and the Bank of the West as an official depository of the Town of Saratoga, seconded by Councilman Wilcoxson and the motion carried unanimously.

Mayor Zeiger asked the council to designate the Saratoga Sun and the Rawlins Times as the designated newspapers.

Councilman Nelson made a motion to designate the Saratoga Sun and the Rawlins Times as the official newspaper of the Town of Saratoga, seconded by Councilman Keel and the motion passed unanimously.

Mayor Zeiger asked the council to designate the Law Firm of MacPherson and Thompson, LLC as the legal counsel for the Town of Saratoga.

Councilman Wilcoxson made a motion to designate the Law Firm of MacPherson and Thompson, LLC as the legal counsel for the Town of Saratoga, seconded by Councilman Keel and the motion carried unanimously.

Mayor Zeiger read Resolution 2019-01- WYDOT Financial Assistance for communities to help with the cost of cleaning and maintaining the storm sewers, sweeping and washing all streets and highways and for snow removal from streets and highways within corporate limits.

Councilman Nelson made a motion to approve Resolution 2019-01, a Resolution for financial assistance from the Wyoming Department of Transportation. Councilman Keel seconded and the motion carried unanimously.

Mayor Zeiger read Resolution 2019-02 – a resolution approving the proposition for imposition of a 1% Specific Sales and Use Tax to be placed on the ballot at an election to be held on May 7, 2019.

Councilman Keel made a motion to approve Resolution 2019-02 – a resolution approving the proposition for imposition of a 1% Specific Sales and Use Tax to be placed on the ballot at an election to be held on May 7, 2019. Councilman Nelson seconded and the motion passed unanimously.

Mayor Zeiger asked Town Clerk Suzie Cox to administer the Oath of Office for the position of Legal Counsel to Tom Thompson of MacPherson and Thompson, LLC.

EXECUTIVE SESSION: Councilman Wilcoxson made a motion to move into executive session at 6:22 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Keel seconded and the motion carried unanimously.

Attorney Tom Thompson was asked to join the mayor and council in executive session.

Councilman Nelson made a motion to move out of executive session at 7:03 p.m. Councilman Wilcoxson seconded and the motion carried unanimously.

Councilman Nelson made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Zeiger reported that no action was taken.

(Clerk's note: ***2.08.031 Term of appointment of the town clerk, treasurer, chief of police, attorney and municipal judge.***

The town clerk, treasurer, chief of police, attorney and municipal judge shall be appointed by the mayor with the consent of the governing body and may be removed by the mayor for incompetency or neglect of duty. The appointments shall be made by the mayor at the first regularly scheduled town council meeting in January at the beginning of the mayor's term of office (i.e., January 2015, January 2019, January 2023, etc.), or as soon thereafter as practical. The term of appointment for the town clerk, treasurer, chief of police, attorney and municipal judge shall be for a period of four years.)

Mayor Zeiger asked for a motion to appoint Suzie Cox as the Town Clerk for the Town of Saratoga.

Councilman Wilcoxson made a motion to appoint Suzie Cox as the Town Clerk for the Town of Saratoga. Councilman Jon Nelson seconded and the motion carried unanimously.

Mayor Zeiger asked for a motion to appoint Samuel Flohr as the Treasurer for the Town of Saratoga.

Councilman Keel made a motion to appoint Samuel Flohr as the Treasurer for the Town of Saratoga. Councilman Nelson seconded and the motion carried unanimously.

Mayor Zeiger asked for a motion to appoint Captain Ken Lehr as Police Chief for the Town of Saratoga.

Councilman Nelson made a motion to appoint Ken Lehr as the Chief of Police for the Town of Saratoga. Councilman Keel seconded and the motion carried unanimously.

Councilman Nelson made a motion to allow Officer Robert Bifano to continue to work as a police officer for the Town of Saratoga. Councilman Keel seconded and the motion carried unanimously.

Mayor Zeiger asked for a motion to appoint Dan Massey as the Municipal Judge for the Town of Saratoga.

Councilman Nelson made a motion to appoint Dan Massey as the Municipal Judge for the Town of Saratoga. Councilman Keel seconded and the motion carried unanimously.

Mayor Zeiger administered the Oath of Office to Town Clerk Suzie Cox and Treasurer Samuel Flohr.

CORRESPONDENCE:

COUNCIL COMMENTS: Councilman Nelson reported on the status of the Verizon Wireless Tower which was constructed last spring. It is now on and taking traffic.

Mayor Zeiger reported that they would be advertising for letters of interest to fill the vacant 2 year term on the Saratoga Town Council.

Councilman Nelson commented on the estimate to repair the heated sidewalks, stating he would like time to review the estimate and possibly discuss the issue at the next council meeting.

ITEMS FROM THE PUBLIC:

Fire Department: No report

Police Department: No report

Recreation Department: Recreation Director Burton reported that she was working on the schedule for January to include the new dance and gymnastic classes as well as new times and classes for Tae Kwon Do and Judo.

Department of Public Works: DPW Director Jon Winter reported the following:

Streets:

- Received the ice slicer that was ordered after the last meeting
- Snow removal as necessary

Water/Sewer

- Submitted the annual Platte River depletion report for October 2017-September 2018
- Trouble shooting O&M issues at the lagoon
- Sent in the sewer camera for maintenance on the camera head rotation issues

Weed/Pest

- EIMG annual report was submitted

Hot Pool/Park

- Freeze-up issues at the hot pool change areas have been fixed
- Employees of the streets department are cleaning the Hot Pool until someone can be hired.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board:

Mayor Zeiger read a letter from members of the Airport Board requesting Jon Nelson be appointed as the council representative to the Airport Board.

Mayor Zeiger asked for a motion to appoint Jon Nelson as the council representative for the Airport Board.

Councilman Wilcoxson made a motion to appoint Jon Nelson as the council representative for the Airport Board. Councilman Keel seconded and the motion carried. Councilman Nelson abstained.

The next Airport Board meeting is on January 9, 2019 at 1 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held on Monday, January 14, 2019 at 4:30 p.m.

Water and Sewer Joint Powers Board:

Mayor Zeiger read a letter of interest from Richard Raymer requesting appointment to the Saratoga-Carbon County Impact Joint Powers Board.

Councilman Keel made a motion to appoint Richard Raymer to the Saratoga-Carbon County Impact Joint Powers Board. Councilman Nelson seconded and the motion carried unanimously.

Mayor Zeiger asked for a motion to appoint Councilman Nelson as the council representative for the Saratoga-Carbon County Impact Joint Powers Board.

Councilman Keel made a motion to appoint Councilman Nelson as the council representative for the Saratoga-Carbon County Impact Joint Powers Board. Councilman Wilcoxson seconded and the motion carried. Councilman Nelson abstained.

The next meeting will be held on Wednesday, January 9, 2019 at 6:00 p.m.

Landfill Board: The January meeting was cancelled for lack of a quorum.

The next Landfill Board meeting will be held at 7:00 p.m. February 6, 2019 in Saratoga.

Planning Commission:

Mayor Zeiger asked for a motion to appoint Councilman Keel as the council representative for the Planning Commission.

Councilman Nelson made a motion to appoint Councilman Keel as the council representative for the Planning Commission. Councilman Wilcoxson seconded and the motion carried. Councilman Keel abstained.

The next Planning Commission meeting will be on Tuesday, January 8, 2019 at 5:30 p.m.

Recreation Commission:

Mayor Zeiger asked for a motion to appoint Councilman Wilcoxson as the council representative for the Recreation Commission.

Councilman Nelson made a motion to appoint Councilman Wilcoxson as the council representative for the Recreation Commission. Councilman Keel seconded and the motion carried. Councilman Wilcoxson abstained.

The next meeting will be Monday, January 14, 2019 at 5:00 p.m.

South Central Emergency Services Board:

Mayor Zeiger noted that he had Clerk Cox send a letter to the SCWEMS board requesting a board member attend the January 15th meeting for an update to the council.

Mark Pesognelli, Health Management Services representative, updated the council on the upcoming medical meeting to be held on January 16th at the Platte valley Community Center at 5:30 p.m. The Healthcare Sustainability public forum will be discussing Medical Clinic issues and will be allowing for an "Asking and Answering" segment at the meeting.

Adjournment: Being no further business to come before the meeting, Councilman Nelson made a motion to adjourn. Councilman Keel seconded and the meeting was adjourned at 7:29 p.m.

The next regular meeting of the Saratoga Town Council will be held on January 15, 2019 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

John Zeiger, Mayor

Suzie Cox, Clerk