MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD AUGUST 21, 2012, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Mike McWain, Councilman Steve Wilcoxson, Councilwoman Susan Howe and Councilwoman Judy Welton.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda as presented. Councilman McWain seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilwoman Welton made a motion to approve the minutes of the August 7, 2012 meeting with one correction. Mrs. Welton asked that Paragraph 4 on Page 4 be deleted as it was a duplication and unnecessary. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: $134.77; Payroll and FICA for 8/13/2012 in the amount of $64,337.59; and manual checks in the amount of $99,498.21, for a total of $163,970.57.

Councilman McWain made a motion to pay Prairie Dog Electric in the amount of $3,509.56. Councilman Wilcoxson seconded and the motion carried. Councilwoman Howe declared a conflict and abstained.

Councilwoman Welton made a motion to pay the remainder of the bills in the amount of $160,461.01. Councilman McWain seconded and the motion carried.

COUNCIL COMMENTS: Mayor Zeiger reported that he and Clerk Suzie Cox had attended a COG meeting which covered the distribution of county Consensus money and funding requests from each municipal entity. Each entity in Carbon County as well as the county itself had submitted a prioritized list of projects and after considering each entity's number one priority, there was a shortage of approximately $40,000. After some adjustments to cover the shortage, the money was awarded and Saratoga will receive $109,000 for street improvements. (Saratoga's original request was $112,000)

CORRESPONDENCE: None

ITEMS FROM THE PUBLIC: Ms. Stephanie Reeves, Business Development Manager for Community Gas addressed the council. Ms. Reeves explained that each year Community Gas does a distribution of earnings to member communities and this year over $65,000 is being returned for community enhancement projects. Ms. Reeves presented Mayor Zeiger with a check in the amount of $1,859.40 which will be used for new kiosks at Saratoga Lake. Council members thanked Ms. Reeves and Community Gas for the contribution.

Ms. Reeves also explained that she will be retiring in March of 2013, but she will bring her replacement by and introduce them.

Leon Hetherington addressed the council with an update of improvements completed at the Kaake Dog Park. Mr. Hetherington thanked Councilman Wilcoxson for helping to spray weeds and Chuck Bartlett and John Lasco for their help with the memory board project.

Mr. Hetherington also reported that the group hopes to have the structure completed by October 1st at which time they plan to have a barbeque to celebrate.

Mr. Hetherington reported that 12 businesses and several individuals will be listed on the fire plugs located in the dog park.

REPORTS FROM DEPARTMENTS:

Town Hall: No report

Fire Department: No report

Police Department: Chief Wachsmuth reported that the police dispatchers are willing to oversee the animal impound facility.

Recreation Department: Recreation Director Lisa Burton reported a contract for grant funding was received from Carbon County School District #2 Recreation Board in the amount of $12,900, which includes $4,000 for Open Gym Supervisor, $3,000 for chemical and supplies for the swimming pool, $2,000 towards the Missoula Children's Theatre residency fee and $3,900 to purchase a new volleyball system for the Community Center gym. Ms. Burton asked permission to accept the contract and allow the Mayor to sign.

Councilman McWain made a motion to approve the contract and allow the mayor to sign. Councilman Wilcoxson seconded and the motion carried.

Ms. Burton requested permission to purchase the new volleyball system for the gym in the amount of $3,900. Councilman McWain made a motion to allow Ms. Burton to purchase the volleyball system for the gym. Councilwoman Welton seconded and the motion carried.

Director Burton reported that the Missoula Children's Theatre residency is booked for October 22 – October 27th and requested permission to accept the contract and allow the mayor to sign.

Councilwoman Welton made a motion to approve the contract with Missoula Children's Theatre and allow the mayor to sign. Councilwoman Howe seconded and the motion carried.

Ms. Burton requested permission to book a Challenger British Soccer Camp for the summer of 2013. Councilman McWain made a motion to allow the Recreation Department to book the Challenger British Soccer Camp for the summer of 2013. Councilwoman Welton seconded and the motion carried.

Director Burton reported that the End of Summer Bash is scheduled for Sunday, September 16th from 1 – 8 p.m. with live music, food and activities. The music will be at the Saratoga Museum Pavilion and the food and activities at Kathy Glode Park.

Ms. Burton asked the council to approve the Special Events Application for the project. Councilman Wilcoxson made a motion to approve the Special Events Application submitted by the Recreation Department for the End of Summer Bash. Councilman McWain seconded and the motion carried.

Ms. Burton also requested permission to book three bands for the celebration. Councilman McWain made a motion to allow Recreation Director Burton to book three bands for the bash. Councilwoman Welton seconded and the motion carried.

Ms. Burton explained that it would be the same three bands as last year including local bands Tenn Mile and Code Blue as well as singer/songwriter Jalan Crossland.

Mayor Zeiger suggested that people attending the End of Summer Bash be asked to bring a canned food item to help support the local food pantry.

Director Burton reported that there will be a pool party on August 23rd from 6 – 8 p.m. at the Saratoga Municipal Pool for all 7th – 12th graders. Admission will be free and the Recreation Department will provide snacks and drinks.

Ms. Burton also reported that on August 30th at 7 p.m. there will be a Family Movie Night at the gym geared towards elementary age children and families.

Department of Public Works

- Street Department: Chuck Bartlett reported that the Street Department employees continue work at Veterans Island and they will be paving tomorrow and next week.

- Water and Sewer Department: Chuck Bartlett reported that the crews continue to work on water meter pit leaks.

- Weed and Pest: Chuck Bartlett reported that fogging continues and there will be one more aerial spraying. Mr. Bartlett also reported that there has been one confirmed case of West Nile Virus in Niobrara County in 2012.

- Hot Pool: Mr. Bartlett reported that the painting has been completed on the hot pool building.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: The next meeting of the Airport Board will be Wednesday, September 12, 2012 at 1:00 p.m. in the Town Hall.

Community Center Joint Powers Board: Judy Welton reported that the next meeting will be held Monday, September 17, 2012 at 4:30 p.m. The annual fund raising event is scheduled for Saturday, September 22nd.

Water and Sewer Joint Powers Board:

Ken Schwerdt from PMPC reviewed Task Order Amendment #3 of the Saratoga 2011 Water and Sewer Improvement Agreement in the amount of $15,000 and asked the council to accept and approve the amendment with permission for the mayor to sign. Mr. Schwerdt explained that the amendment covers additional work and engineering expenses that they were not able to predict in the original estimate including unexpected utility locates and having to redesign portions due to inaccurate or missing information.

Councilman Wilcoxson made a motion to accept the Task Order Amendment #3 of the Saratoga 2011 Water and Sewer Improvement Agreement in the amount of $15,000 with permission for the mayor to sign. Councilwoman Welton seconded and the motion carried.

Mr. Schwerdt asked the council to approve the SPT (Specific Purpose Tax) Reimbursement Request in the amount of $7,501.25 with permission for the mayor to sign which covers engineering fees for July.

Councilwoman Howe made a motion to approve the SPT Reimbursement Request in the amount of $7,501.25 with permission for the mayor to sign which covers engineering fees for July. Councilwoman Welton seconded and the motion carried.

Mr. Schwerdt asked the council to approve the SLIB Reimbursement request and correct the amount to $4,048.75 for engineering fees in July with permission for the mayor to sign.

Councilwoman Welton made a motion to approve the SLIB Reimbursement request and correct the amount to $4,048.75 for engineering fees in July with permission for the mayor to sign. Councilman Wilcoxson seconded and the motion carried.

The next meeting of the Water and Sewer JPB will be September 12, 2012 at 6:00 p.m.

Landfill Board: Richard Hodges reported that the third trailer was filled today, bringing the total shipped to 45 tons this year which is ahead of schedule.

Medical Board: No report

Planning Commission: The next meeting of the Planning Commission will be Tuesday, September 11, 2012 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Monday, September 10, 2012 at 5:30 p.m.

Community Garden Board: Jan Heinle reported on the progress made at the Community Garden this year and that some vegetables have been planted. Ms. Heinle asked permission to purchase a greenhouse from Growers Supply in the amount of $10,558.91 which includes shipping. Ms. Heinle also indicated that the board has grant funding from the Department of Agriculture and the Storer Foundation to cover the purchase.

Councilwoman Welton made a motion to allow the Community Garden Board to purchase the 18' X 32' Solar Greenhouse from Growers Supply in the amount of $10,558.91 which includes shipping. Councilman McWain seconded and the motion carried.

The next meeting of the Community Garden Board will be Thursday, September 20th at 6:00 p.m. at the Town Hall.

South Central Emergency Services Board: No report

BUSINESS: Mayor Zeiger reviewed Resolution 2012-07, a Resolution in Support of the Carbon County Emergency Operations Plan. Mr. Zeiger explained that in his capacity as Emergency Management Coordinator that he is recommending that the resolution be approved. Every community in the county is required to have an emergency operating plan in place and any community that does not comply, runs the risk of having their funding cut in the event of an emergency.

Mayor Zeiger read Resolution 2012-07 in its entirety and Councilman Wilcoxson made a motion to approve the resolution as presented. Councilwoman Welton seconded and the motion carried.

Adjournment: Being no further business to come before the meeting Councilwoman Welton made a motion to adjourn. Councilman Wilcoxson seconded and the motion carried.

The next regular meeting of the Saratoga Town Council will be held on September 4, 2012 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

JOHN ZEIGER

Mayor John Zeiger

ATTEST:

Lisa G. Burton

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