AGENDA

SARATOGA TOWN COUNCIL
REGULAR MEETING
AUGUST 18, 2020
7:00 p.m.

CALL TO ORDER:
Opening Ceremony
Roll Call:

APPROVAL OF AGENDA:

APPROVAL OF THE MINUTES: Approval of the August 4, 2020 Minutes

APPROVAL OF THE BILLS:

Accounts Payable for 8/18/2020	**$ 77,675.34**
Net Payroll –8/18/ 2020	**$ 30,702.33**
Payroll Transmittals 8/18/2020	**$ 54,477.81**

ITEMS FROM THE PUBLIC: Geri Doherty - Event Application for Community Outreach

CORRESPONDENCE: Thank you from the Saratoga Museum 2) Invoice from Carbon County Economic Development Council

COUNCIL COMMENTS:

REPORTS FROM DEPARTMENTS:

- **Town Hall:** 1) Oath of Office 2) Review Notes from August 13th Workshop 3) Wyoming Community Gas Project Designation invoice
- **DPW**: Written report from DPW Supervisor
- **Police Dept.** 1) Motorola Service Agreement 2) permission to purchase ammunition
- **Recreation Dept**: Written report from Rec. Director
- **Fire Dept**:

BOARDS AND COMMISSIONS MEETING UPDATES:

Joint Powers Boards:

- Community Center Joint Powers Board: (September 14th @ 4:30)
- Water and Sewer Joint Powers Board: Workshop September 19th @ 6:00 p.m.
  Impact funding workshop scheduled for August 19th

(next meeting September 9th @ 6:00)

Planning Commission: 1) Octagon Estates First Addition – Final Plat
2) Octagon Estates Second Addition – Preliminary Plat
(next meeting September 8th @ 5:30)

Saratoga Airport Advisory Board:
(_____ at 3:30 p, m,)

South Central Wyoming Emergency Services Board:

Specific Purpose Tax 2019 Joint Powers Board

- Bond Status Update –
- Bond Closing Consent Meeting
  Requires all entities to hold a special council meeting simultaneously

NEW BUSINESS:

OLD BUSINESS:

ADJOURNMENT:

THE NEXT TOWN COUNCIL MEETING WILL BE ON
September 1, 2020, AT 7:00 P.M.
IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD AUGUST 4, 2020 AT 7:00 P.M IN THE COUNCIL CHAMBERS OF
THE SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order at 7:00 p.m.

Members present were Mayor John Zeiger, Councilman Jon Nelson, Councilwoman Judy Welton and Councilman Bob Keel.

APPROVAL OF THE AGENDA: Councilwoman Welton made a motion to approve the Agenda as presented. Mayor Zeiger requested the following changes to the agenda:

- Add the Audit to New Business.

Councilman Nelson made a motion to approve the Agenda as amended, Councilwoman Welton seconded, and the motion carried.

APPROVAL OF THE MINUTES: Councilwoman Welton made a motion to approve the minutes of the July 21, 2020 meeting as presented,

Councilman Nelson made a motion to amend the Minutes by striking ~~at this time, no action was taken~~ from paragraph 5 of the planning commission reports, Councilwoman Welton seconded, and the motion carried.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the bills for approval, as follows:

Accounts Payable for 8/4/2020	$ 52,799.75
Including the bill from 5/2020 Childress in the amount of $ 12,830.81	
Including the bill from 6/2020 Childress in the amount of $ 10,539.16	
Net Payroll – 8/4/2020	$32,110.75
Payroll Transmittals 8/4/2020	$18,684.90

Councilman Keel made a motion to pay accounts payable in the amount of $ 52,799.75, Councilwoman Welton seconded the motion.

Councilman Nelson objected to paying Childress Accounting and Consulting invoices, Councilwoman Welton and Councilman Keel disagreed with his objections, Mayor Zeiger called for a poll of the council; Councilman Nelson voted nay, Councilwoman Welton voted yes, Councilman Keel voted yes, Mayor Zeiger voted yes, and the motion carried.

Councilman Keel made a motion to pay the 8/4/2020 net payroll in the amount of $32,110.75. Councilwoman Welton seconded the motion. Mayor Zeiger called for a poll of the council; Councilman Nelson voted yes, Councilwoman Welton voted yes, Councilman Keel voted yes, Mayor Zeiger voted yes, and the motion carried.

Councilwoman Welton made a motion to pay the payroll transmittals for 8/4/2020 in the amount of $18,684.90, Councilman Keel seconded, and the motion carried.

ITEMS FROM THE PUBLIC:

Ben Spaulding, Recreation Commission, addressed the council with a number of his concerns and issues with the Recreation department and Director Lisa Burton. No action was taken.

CORRESPONDENCE: Nothing to report

Councilman Keel read the letter of resignation from Deb Clark resigning her position on the Planning commission. The council accepted the letter of resignation with regret.

Mayor Zeiger read the letters of interest for the council vacancy from Michelle Cook and D'Ron Campbell.

COUNCIL COMMENTS:

Councilman Keel addressed his absence at the last council meeting stating that he works in the health care profession and participates in surgeries and sometimes there are emergencies and the patients must be taken care of. If that interferes with his ability to be a councilperson, he apologizes.

Councilman Nelson wanted to follow up on his questions from the last council meeting in regards to the auditors findings: Two audit findings that he thought were significant were misstatement of cash and the fund balances being misstated, which he thinks references the deficit that he doesn't want them to look past blindly, but look at it and decide how they want to address that problem. The other finding was the misuse of restricted funds.

Discussion followed and Mayor Zeiger read the recommendations that were made by the auditors addressing the findings. (Those recommendations can be reviewed on line along with a copy of the audit at www.saratoga.govoffice2.com)

Following a lengthy discussion Councilman Keel made a motion to set a workshop on August 13th at 5:00 p.m. to discuss the auditor's findings and possible steps to correct those findings. Councilwoman Welton seconded, and the motion carried.

Councilwoman Welton will contact James Childress for suggestions that the council can consider during the workshop.

Additional questions were forthcoming from Councilman Nelson addressing the auditor's comment that not all expenditures and journal entries were being included in the warrant listing approved by the council. The recommendation was that those entries and withdrawals be included in the financial package and be published along with the meeting minutes and agenda on the town's website.

Mayor Zeiger asked for a motion to appoint Councilman Keel as Mayor Pro Tem to cover if he has to respond to an ambulance call or if he was absent from a council meeting.

Councilwoman Welton made a motion to approve the appointment of Councilman Keel as Mayor Pro Tem, Councilman Nelson seconded, and the motion carried. Councilman Keel declared a conflict and abstained from voting.

Councilman Nelson asked the council if they would consider waiving their salaries through the end of this calendar year. Councilman Nelson then put that suggestion into a motion. Discussion followed, however the motion died for lack of a second.

Councilman Nelson continued on with questions about expenditures, journal entries and withdrawals that were not included in warrant listings as noted in the auditors findings, stating he has been asking the same questions since last September and he has had no answers about what is coming in and what is going out. It was noted that the auditors were talking about the last administration and not the current administration.

Councilman Nelson was then asked why he could not come into the town hall and ask to look over the books to answer his own questions.

Mayor Zeiger stated to Councilman Nelson that there is no reason why he cannot come into the town hall and go through whatever books he needs to get the answers that he is requesting.

Councilman Nelson stated that he had not been in the town hall since he was served with a letter, from an attorney, about creating a hostile work environment and other things that he will not go into. Since that time he has been uncomfortable coming into town hall and interacting directly without it being on record and having a recording about everything that is said, everything he asks and how he asks it, and he is afraid if he comes in to the town hall his conversation will be recorded.

He was asked if he would come in to go through the books if they were made available in the council chambers and he does not have to interact with the staff, to which he stated yes.

The town hall staff will make all of the book available to him in the council chambers whenever he would like to come in and go through the books.

Town Hall: Mayor Zeiger reviewed Ordinance # 858, an ordinance concerning regular meeting of the Saratoga Town Council, the ordinance would change the meeting date from the first and third Tuesday to the first and third Thursday of each month. The change in meeting dates was to assist Councilman Keel in making more of the meetings. After a short discussion Councilman Keel opted to leave the meeting dates on Tuesday so as not to cause hardships for other council members.

After a discussion about the time of the Saratoga Town Council meeting, Mayor Zeiger announced to the media present that the meeting time will change to 7:00 p.m. on the first and second Tuesday of each month.

Mayor Zeiger reviewed an Event Permit Application submitted by Kim Givens for Saratoga Museum scheduled for August 13th. It was noted that all signatures will be completed before the event. Kim Givens, Saratoga Museum Director addressed the council and explained the planned concert event.

Councilman Keel made a motion to approve the event application, Councilwoman Welton seconded the motion, Mayor Zeiger called for a poll of the council; Councilman Nelson voted nay, Councilwoman Welton voted yes, Councilman Keel voted yes, Mayor Zeiger voted yes, and the motion carried.

Clerk Cox noted that there was information that was received requesting a letter of participation for the Gateway South Transmission Line Project if the council would like to participate in the project, with permission for the Mayor to sign.

Councilwoman Welton made a motion to submit the letter of participation for the Gateway South Transmission Line Project, with permission for the Mayor to sign, Councilman Keel seconded, and the motion carried.

REPORTS FROM DEPARTMENTS:

DPW: Mayor Zeiger read and reviewed the written report submitted for Jon Winter for the Department of Public Works.

Mayor Zeiger read a letter submitted by DPW Foreman Chuck McVey noting that he has been elected to serve as the National Director for Wyoming Association of Rural Water. Mr. McVey noted that this position will enable him to learn of regulations being proposed by EPA and other regulators and how the progression will affect our state and municipalities, and allow him to voice his concerns before new regulations are implemented.

Police Dept. Chief Ken Lehr reported the following:

- The new pickup is in service
- Continue having issues at the hot pool with people jumping and diving into the pool
- A question was asked about no smoking signs, and signs against diving. Chief Lehr will be checking on the no smoking signs because he believes there are a number of them posted.

Councilman Nelson made a motion to put "NO Diving" signs up at the hot pool, Councilwoman Welton seconded, and the motion carried.

Recreation Dept: Mayor Zeiger read a report submitted by Recreation Director Lisa Burton.

Councilman Keel noted that we will be advertising for a recreation commission member to fill the current vacant seat.

Fire Department: Creed James requested approval for the fire department to complete a fire hose test and a ground ladder test, with permission for the Mayor to sign the service testing agreement.

Councilman Nelson made a motion to approve the service testing agreement with permission for the Mayor to sign, seconded by Councilman Keel, and the motion carried.

BOARDS AND COMMISSIONS MEETING UPDATES:

Joint Powers Boards:

- **Community Center Joint Powers Board:** The next meeting is August 10th @ 4:30 p.m.
- **Water and Sewer Joint Powers Board**: The next meeting is August 12th @ 6:00 p.m. at the Community Center

Planning Commission: Craig Kopasz, Engineering Associates, presented the Octagon Estate Subdivision #1 Preliminary Plat, Dedicated Park/Open Space, had been presented to the Planning Commission at their July 14th regular meeting. It was accepted by the Planning Commission and sent to the council with their recommendation for approval.

A lengthy discussion followed with questions and comments from Town Council, Tom Thompson, and concerns noted from Councilman Nelson.

Councilman Nelson made a motion that the open space dedication, as shown on Exhibit A, with a total of 1.07 acres be approved and that 1.07 acres be used as an allowance for open space that may be required in future phases in addition to Phase 1, and that the way that was calculated was on the base area of the subdivision including streets, open space, easements and water. The motion died for lack of a second.

Councilman Keel made a motion to accept the plans for the Octagon Estate Subdivision #1 Preliminary Plat with the description that the gross area excludes the right-of-way, Councilwoman Welton seconded the motion. Mayor Zeiger called for a poll of the council; Councilman Nelson voted nay, Councilwoman Welton voted yes, Councilman Keel voted yes, Mayor Zeiger voted yes, and the motion carried.

Councilman Keel noted that the Planning Commission will be advertising for an open seat on the Planning Commission as well as a zoning officer.

The next meeting of the Planning Commission will be on September 8th @ 5:30p.m.

Saratoga Airport Advisory Board:

Councilman Nelson reported the following:

- At the last meeting they tabled the discussion of the airport fence
- It is a legal matter and it may involve swapping land as the Octagon Subdivision project moves forward
- The options shared with the council were
  - Move the fence to the property line
  - Swap land of .41 acres contiguous on the north/south property line
  - Keep the fence in place – the town would then owe the Octagon Subdivision .41 acres
- The board will participate in a WACIP conference call on August 13th

South Central Wyoming Emergency Services Board:

Specific Purpose Tax 2019 JPB report:

Councilman Nelson gave a short report on the SPT progress.

New Business:

EXECUTIVE SESSION: Councilwoman Welton made a motion to move into executive session at 8:58 p.m. to conduct interviews with potential council members, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Keel seconded, and the motion carried.

Councilwoman Welton made a motion to move out of executive session at 9:17 p.m. Councilman Keel seconded, and the motion carried.

Councilman Nelson made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b), Councilwoman Welton seconded, and the motion carried.

It was reported that no action was taken.

The Mayor and Council thanked the candidates for coming in and going through the interview process.

Old Business:

Councilman Nelson made a motion to approve the appointment of D'Ron Campbell to fill the council seat of Steven Wilcoxson, Councilwoman Welton seconded, and the motion carried.

Adjournment: There being no additional business to come before the meeting, Councilman Keel made a motion to adjourn at 9: 20 p.m., Councilwoman Welton seconded, and the motion carried.

The next regular meeting of the Saratoga Town Council will be held on August 18, 2020 at 7:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger

Suzie Cox, Clerk

TOWN OF SARATOGA

Tuesday, August 18, 2020

Account Payable for 8/18/2020	**$77,675.34**
Net Payroll for 8/18/2020	**$30,702.33**
Transmittals for 8/18/2020	**$54,477.81**

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
BCN								
5860	BCN	20200803	TOWN HALL-PHONE	08/03/2020	29.98	.00		
5860	BCN	20200803	PLAN COMMISSION-PHONE	08/03/2020	7.33	.00		
5860	BCN	20200803	STREETS - PHONES LD	08/03/2020	7.33	.00		
5860	BCN	20200803	SEWER - PHONES LD	08/03/2020	3.66	.00		
5860	BCN	20200803	WATER - PHONES LD	08/03/2020	3.66	.00		
5860	BCN	20200803	FIRE - PHONES LD	08/03/2020	7.32	.00		
5860	BCN	20200803	POLICE - PHONES LD	08/03/2020	40.99	.00		
5860	BCN	20200803	AIRPORT - PHONES LD	08/03/2020	7.32	.00		
Total BCN:					107.59	.00		
CARBON POWER & LIGHT, INC.								
1725	CARBON POWER & LIGHT, INC.	20200803	TOWN HALL	08/03/2020	370.55	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	COMM CTR	08/03/2020	59.89	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	POLICE	08/03/2020	370.56	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	FIRE	08/03/2020	262.01	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	FIRE	08/03/2020	54.01	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	STREETS	08/03/2020	4,419.16	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	WATER	08/03/2020	4,746.63	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	SEWER	08/03/2020	4,552.60	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	AIRPORT	08/03/2020	183.86	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	LAKE	08/03/2020	649.80	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	HOT POOL	08/03/2020	240.95	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	POOL UTILITIES	08/03/2020	722.85	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	PARKS	08/03/2020	143.28	.00		
1725	CARBON POWER & LIGHT, INC.	20200803	BRIDGE ST	08/03/2020	206.58	.00		
Total CARBON POWER & LIGHT, INC.:					16,982.73	.00		
CASELLE INC.								
1760	CASELLE INC.	103679	TOWN HALL -CONTRACT SVCS	08/01/2020	963.00	.00		
Total CASELLE INC.:					963.00	.00		
Converge One								
7435	Converge One	2668467	POLICE DEPT - 911 MAINT CON	07/15/2020	500.00	.00		
Total Converge One:					500.00	.00		
DANA KEPNER Co.								
2180	DANA KEPNER Co.	2231005-00	WATER - INVENTORY	08/06/2020	705.00	.00		
Total DANA KEPNER Co.:					705.00	.00		
ECONO SIGNS LLC								
2490	ECONO SIGNS LLC	10-961802	STREETS-REPAIR & MAINT STS	07/29/2020	383.19	.00		
Total ECONO SIGNS LLC:					383.19	.00		
LANE'S PLUMBING & HEATING								
3530	LANE'S PLUMBING & HEATING	24642	PARKS-REPAIR & MAINT	07/24/2020	768.40	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
	Total LANE'S PLUMBING & HEATING:				768.40	.00		
Medicine Bow Anglers								
7526	Medicine Bow Anglers	2934	STREETS SAFETY	08/03/2020	99.98	.00		
	Total Medicine Bow Anglers:				99.98	.00		
MPM CORP								
3945	MPM CORP	9139838	TOWN HALL - GROUNDS MAINT	07/31/2020	17.50	.00		
3945	MPM CORP	9139838	POLICE TRASH HAULING	07/31/2020	17.50	.00		
3945	MPM CORP	9139838	HOT POOL- TRASH HAULING	07/31/2020	80.00	.00		
3945	MPM CORP	9139838	LAKE TRASH HAULING	07/31/2020	240.00	.00		
3945	MPM CORP	9139838	PARKS- TRASH HAULING	07/31/2020	35.00	.00		
3945	MPM CORP	9139838	PARKS- TRASH HAULING	07/31/2020	35.00	.00		
3945	MPM CORP	9139838	PARKS- TRASH HAULING	07/31/2020	80.00	.00		
3945	MPM CORP	9139838	WATER DEPT TRASH HAULING	07/31/2020	40.00	.00		
3945	MPM CORP	9139838	SEWER DEPT TRASH HAULING	07/31/2020	35.00	.00		
	Total MPM CORP:				580.00	.00		
ONE CALL OF WYOMING								
4140	ONE CALL OF WYOMING	56654	STREETS -ONECALL	08/06/2020	40.50	.00		
	Total ONE CALL OF WYOMING:				40.50	.00		
PERUE PRINTING								
4255	PERUE PRINTING	20200803	LAKE SUPPLIES	08/03/2020	186.00	.00		
4255	PERUE PRINTING	20200803	PLANNING	08/03/2020	232.00	.00		
	Total PERUE PRINTING:				418.00	.00		
Pine Cove Consulting LLC								
7285	Pine Cove Consulting LLC	10305C/6C	POLICE	07/31/2020	450.07	.00		
7285	Pine Cove Consulting LLC	10305C/6C	Town Hall	07/31/2020	391.48	.00		
7285	Pine Cove Consulting LLC	10305C/6C	Water	07/31/2020	135.80	.00		
7285	Pine Cove Consulting LLC	10305C/6C	Sewer	07/31/2020	135.80	.00		
7285	Pine Cove Consulting LLC	10305C/6C	Court	07/31/2020	102.35	.00		
7285	Pine Cove Consulting LLC	10305C/6C	Planning	07/31/2020	102.35	.00		
7285	Pine Cove Consulting LLC	10305C/6C	HOT POOL	07/31/2020	102.35	.00		
	Total Pine Cove Consulting LLC:				1,420.20	.00		
PITNEY BOWES - RESERVE								
7225	PITNEY BOWES - RESERVE	20200812	TOWNHALL SUPPLIES	08/12/2020	85.72	.00		
7225	PITNEY BOWES - RESERVE	20200812	PLANNING COMM SUPPLIES	08/12/2020	85.72	.00		
7225	PITNEY BOWES - RESERVE	20200812	STREETS SUPPLIES	08/12/2020	85.72	.00		
7225	PITNEY BOWES - RESERVE	20200812	SEWER SUPPLIES	08/12/2020	85.71	.00		
7225	PITNEY BOWES - RESERVE	20200812	WATER SUPPLIES	08/12/2020	85.71	.00		
7225	PITNEY BOWES - RESERVE	20200812	POLICE SUPPLIES	08/12/2020	85.71	.00		
7225	PITNEY BOWES - RESERVE	20200812	COURT SUPPLIES	08/12/2020	85.71	.00		
	Total PITNEY BOWES - RESERVE:				600.00	.00		
QUALITY CODE PUBLISHING LLC								
6370	QUALITY CODE PUBLISHING LL	2020-287	TOWN HALL SUPPLIES	08/07/2020	840.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
	Total QUALITY CODE PUBLISHING LLC:				840.00	.00		
QUALITY LAWN CARE								
7272	QUALITY LAWN CARE	1387	Parks Contract Svcs	07/01/2020	4,375.00	.00		
7272	QUALITY LAWN CARE	1387	Town Hall	07/01/2020	1,750.00	.00		
7272	QUALITY LAWN CARE	1387	Med Clinic Contract Svcs	07/01/2020	500.00	.00		
7272	QUALITY LAWN CARE	1387	COMM CTR	07/01/2020	750.00	.00		
7272	QUALITY LAWN CARE	1387	POOL	07/01/2020	375.00	.00		
7272	QUALITY LAWN CARE	1387	HOT POOL	07/01/2020	250.00	.00		
	Total QUALITY LAWN CARE:				8,000.00	.00		
SAGE CIVIL ENGINEERING								
4820	SAGE CIVIL ENGINEERING	3247	AIRPORT PROJECTS - STATE F	08/14/2020	18,000.00	.00		
	Total SAGE CIVIL ENGINEERING:				18,000.00	.00		
SARATOGA AUTO PARTS								
4865	SARATOGA AUTO PARTS	20200731	PARKS	07/31/2020	45.49	.00		
4865	SARATOGA AUTO PARTS	20200731	PARKS	07/31/2020	9.29	.00		
4865	SARATOGA AUTO PARTS	20200731	WEEDS	07/31/2020	9.66	.00		
4865	SARATOGA AUTO PARTS	20200731	STREETS	07/31/2020	39.48	.00		
4865	SARATOGA AUTO PARTS	20200731	STREETS	07/31/2020	509.33	.00		
4865	SARATOGA AUTO PARTS	20200731	STREETS	07/31/2020	47.96	.00		
4865	SARATOGA AUTO PARTS	20200731	WATER	07/31/2020	37.39	.00		
4865	SARATOGA AUTO PARTS	20200731	WATER	07/31/2020	15.06	.00		
4865	SARATOGA AUTO PARTS	20200731	WATER	07/31/2020	5.99	.00		
4865	SARATOGA AUTO PARTS	20200731	SEWER	07/31/2020	477.65	.00		
	Total SARATOGA AUTO PARTS:				1,197.30	.00		
SARATOGA C C J P B								
4960	SARATOGA C C J P B	2020-8/24068	WATER-ADMIN	08/12/2020	87.50	.00		
4960	SARATOGA C C J P B	2020-8/24068	SEWER-ADMIN	08/12/2020	87.50	.00		
4960	SARATOGA C C J P B	2020-8/24068	WATER - Adv	08/12/2020	12.75	.00		
4960	SARATOGA C C J P B	2020-8/24068	SEWER - Adv	08/12/2020	12.75	.00		
	Total SARATOGA C C J P B:				200.50	.00		
Saratoga Jet Center								
7370	Saratoga Jet Center	113029	AIRPORT - MOWING	07/02/2020	4,451.90	.00		
	Total Saratoga Jet Center:				4,451.90	.00		
SHIVELY HARDWARE								
5015	SHIVELY HARDWARE	20200731	TOWN HALL	07/31/2020	18.76	.00		
5015	SHIVELY HARDWARE	20200731	PLANNING	07/31/2020	9.49	.00		
5015	SHIVELY HARDWARE	20200731	AIRPORT	07/31/2020	12.99	.00		
5015	SHIVELY HARDWARE	20200731	STREET	07/31/2020	212.21	.00		
5015	SHIVELY HARDWARE	20200731	STREET	07/31/2020	23.80	.00		
5015	SHIVELY HARDWARE	20200731	STREET	07/31/2020	123.06	.00		
5015	SHIVELY HARDWARE	20200731	STREET	07/31/2020	133.31	.00		
5015	SHIVELY HARDWARE	20200731	WATER	07/31/2020	736.87	.00		
5015	SHIVELY HARDWARE	20200731	WATER	07/31/2020	94.97	.00		
5015	SHIVELY HARDWARE	20200731	WATER	07/31/2020	5.98	.00		
5015	SHIVELY HARDWARE	20200731	SEWER	07/31/2020	15.16	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5015	SHIVELY HARDWARE	20200731	PARKS	07/31/2020	259.21	.00		
5015	SHIVELY HARDWARE	20200731	PARKS	07/31/2020	11.99	.00		
5015	SHIVELY HARDWARE	20200731	PARKS	07/31/2020	78.36	.00		
5015	SHIVELY HARDWARE	20200731	HOT POOL	07/31/2020	34.98	.00		
5015	SHIVELY HARDWARE	20200731	HOT POOL	07/31/2020	7.00	.00		
5015	SHIVELY HARDWARE	20200731	LAKE	07/31/2020	12.49	.00		
5015	SHIVELY HARDWARE	20200731	WEED	07/31/2020	43.99	.00		
	Total SHIVELY HARDWARE:				1,834.62	.00		
SOUTH CENTRAL WYOMING EMS								
6985	SOUTH CENTRAL WYOMING E	66	FY 2021 1ST QTR - AMBULANC	08/11/2020	12,675.00	.00		
	Total SOUTH CENTRAL WYOMING EMS:				12,675.00	.00		
STINKER STORES INC								
7438	STINKER STORES INC	CFN002038	SENIOR CTR	07/31/2020	73.05	.00		
7438	STINKER STORES INC	CFN002038	POLICE	07/31/2020	130.06	.00		
7438	STINKER STORES INC	CFN002038	FIRE	07/31/2020	30.75	.00		
7438	STINKER STORES INC	CFN002038	FIRE	07/31/2020	21.93	.00		
7438	STINKER STORES INC	CFN002038	FIRE	07/31/2020	36.99	.00		
7438	STINKER STORES INC	CFN002038	STREETS	07/31/2020	209.17	.00		
7438	STINKER STORES INC	CFN002038	STREETS	07/31/2020	227.28	.00		
7438	STINKER STORES INC	CFN002038	STREETS	07/31/2020	82.80	.00		
7438	STINKER STORES INC	CFN002038	WATER	07/31/2020	113.10	.00		
7438	STINKER STORES INC	CFN002038	WATER	07/31/2020	134.96	.00		
7438	STINKER STORES INC	CFN002038	WATER	07/31/2020	37.15	.00		
7438	STINKER STORES INC	CFN002038	SEWER	07/31/2020	113.09	.00		
7438	STINKER STORES INC	CFN002038	SEWER	07/31/2020	134.96	.00		
7438	STINKER STORES INC	CFN002038	SEWER	07/31/2020	37.15	.00		
	Total STINKER STORES INC:				1,382.44	.00		
SUSAN LANE								
7308	SUSAN LANE	20200814	PLANNING COMM ADMIN FEES	08/14/2020	150.00	.00		
	Total SUSAN LANE:				150.00	.00		
UNION TELEPHONE CO								
5630	UNION TELEPHONE CO	20200717	TOWN HALL	07/17/2020	68.00	.00		
5630	UNION TELEPHONE CO	20200717	TOWN HALL	07/17/2020	232.98	.00		
5630	UNION TELEPHONE CO	20200717	COURT	07/17/2020	77.65	.00		
5630	UNION TELEPHONE CO	20200717	TOWN HALL	07/17/2020	105.66	.00		
5630	UNION TELEPHONE CO	20200717	POLICE	07/17/2020	268.65	.00		
5630	UNION TELEPHONE CO	20200717	POLICE	07/17/2020	384.59	.00		
5630	UNION TELEPHONE CO	20200717	POLICE	07/17/2020	239.87	.00		
5630	UNION TELEPHONE CO	20200717	POLICE	07/17/2020	575.72	.00		
5630	UNION TELEPHONE CO	20200717	REC PHONE	07/17/2020	50.10	.00		
5630	UNION TELEPHONE CO	20200717	REC PHONE	07/17/2020	76.33	.00		
5630	UNION TELEPHONE CO	20200717	REC PHONE	07/17/2020	68.00	.00		
5630	UNION TELEPHONE CO	20200717	STREETS PHONE	07/17/2020	53.22	.00		
5630	UNION TELEPHONE CO	20200717	STREETS PHONE	07/17/2020	78.09	.00		
5630	UNION TELEPHONE CO	20200717	Airport Phone	07/17/2020	98.10	.00		
5630	UNION TELEPHONE CO	20200717	POOL	07/17/2020	50.10	.00		
5630	UNION TELEPHONE CO	20200717	Fire Dept Phone	07/17/2020	98.10	.00		
5630	UNION TELEPHONE CO	20200717	Sewer	07/17/2020	25.60	.00		
5630	UNION TELEPHONE CO	20200717	WATER	07/17/2020	25.61	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5630	UNION TELEPHONE CO	20200717	WATER	07/17/2020	27.75	.00		
5630	UNION TELEPHONE CO	20200717	Sewer	07/17/2020	27.76	.00		
5630	UNION TELEPHONE CO	20200717	WATER	07/17/2020	76.00	.00		
5630	UNION TELEPHONE CO	20200717	Sewer	07/17/2020	76.00	.00		
5630	UNION TELEPHONE CO	20200717	PLANNING	07/17/2020	57.00	.00		
	Total UNION TELEPHONE CO:				2,840.88	.00		
UPRSWDD								
7528	UPRSWDD	20200810	PARKS	08/10/2020	152.00	.00		
7528	UPRSWDD	20200810	HOT POOL	08/10/2020	47.34	.00		
7528	UPRSWDD	20200810	POOL	08/10/2020	47.33	.00		
7528	UPRSWDD	20200810	LAKE	08/10/2020	189.33	.00		
7528	UPRSWDD	20200810	SEWER	08/10/2020	120.66	.00		
7528	UPRSWDD	20200810	STREET	08/10/2020	82.67	.00		
7528	UPRSWDD	20200810	WATER	08/10/2020	82.67	.00		
7528	UPRSWDD	20200810	TOWN HALL	08/10/2020	19.00	.00		
7528	UPRSWDD	20200810	POLICE	08/10/2020	19.00	.00		
	Total UPRSWDD:				760.00	.00		
VALLEY FOODS								
5700	VALLEY FOODS	20200801	PEST - MOSQUITO	08/01/2020	8.79	.00		
	Total VALLEY FOODS:				8.79	.00		
VALLEY OIL COMPANY								
5705	VALLEY OIL COMPANY	3094	POLICE - VEHICLE FUEL	07/31/2020	213.37	.00		
5705	VALLEY OIL COMPANY	3094	POLICE - VEHICLE FUEL	07/31/2020	45.01	.00		
5705	VALLEY OIL COMPANY	3094	POLICE - VEHICLE FUEL	07/31/2020	213.89	.00		
5705	VALLEY OIL COMPANY	3094	POLICE - VEHICLE FUEL	07/31/2020	240.62	.00		
	Total VALLEY OIL COMPANY:				712.89	.00		
Winnelson								
7527	Winnelson	588070 01	HOT POOL	07/29/2020	358.68	.00		
	Total Winnelson:				358.68	.00		
WYOMING RETIREMENT SYSTEM								
6205	WYOMING RETIREMENT SYST	196312	FIRE DEPT-RETIREMENT	08/05/2020	693.75	.00		
	Total WYOMING RETIREMENT SYSTEM:				693.75	.00		
	Grand Totals:				77,675.34	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided

Dated: 8/18/20

Mayor: Bill

City Council: J Welton

Ron L Campbell

City Recorder:

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Report Criteria:
Computed checks included
Manual checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
08/17/2020	PC	08/18/2020	48383	55		01-112000	1,562.15-
08/17/2020	PC	08/18/2020	48384	88		01-112000	603.65-
08/17/2020	PC	08/18/2020	48385	97		01-112000	656.84-
08/17/2020	PC	08/18/2020	48386	61		01-112000	1,586.25-
08/17/2020	PC	08/18/2020	48387	57		01-112000	1,045.91-
08/17/2020	PC	08/18/2020	48388	75		01-112000	1,323.88-
08/17/2020	PC	08/18/2020	48389	40		01-112000	1,643.45-
08/17/2020	PC	08/18/2020	48390	73		01-112000	1,121.82-
08/17/2020	PC	08/18/2020	48391	111		01-112000	1,118.67-
08/17/2020	PC	08/18/2020	48392	106		01-112000	922.18-
08/17/2020	PC	08/18/2020	48393	119		01-112000	700.07-
08/17/2020	PC	08/18/2020	48394	58		01-112000	234.73-
08/17/2020	PC	08/18/2020	48395	125		01-112000	690.47-
08/17/2020	PC	08/18/2020	48396	19		01-112000	1,507.23-
08/17/2020	PC	08/18/2020	48397	49		01-112000	1,808.19-
08/17/2020	PC	08/18/2020	48398	135		01-112000	690.47-
08/17/2020	PC	08/18/2020	48399	134		01-112000	1,281.24-
08/17/2020	PC	08/18/2020	48400	46		01-112000	1,314.26-
08/17/2020	PC	08/18/2020	48401	78		01-112000	938.80-
08/17/2020	PC	08/18/2020	48402	112		01-112000	1,027.59-
08/17/2020	PC	08/18/2020	48403	98		01-112000	1,456.24-
08/17/2020	PC	08/18/2020	48404	76		01-112000	691.10-
08/17/2020	PC	08/18/2020	48405	71		01-112000	1,050.91-
08/17/2020	PC	08/18/2020	48406	37		01-112000	1,091.68-
08/17/2020	PC	08/18/2020	48407	105		01-112000	1,191.06-
08/17/2020	PC	08/18/2020	48408	92		01-112000	352.38-
08/17/2020	PC	08/18/2020	48409	16		01-112000	2,064.66-
08/17/2020	PC	08/18/2020	48410	39		01-112000	1,026.45-
Grand Totals:			28				30,702.33-

Report Criteria:
Paid transmittals included
Unpaid transmittals included

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	EFTPS -TAXES		08/17/2020	74-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212100	2,448.09
1	EFTPS -TAXES		08/17/2020	74-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212100	2,448.09
1	EFTPS -TAXES		08/17/2020	75-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212100	572.55
1	EFTPS -TAXES		08/17/2020	75-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212100	572.55
1	EFTPS -TAXES		08/17/2020	76-00	FICA/FWT/WITHHOLDING DEPOSIT	10-212200	3,253.11
Total 1:							9,294.39
2							
2	WYOMING RETIREMENT		08/17/2020	51-00	WYOMING RETIREMENT PAYMENT	10-212300	405.14
2	WYOMING RETIREMENT		08/17/2020	51-00	WYOMING RETIREMENT PAYMENT	10-212300	1,917.60
2	WYOMING RETIREMENT		08/17/2020	60-00	WYOMING RETIREMENT PAYMENT	10-212300	683.92
2	WYOMING RETIREMENT		08/17/2020	60-00	WYOMING RETIREMENT PAYMENT	10-212300	2,929.02
Total 2:							5,935.68
3							
3	GREAT-WEST TRUST CO		08/17/2020	55-00	457 CONTRIBUTION Deferred Comp	10-212500	770.00
Total 3:							770.00
4							
4	NCPERS Group Life Ins		08/17/2020	70-01	GROUP LIFE INSURANCE / UNIT 87	10-212500	16.00
Total 4:							16.00
5							
5	BLUE CROSS & BLUE SH		08/17/2020	90-00	GROUP #310079-01 Health Ins Pay	10-212700	36,427.76
Total 5:							36,427.76
6							
6	WYO. DEPT OF EMPLOY		08/17/2020	98-00	QUARTERLY UNEMPLOYMENT AND	10-212400	2.25
6	WYO. DEPT OF EMPLOY		08/17/2020	99-00	QUARTERLY UNEMPLOYMENT AND	10-212600	1,048.51
Total 6:							1,050.76
8							
8	Wyomiing Child Support		08/17/2020	70-02	CHARLES MCVEY - CASE Identifier 1	10-212500	134.77
Total 8:							134.77
9							
9	WYO DEPT OF EMPLOY		08/17/2020	98-00	QUARTERLY UNEMPLOYMENT AND	10-212400	1.37
9	WYO DEPT OF EMPLOY		08/17/2020	99-00	QUARTERLY UNEMPLOYMENT AND	10-212600	91.78
Total 9:							93.15
11							
11	AFLAC BENEFIT SERVIC		08/17/2020	71-01	AFLAC monthly insurance premium p	10-212500	168.59
11	AFLAC BENEFIT SERVIC		08/17/2020	71-06	AFLAC monthly insurance premium p	10-212500	517.35

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
Total 11:							685.94
16							
16	DEARBORN L LIFE INSU		08/17/2020	91-00	GROUP/ACCOUNT # 0000310079 - 1	10-212700	69.36
Total 16:							69.36
Grand Totals:							54,477.81

Report Criteria:
Paid transmittals included
Unpaid transmittals included

EVENTS QUESTIONNAIRE

727-743-9654

APPLICANT Geri Doherty DATE 08-17-20

Pesto Festo

1. TYPE OF EVENT Fundraiser Community Outreach
2. LOCATION OF EVENT 204 Cypress
3. DATE OF EVENT 09-05-20
4. HOURS OF EVENT 7 p.m. - 9 p.m.
5. NUMBER OF PEOPLE EXPECTED 40 guests + 10 volunteers
6. HAS PARKING BEEN ADDRESSED Yes
   EXPLAIN Street Parking
7. HAS RESTROOM FACILITIES BEEN ADDRESSED Yes
   EXPLAIN Portolet Ordered
8. HAVE ALL OTHER REQUIRED PERMITS BEEN OBTAINED Yes
9. WILL TRAFFIC CONTROL BE REQUIRED? No

ALL EVENTS WITH A GROUP OF 50 OR MORE PEOPLE (EXCLUDING VENDORS) MUST FILL OUT THE SPECIAL EVENTS APPLICATION AND SUBMIT IT TO THE COUNCIL FOR APPROVAL

_____

TOWN REPRESENATIVE DATE

Approved -

TOWN OF SARATOGA – PERMIT APPLICATION

REQUEST FOR WAIVER OF OPEN CONTAINER LAW

Permit No.________
Permit Fee: $25.00   Fee Paid: yes   Receipt No. 30465

Pursuant to the Town of Saratoga Municipal Code, the governing body and Town Clerk are authorized to issue a permit which waives the Town's container restrictions as defined in the Town of Saratoga Municipal Code 5.08.210(4)

APPLICANT NAME: Geri Doherty

NAME OF EVENT: Pesto Festo

ADDRESS (City/State/Zip): P.O. Box 703

TELEPHONE NO. 727-743-9654

IF APPLICANT IS REPRESENTING AN ORGANIZATION, PLEASE PROVIDE THE FOLLOWING:

ORGANIZATION NAME: Saratoga Community Garden

ORGANIZATION ADDRESS: P.O. Box 1754

ORGANIZATION TELEPHONE NO. 307-329-7653 (Susan Marich)

****

IS THE APPLICANT THE CONTACT PERSON FOR THE EVENT:________
If no, Please provide Name/Telephone Number and Address of contact person:

LOCATION OF EVENT: Saratoga Community Garden

DATE(S) OF EVENT: 09-05-020

PERMIT HOURS REQUESTED: 7 p.m. – 9 p.m.

****

The undersigned hereby requests a waiver of the open container provisions pursuant to the Town of Saratoga Municipal Code 5.08.210(4) for the above listed event

Applicant Signature: [signature]   Date: 08-17-20

****

Approval

Date:______________

Mayor:______________________________

Clerk:______________________________

Copies to:
Saratoga Police Department

TOWN TREASURER'S RECEIPT

№ 30465

SARATOGA, WY. 8/17, 2020

RECEIVED OF Geri Doherty

Twenty five dollars & 00/100 DOLLARS

WATER RENTALS	$	COURT	$
WATER TAP	$	DOG TAGS	$
WATER OTHER	$	DOG FEES	$
METERS	$	PESTS	$
SEWER RENTALS	$		$
SEWER TAP	$	AMBULANCE SERVICE	$
SEWER OTHER	$	TOTAL	$ 25.00
LANDFILL	$		
MISC.	$ 25.00		
BLDG. PERMITS	$		

CK# 1248

Open Container Permit

Burda Mistler

TOWN TREASURER

THANK YOU

SARATOGA MUSEUM

Council Members and Town Hall,

Thank you for passing the Special Event application and waiving our fee! I promise to get the next app in on time!

Hope you have a good time at the concert

Sincerely

Kimberly
Director

STATE OF WYOMING }
COUNTY OF CARBON } SS
TOWN OF SARATOGA}

OATH OF OFFICE

I, D'Ron L. Campbell, having been selected as a Councilmember of the Town of Saratoga, in said County and State, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this State, and that I will discharge the duties of my office with fidelity: that I have not paid or contributed, or promised to pay or contribute, either directly or indirectly, any money or other valuable thing to procure my position, except for necessary and proper expenses expressly authorized by law; that I have not knowingly violated any election office law of the State, or procured it to be done by others in my behalf; that I will not knowingly receive, directly or indirectly, any money or other valuable thing for the performance or non-performance of any act or duty pertaining to my office, other than the compensation allowed by law.

_____
Signature

Subscribed in my presence and sworn to before me this 18th day of August, A. D. 2020

_____
Town Clerk for the Town of Saratoga

Statement

Carbon County Economic Development
215 W Buffalo St
Room 304
WY 82301

Date
8/4/2020

To:
Town of Saratoga PO Box 486 Saratoga, WY 82331

Amount Due	Amount Enc.
$5,200.00	

Date	Transaction	Amount	Balance
06/30/2020	Balance forward		0.00
07/01/2020	INV #2020-10. Due 07/01/2020.	2,600.00	2,600.00
08/04/2020	INV #2020-23. Due 08/04/2020.	2,600.00	5,200.00

Thank you for your support!
Suzanne

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
2,600.00	0.00	2,600.00	0.00	0.00	$5,200.00

Carbon County Economic Development
215 W. Buffalo Street, Room 304
Rawlins, WY 82301

Invoice

Date	Invoice #
8/4/2020	2020-23

Bill To

Town of Saratoga
PO Box 486
Saratoga, WY 82331

Item	Description	Amount
PLATINUM LEVEL CONTRIB...	Moving Forward Together Investor	2,600.00
	Total Investment	$2,600.00

We appreciate your investment in Carbon County!

Carbon County
ECONOMIC DEVELOPMENT CORPORATION

307.324.3836 fax: 307.324.3820
info@ccwyed.net www.ccwyed.net

Budget Workshop 8/13/2020

Bob Keel Thoughts

1. The first council meeting of each month the council approves a separate package of the findings of councilman Nelson and Councilwomen Campbell so that these do not fall between the cracks anymore
    a. A monthly report given to the council at the first town council meeting that verifies that all payroll items were approved. If not they will be approved at that time.
        i. IF items approved in the town council meeting change than the council be advised via email or report at the next town council meeting.
    b. Make sure that these are posted to the website monthly.
2. All transfers from one bank account to another be approved by council in town council meeting. (Wyostar, enterprise funds to general or vice versa)
    a. Possibility of opening separate bank accounts to keep separate enterprise funds from the general fund.
3. Get a final reconciliation of all fund amounts so that we're can move money into reserves. Move money into reserves quarterly if possible.
4. Officially declare Enterprise funds as restricted.
5. Meet with all boards and commissions responsible for funds and discuss goals for reserve amounts.
    a. Also discuss inter-fund allocations that can be implemented. NOT RETROACTIVE
6. Establish policy and procedure that can allow for council permission to move money from one fund to another
7. Discuss with each department head to see for any duplicate or unneeded costs
8. Segregation of Duties
    a.

What is James Childress currently working on?

What we are currently working on is the wrap up of several reports, including the summary of the audit journal entries, the landfill balances report, the airport balance report, and our own summary of the discrepancies between approved and disbursed funds. We have taken priority in these with the landfill balances, as that has been a hot item of discussion. We are also continuing with our reconciliation of the bank accounts.

I would expect these reports to be resolved within a month, if not sooner.

suzie@saratogawyo.org

From: Flood, Natalie J:(Constellation) <Natalie.Flood@constellation.com>
Sent: Tuesday, August 4, 2020 3:07 PM
To: suzie@saratogawyo.org
Subject: 2020 Town of Saratoga - Community Project Designation
Attachments: Town of Saratoga - Community Project Designations.pdf

Attached is your Community Project Distribution Form for 2020. Please have this filled out and sent back to me by December 31st, via fax or e-mail.

Again this year the Wyoming Community Gas Board has decided to hold the Community Project Distribution checks until May 2021. The total distribution each year is based on anticipated monies received by Wyoming Community Gas from June 2020 to May 2021. Because our total distribution continues to increase, we do not have the funds available to distribute all checks in the fall/winter like we have in previous years.

If your community needs the distribution money, or any part thereof, prior to May 2021, please let me know and I will try to accommodate all requests as funds become available throughout the year.

The continued success of Wyoming Community Gas is due to the help of you, our member communities, and we greatly appreciate it!

Please let me know if you have any questions or need any additional information.

Natalie Flood

2019 $5201.77 Tyler Picket Park
2018 $4700.33 " " "
2017 $4354.32 Benches along walkway - Townhall and parking lot
2016 $3686.89 Tyler Picket Park

SHARING THE WARMTH
WYOMING
Community Gas

Natalie Flood
Senior Business Development Manager

Office: 888.527.0003
Cell: 307.509.9740
Fax: 785.274.4911
www.wyomingcommunitygas.org

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WYOMING
Community Gas

Community Project Designations

Every year Wyoming Community Gas makes a distribution of earnings to member communities. This year our Board of Directors would like you to designate the project(s) your City or Town wants the money used for before we issue the check. This will give Wyoming Community Gas more direct exposure to the citizens in each community.

Please return this form as soon as possible, preferably by December 31, 2020.

Town of Saratoga

$ 5,236.55

The Town of Saratoga has designated the distribution from Wyoming Community Gas as follows:

Project	Amount	Check Designee

_____
Mayor

_____
Date

Please return the completed form by EMAIL to Natalie Flood at natalie.flood@constellation.com, or by FAX to 785-274-4911

Saratoga Town Council Meeting

August 18, 2020
Public Works Department
Mr. Mayor and Council members

Streets

- Patching streets a various location in Town.
- Loaded 216 CY airport Rota-mill.
- Stripping in Town, white school street crossings and street curbs.
- Mow ROW throughout Town.
- Sweep streets worked on Equipment (roller).
- Locates.
- Cleaned town bathrooms – fixed various problems.
- Routine trash pickup, lots of trash this past weekend.
- Put up three "Slow School Zone" signs at 13th and Saratoga.
- Flower baskets watering - 7 days a week.
- Water Woods Field, Triangle Park.

Water / Sewer

- Request to purchase 4-150lb bottles of Cl2 for Lagoon treatment plant. $ **2,128.00**.
- Fixed sewer main at Saratoga Inn Driving range.
- Made repairs to Sewer truck – blower assembly replacement, new battery in Dakota.
- Standby Generator Project moving forward, ordered building and generator.
- Sani Star revenue for August to date $700.00, YTD for this FY $1,645.00.
- Worked on and made repairs to the Cl2 analyzers at both the Lagoons and the wells.
- Evaluating Neptune - Core & Main water metering options, discussed at JPB on 8.12.20.
- Checked routine problem sewer areas.
- Jetted and Camera sewer lines in Town.
- Daily rounds, service calls and after hours calls.
- Locates as needed.
- Monthly samples.

Weed and Pest

- Suspended ground fogging for the season, will keep foggers ready if conditions change requiring fogging to be done, light & CO2 traps indicate very low numbers.
- Pesticide inspection by WY Dept of Ag on 8/4, all good.

Hot Pool/Good Times park

- Cleaned Hobo pools on 8.6.20.
- Worked on broken showers in both change rooms at hobo pool.
- Evaluating options to simplify plumbing system in change rooms.

Parks

- Fixing irrigation leaks at the parks as needed, there have been a lot this year.
- Trash pick-up, clean bathrooms.

Lake

- WY Dept of Health put out a blue green algae (Cyanobacteria) Advisory for Saratoga Lake.
- Lots of trash to pick up at lake.
- Maintained vaults at Lake.

Water and Sewer Joint Powers Board – Next meeting September 9th.

MOTOROLA SOLUTIONS

SERVICE AGREEMENT

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : QUOTE-1256906
Contract Number: USC000137172
Contract Modifier: R02-APR-20 20:20:09

Date: 04/02/2020

Company Name:	SARATOGA, TOWN OF
Attn:	
Billing Address:	PO BOX 552
City, State, Zip:	SARATOGA , WY, 82331
Customer Contact:	Tyler Christen
Phone:	307-329-8961

Required P.O. :	
Customer # :	1036314061
Bill to Tag # :	
Contract Start Date :	01-Aug-2020
Contract End Date :	31-Jul-2021
Anniversary Day :	Jul 31st
Payment Cycle :	MONTHLY
PO # :	

Qty	Service Name	Service Description	Extended Amt
	SVC01SVC0335A	NETWORK PREVENTIVE MAINT-LEVEL 1	$1,125.07
	SVC01SVC1410C	ONSITE INFRASTRUCTURE RESPONSE-STANDARD	$9,878.64
	SVC01SVC1104C	ASTRO TECHNICAL SUPPORT	$1,125.07
	SVC01SVC1101C	ASTRO INFRASTRUCTURE REPAIR W/ADV REPL	$1,373.19
	SVC01SVC1102C	ASTRO DISPATCH SERVICE	$575.56

Subtotal - Recurring Services	$1,173.13	$14,077.53
Subtotal - One-Time Event Services	$0.00	$0.00
Total	$1,173.13	$14077.53

THIS SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA

SPECIAL INSTRUCTIONS: Governmental Immunity: The Town, its elected, appointed officials and employees hereby retain any and all immunity available to them under Wyoming law and nothing contained in this agreement shall be construed to be a waiver of that immunity. All following service terms and conditions are subject to the agreement of both parties prior to any actions described in them. The scope of services shall not be modified except by agreement of both parties.

I received Statements of Work that describe the services provided on this Agreement. Motorola's Service Terms and Conditions, a copy of which is attached to this Service Agreement, is incorporated herein by this reference.

AUTHORIZED CUSTOMER SIGNATURE TITLE DATE

CUSTOMER (PRINT NAME)

Approved

MOTOROLA SOLUTIONS

SERVICE AGREEMENT

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : QUOTE-1256906
Contract Number: USC000137172
Contract Modifier: R02-APR-20 20:20:09

MOTOROLA REPRESENTATIVE(SIGNATURE)	TITLE	DATE
	RSM	7/29/2020

MOTOROLA REPRESENTATIVE(PRINT NAME)	PHONE
Paul Newman	3072742954

Company Name : SARATOGA, TOWN OF
Contract Number : USC000137172
Contract Modifier : R02-APR-20 20:20:09
Contract Start Date : 01-Aug-2020
Contract End Date : 31-Jul-2021

AMERICAN SHOOTERS

Saratoga Police Department 3/01/2020
111 East Spring Ave
Saratoga WY 82331

Attn: Tyler Christen
Re: **Ammunition Quote**

The following prices are being submitted for your consideration:

PART#	DESCRIPTION	RDS/CASE	QTY	COST	TOTAL
BC40CT1	40 cal frangible 125gr.	1000rd/per cs	1500rds/1.5 cs	405.00	607.50
BC223NT5	223 Frangible	500rd/per cs	500rd/1 case	389.00	389.00

Shipping cost is 98.00

TOTAL 1094.00

We appreciate the opportunity to be of service. Please do not hesitate to contact us if you any questions or concerns.

Sincerely,

Todd Mitchell
LE Sales Director NV, WY,MT

Todd@AmericanShooters.com

3440 Arville Street
Las Vegas, NV 89102
702.719.5000 Main
702.952.2675 Fax

www.AmericanShooters.com

Council Report

Recreation Department

August 18, 2020

- Gym remains open from 9 – 12 noon, Monday – Friday, for members to walk. Screening participants and sanitizing as necessary. Also allowing weight room use during that time as well, but limiting access to weight room to 2 people at a time and having patrons sanitize equipment they use. Furthermore, the weight room will be wiped down and disinfected two additional times during the day.
- Current class schedule at the gym offers Morning Mashup and Low Impact Fitness Classes on Tuesday and Thursday mornings. Adhering to sanitizing and social distancing procedures. Class size has ranged from 4 – 8 participants. In September, we will change the class schedule at the gym since there will not be water aerobics offered.
- At the pool, we are offering water aerobics on Monday, Wednesday and Friday mornings and Tuesday and Thursday evenings. Participants use hand sanitizer upon entering the building. Changing rooms and other surfaces are cleaned and disinfected after each class. Class size has ranged from 4 – 12 participants. Classes will continue through September 4th.
- Monitoring and maintaining the pool. Backwashing filters as necessary, filling the chlorinator, and monitoring chemical levels and water level.
- Outdoor Yoga classes are being held at Kathy Glode Park two Saturdays a month and are free. August dates are the 15th and 22nd.
- Met with CCSD#2 Athletic Director and Middle School Volleyball coach regarding the schedule for middle school sports practices to be held at the gym and what will be required. We now have direction as to the cleaning and disinfecting required from the community center and the school. All the games will be held at the high school so the necessary screening is completed and the parents will not be allowed at the practices. The first day of practice is Monday, August 17th.
- Ordered footballs to be used for flag football.

Thank you.

Lisa Burton
Recreation Director

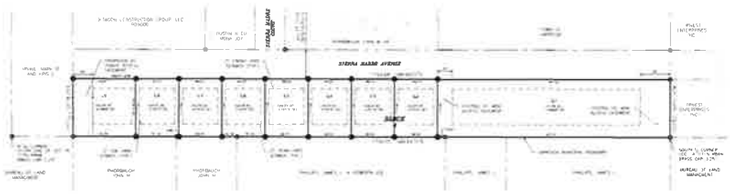
AUGUST 11, 2020

PRELIMINARY PLAT
OF THE
OCTAGON ESTATES SECOND ADDITION

LOCATED WITHIN THE
THE SE1/4SW1/4 OF SECTION 14
T.17N., R.84W. OF THE 6TH P.M.,
TOWN OF SARATOGA, CARBON COUNTY, WYOMING

NOTE:

1. Per Wyoming State Statute 18-5-306(d): **THE SURFACE ESTATE OF THE LAND TO BE SUBDIVIDED IS SUBJECT TO FULL AND EFFECTIVE DEVELOPMENT OF THE MINERAL ESTATE.**



LOCATION MAP

LEGEND

- FOUND MONUMENT AS NOTED
- 1/2" 24" ALUMINUM CAP ON 5/8" 24" REBAR UNLESS OTHERWISE NOTED

BASIS OF BEARINGS

BEARINGS ARE BASED ON THE WYOMING COORDINATE SYSTEM, NAD83, STATE PLANE EAST (FEDERAL ZONE 0002)

PURPOSE STATEMENT

To subdivide 3.2 acres into residential lots in accordance with the zoning regulations of the Town of Saratoga.

CERTIFICATION OF DEDICATION AND OWNERSHIP

Know all men by these presents that Octagon Construction Group, Inc. being owner(s) in fee simple of those lands described by that Warranty Deed recorded in Book 1143 at Page 89 in the office of the Carbon County Clerk as follows:

A tract of land in the SE1/4SW1/4 of Section 14, T17N, R84W, 6TH P.M., Carbon County, Wyoming and being more particularly described in Bottom Beginning at the 1/4 corner common to Sections 14 and 23, thence along the South line of said Section 14, 0°00'00"W a distance of 1,000 feet to a point, thence 0°00'18"E 70' a distance of 1,170 feet to a point on the southern Sierra Madre Avenue Right-Of-Way line, thence 500°00'00"E, along the southern Sierra Madre Avenue Right-Of-Way line, a distance of 1,700 feet to a point, thence 500°14'44"E, a distance of 1,170 feet to the point of beginning, thereby excluding the remaining lands described in Book 1143 at Page 89.

Have by these presents laid out, plotted, and subdivided the same into lots and easements as shown hereon, with the free consent, and in accordance with the desires of the undersigned owners, and designated the same as the Octagon Estates No. 2 Subdivision in the Town of Saratoga, County of Carbon, State of Wyoming; and do hereby dedicate the easements for those purposes shown and detailed hereon.

Executed this _____ day of _____ 20__

Owner (s) _____
OWNER NAME HERE

STATE OF _____)
) SS
COUNTY OF _____)

The foregoing dedication was acknowledged before me on this _____ day of _____ 20__ by _____

Witness my hand and official seal

My Commission expires _____

Notary Public

CITY PLANNING AND ZONING BOARD

APPROVED AS OF _____ DAY OF _____ 2020 BY THE TOWN PLANNING AND ZONING BOARD OF SARATOGA, WYOMING

Chairman

CITY COUNCIL APPROVAL

APPROVED AS OF _____ DAY OF _____ 2020 BY THE TOWN COUNCIL OF SARATOGA, WYOMING

MAYOR - JOHN DEKER

ATTEST

PRELIMINARY

SURVEYOR'S CERTIFICATE

I, Lyle J. Cassaza, of Engineering Associates, do hereby certify that I am a registered land surveyor licensed under the laws of the State of Wyoming, that this is a true, correct, and complete plat of Octagon Estates No. 2 Subdivision, as laid out, plotted, dedicated, and shown hereon, that such Subdivision was made from an accurate survey of said property by others under my supervision and correctly shows the location and dimensions of the lots, easements, and streets of said plat as the same are staked upon the ground in compliance with the Town of Saratoga Subdivision Regulations governing the subdivision of land.

In witness whereof I have set my hand and seal on this _____ day of _____ 20__

CLERK AND RECORDER'S CERTIFICATE

This Subdivision was filed for record in the Office of the Clerk and Recorder

Of Clerk _____ M _____ 20 _____ and is duly recorded as Document No. _____ in Book _____ Page _____

Clerk and Recorder

By _____
Deputy

PROPERTY OWNER & DEVELOPER

OCTAGON CONSTRUCTION GROUP, LLC
PO BOX 1143
SARATOGA, WY 82223

LAND SURVEYOR

LYLE J. CASSAZA
PO BOX 1143
SARATOGA, WY 82223

DRAWN BY: LMR
JOB NO. 20070.00
FIELD BOOK NO. 5.3
DRAWING DATE 07/08/2020

ENGINEERING ASSOCIATES – SARATOGA, WYOMING
CONSULTING ENGINEERS & SURVEYORS

Phase	Block	Lot	Acres	Total Acres	Average Lot Acreage	Avg Lot S.F.	% Dedication Required	**Park Dedication (acres)**	**Park Dedication (SF)**
1	1	1	0.58	10.2	0.48	20704	1.73%	**0.176**	**7687**
		2	0.57						
		3	0.39						
		4	0.45						
		5	0.93						
	2	1	0.43						
		2	0.41						
		3	0.52						
		4	0.50						
		5	0.58						
		6	0.39						
		7	0.36						
	3	1	0.36						
		2	0.33						
		3	0.42						
		4	0.48						
		5	0.38						
2	4	1	1.26	3.2	0.36	15536	1.73%	**0.055**	**2411**
		2	0.23						
		3	0.23						
		4	0.23						
		5	0.23						
		6	0.23						
		7	0.23						
		8	0.23						
		9	0.34						
3	5	1	0.56	13.9	0.35	15407	1.73%	**0.240**	**10475**
		2	0.44						
		3	0.53						
		4	0.40						
		5	0.44						
	6	1	0.48						
		2	0.40						
		3	0.44						
		4	0.41						
	7	1	0.56						
		2	0.47						
		3	0.22						
		4	0.22						
		5	0.22						
	8	1	0.22						
		2	0.22						
		3	0.22						
		4	0.22						
		5	0.22						
		6	0.22						
4	ALL	37 LOTS	ALL	44.8	0.99	43124.4	1.20%	**0.54**	**23418**
5	ALL	39 LOTS	ALL	30.7	0.68	29620.8	1.20%	**0.37**	**16048**
TOTAL LOTS=		122					TOTAL REQUIRED SPACE=	**1.378** ACRES	**60038** S.F.

Council Members

In the 12 years that I have been mayor I put the Town of Saratoga before my family more then I should have. With the arrival of our first grandchild coming in October it is time that I now put family first something I should have done in the past.

I want to thank the employees that have done an outstanding job serving the citizens of Saratoga, thanks to the councilmembers I have served with over my terms in office, and thanks to the citizens of Saratoga for your support.

This is to inform all of you that I will be resigning as Mayor effective immediately

Thanks
John Zeiger
Mayor John Zeiger
8-17-2020