

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD JANUARY 7, 2020 AT 6:00 P.M IN THE COUNCIL CHAMBERS OF  
THE SARATOGA TOWN HALL

Unedited audio recording of the January 7, 2020 meeting  
is on our website at [www.saratoga.govoffice2.com](http://www.saratoga.govoffice2.com)

Mayor John Zeiger, called the meeting to order at 6:00 p.m.

Members present were Mayor John Zeiger, Councilman Jon Nelson, Councilman Steve Wilcoxson, Councilwoman Judy Welton, and Councilman Bob Keel.

**APPROVAL OF THE AGENDA:** Councilwoman Welton made a motion to approve the agenda as submitted, seconded by Councilman Keel and the motion carried.

**APPROVAL OF THE MINUTES:**

Councilwoman Welton made a motion to approve the minutes of the December 17, 2019 meeting as presented, Councilman Keel seconded the motion. Councilman Nelson asked for correction of the minutes under the Water and Sewer Joint Powers Board report. Under the discussion of the critical care hospital Councilman Nelson discussed the corrections to be made. Councilman Keel made a motion to amend the minutes to reflect the minutes of the JPB as stated; The Joint Powers Board would support extending the water and sewer along the highway right-of-way. Councilwoman Welton seconded and the motion carried.

**APPROVAL OF THE BILLS:** Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$92,079.73; Net Payroll for 12/24/2019 in the amount of \$33,916.87; and Payroll Liabilities for 12/24/2019 in the amount of \$20,562.80; Net Payroll for 1/7/2020 in the amount of \$33,274.22; and Payroll Liabilities for 1/7/2020 in the amount of \$20,260.66 for a total of \$200,094.28.

Councilman Wilcoxson made a motion to pay the Accounts Payable bills in the amount of \$92,079.73 Councilman Keel seconded, and the motion carried.

Councilman Keel made a motion to pay the 12/24/2019 Net Payroll in the amount of \$33,916.87 and Payroll Liabilities in the amount of \$20,562.80, for a total of \$54,479.67, Councilwoman Welton seconded, and the motion carried.

Councilwoman Welton made a motion to pay the Net Payroll for 1/7/2020 in the amount of \$33,274.22, and Payroll Liabilities for 1/7/2020 in the amount of \$20,260.66 for a total of \$53,534.88, Councilman Keel seconded, and the motion carried.

**CORRESPONDENCE:** None to report

**COUNCIL COMMENTS:** None to report

**ITEMS FROM THE PUBLIC:** Joe Kunz standing in for the American Legion Adjutant, Deborah Clark, addressed the council and presented a check in the amount of \$1,000 to Councilman Steve Wilcoxson for the Tyler Picket Park. The money was raised by Scott and Michelle McIlvaine through selling Christmas Trees and wreaths for the holiday season.

The council thanked Scott and Michelle McIlvaine for their generosity and Joe Kunz for the presentation of the check.

Christopher Heath addressed the council with concerns reflected in the town's ordinances about parking and living in motor homes or campers outside of designated areas. He would like to see the ordinances amended to address "homeless" and the unemployed who are unable to stay in mobile home parks. Mr. Heath was directed to attend the Planning Commission meeting on January 14<sup>th</sup> to address his ordinance concerns.

Will Faust provided an update on the Critical Care hospital. No action taken

**EXECUTIVE SESSION:** Councilwoman Welton made a motion to move into executive session at 6:31 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Wilcoxson seconded and the motion carried unanimously.

Attorney Tom Thompson was asked to join the mayor and council in executive session.

Councilwoman Welton made a motion to move out of executive session at 7:05 p.m. Councilman Wilcoxson seconded and the motion carried unanimously.

Councilman Keel made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilwoman Welton seconded and the motion carried unanimously.

Mayor Zeiger reported that no action was taken.

**REPORTS FROM DEPARTMENTS:**

Town Hall: Mayor Zeiger asked the council for a motion to designate the Rawlins National Bank, the Bank of Commerce and the Bank of the West as the official depositories.

Councilman Nelson made a motion to designate the Rawlins National Bank as an official depository of the Town of Saratoga, seconded by Councilwoman Welton and the motion carried unanimously.

Councilwoman Welton made a motion to designate the Bank of Commerce as an official depository of the Town of Saratoga, seconded by Councilman Keel and the motion carried unanimously.

Councilwoman Welton made a motion to designate the Bank of the West as an official depository of the Town of Saratoga, seconded by Councilman Keel and the motion carried unanimously.

Mayor Zeiger asked the council to designate the Saratoga Sun and the Rawlins Times as the designated newspapers.

Councilman Keel made a motion to designate the Saratoga Sun as the official newspaper of the Town of Saratoga, seconded by Councilwoman Welton and the motion passed unanimously.

Councilwoman Welton made a motion to designate the Rawlins Times as the official newspaper of the Town of Saratoga, seconded by Councilman Keel and the motion passed unanimously.

Mayor Zeiger read Resolution 2020-01 WYDOT Financial Assistance for communities to help with the cost of cleaning and maintaining the storm sewers, sweeping and washing all streets and highways and for snow removal from streets and highways within corporate limits.

Councilwoman Welton made a motion to approve Resolution 2020-01, a Resolution for financial assistance from the Wyoming Department of Transportation. Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Zeiger read the Community Gas project designation request for this year's distribution monies. The distribution for Saratoga for 2019/2020 will be \$5,201.77. Following a short discussion, the council designated the Tyler Picket Park for the use of the distribution monies that will be received in May of 2020.

Mayor Zeiger made the following changes in Council Representative appointments

Mayor Pro Tem	Councilman Wilcoxson
Town Hall	Councilwoman Welton
Police Department	Mayor Zeiger
Recreation Department	Councilman Keel
Department of Public Works	Councilman Wilcoxson
Fire Department:	Councilman Nelson
Airport Board:	Councilman Nelson
Zoning Department:	Councilman Keel
Community Center:	Councilwoman Welton
Healthcare Board:	Councilwoman Welton (changed from) Mayor Zeiger
Planning Commission:	Councilman Keel
Recreation Commission:	Councilman Keel
Water /Sewer: JPB	Councilman Nelson
Landfill Board:	Councilman Wilcoxson

Additional approval requests from Mayor Zeiger include:

Saratoga Emergency Management Coordinator: Tyler Christen

Motion was made by Councilwoman Welton to appoint Sgt. Tyler Christen as the Saratoga Emergency Management Coordinator, including an additional \$250 per month for the duties it will require, seconded by Councilman Wilcoxson and the motion carried.

Carbon County Community Juvenile Services Board (Saratoga Representative): Chief Ken Lehr

Motion was made by Councilman Wilcoxson to appoint Ken Lehr as the Saratoga Representative to the Carbon County Community Juvenile Services Board, seconded by Councilman Keel and the motion carried

COG Voting Member: Councilman Nelson  
SCWEMS (Saratoga Rep): Marie Christen

COG Alternate Voting member: Mayor Zeiger

Mayor Zeiger requested the approve the above Council Representative appointments as noted.

Councilwoman Welton made a motion to approve Mayor Zeiger's council Representative appointments as noted, Councilman Wilcoxson seconded, and the motion carried.

Police Department: No report

Fire Department: No report

Recreation Department/Commission Report: Recreation Director Lisa Burton requested approval of the Missoula Children's Theater contract with permission for the Mayor to sign.

The presentation will begin with auditions on April 6, 2020, rehearsals followed by presentations April 10, 2020 and April 11, 2020. The show title is Snow White and the Seven Dwarfs.

Councilwoman Welton made a motion to approve the Missoula Children's Contact with permission for the Mayor to sign, Councilman Wilcoxson seconded, and the motion carried.

Director Burton added that the second round of the volleyball tournament will begin January 14, 2020.

The next meeting will be January 13, 2020 at 5 p.m.

Department of Public Works:

DPW Director Jon Winter provided the council with a written report for the department of public works.

Streets:

- Permission to order additional ice slicer  
Councilman Wilcoxson made a motion allow ordering additional ice melt, Councilman Keel seconded, the motion carried.
- Maintenance on snow removal equipment as necessary

Water/Sewer

- Trouble-shooting the C12 and NH3 analyzer at Lagoons
- Sewer camera is not working correctly, requested permission to send in for repair if necessary  
Councilwoman Welton made a motion to allow the sewer camera to be sent in for maintenance/repair, Councilman Wilcoxson seconded, and the motion carried
- Installed new meter pit at 1<sup>st</sup> and Saratoga
- Sani Star revenue for 2019 - \$1,405; commercial disposal of septic waste and port-a-pot waste revenue for 2019 - \$5,782.50

Weed and Pest:

- The 2019 year-end EIMG report was submitted

Hot Pool:

- The employee doing daily cleaning at the hot pool has quit and John Huntley has assumed those duties. Brian Manley will be working for the next few weeks cleaning and preparing the changing rooms for painting, stripping and cleaning shower tiles, shower repairs and general repair

Lake

- Painting and repairing picnic tables from the lake

Community Center Joint Powers Board: Councilwoman Welton reported that the next meeting will be on January 13<sup>th</sup> at 4:30 p.m.

Water and Sewer Joint Powers Board:

- Randy Stevens -water tap, pit and meter

Councilman Nelson made a motion to approve the installation of the tap and meter pit on the north east side of Lot 1, Block 11, Riverside Addition, with the tap coming off River Street. Contingent upon review and approval of Attorney Richard Rideout, to insure we are in compliance with the Consent Decree, Councilman Wilcoxson seconded, and the motion carried.

The next meeting will be on January 8, 2020 at 6:00 p.m.

Landfill Board: The next Landfill Board meeting is January 8<sup>th</sup> in Riverside.

Planning Commission: Nothing to report

The next Planning Commission meeting will be held at 5:30 p.m. on Tuesday, January 14, 2020.

Saratoga Airport:

The next regular meeting of the Airport Board will February 12, 2020 at 3:30 p.m.

SCWEMS Board:

Saratoga Representative to the SCWEMS Board, Marie Christen addressed the council and distributed minutes from their December 16<sup>th</sup> meeting and reported that the board had an interview with a paramedic that was interested in the fulltime south end station manager position. The Board has hired Irene Archibald as the SCWEMS's Treasurer.

The next meeting is January 20<sup>th</sup> in Elk Mountain at 6 o'clock p.m.

Adjournment: There being no additional business to come before the meeting, Councilwoman Welton made a motion to adjourn at 7:34 p.m., Councilman Keel seconded, and the motion carried.

The next regular meeting of the Saratoga Town Council will be held on January 21, 2020 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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John Zeiger, Mayor

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Suzie Cox