

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JANUARY 15, 2013, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Pro Tem Judy Welton called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Mike McWain, Councilman Steve Wilcoxson, and Councilwoman Susan Howe.

APPROVAL OF AGENDA: Councilwoman Howe made a motion to approve the agenda as presented, seconded by Councilman Wilcoxson. The motion carried.

APPROVAL OF THE MINUTES: Councilman McWain made a motion to approve the minutes of the January 2, 2013 as submitted, seconded by Councilman Wilcoxson. The motion carried.

APPROVAL OF THE BILLS: Mayor Pro Tem Welton read the following bills for approval: Accounts Payable: \$89,282.65; Payroll and FICA for 1/14/2013 in the amount of \$57,140.87; and manual checks in the amount of \$6,801.65 for a total of \$153,225.17.

Councilman Wilcoxson made a motion to pay the bills in the amount of \$153,225.17, seconded by Councilwoman Howe. The Motion carried.

COUNCIL COMMENTS:

Mayor Pro Tem Welton noted that Items from the Public had been removed from the agenda because no one had indicated that they had any business to bring before the council. Mayor Pro Tem Welton noted that anyone wanting to bring items or issues before the council they are asked to contact the Town Clerk on the Thursday and no later than the Friday before the meeting and provide any information to be discussed so that it can be provided to the council for their review prior to the meeting.

Councilman Wilcoxson stated that he wants public comments to be encouraged at the meetings and then provided the council with two letters that he had written;

- 1) Councilman Wilcoxson read a letter addressed to the Planning Commission which he indicated he wrote apologizing to the Planning Commission for losing his temper at the last meeting. The letter addressed his complaint that the Planning Commission was not enforcing the ordinances in a fair and equal manner.
- 2) Councilman Wilcoxson read a letter addressed to Mayor Zeiger and the Council and Bev Hempel and the Planning Commission which voiced his concerns about the actions taken by the Planning Commission during their last meeting adding that he believes the Planning Commission acted inappropriately during that meeting.

Additionally, Councilman Wilcoxson indicated that he wants to see changes to the administrative authority of the Airport Board.

Mayor Pro Tem Welton thanked Councilman Wilcoxson for his comments.

REPORTS FROM DEPARTMENTS:

Town Hall: Clerk Suzie Cox requested the council consider appointing Councilwoman Howe as the Saratoga voting representative to the Carbon County Council of Governments. Clerk Cox explained that the appointment of a voting delegate must be an elected official and Jim Elliott had been the Saratoga representative in the past but is no longer attending the meeting.

Councilman Wilcoxson made a motion to approve the appointment of Councilwoman Howe as the Saratoga voting representative to COG, seconded by Councilman McWain. The Motion carried.

Fire Department: Fire Chief Randy Sikes reported that the fire department responded to two calls in the past two weeks.

Police Department: No report

Recreation Department: Recreation Director Lisa Burton requested permission to submit a grant application to Wyoming Community Gas in the amount of \$2500.00. Ms. Burton explained that last year the town had applied for a grant through Wyoming Community Gas to begin a walk path from the cemetery road around the southeast end of Saratoga Lake. Last year the grant application was not funded. This year the grant application would resubmit that same project. Ms. Burton asked that the Council approve Resolution 2013-02 supporting the grant application which will also require permission for the mayor to sign.

Mayor Pro Tem Welton read Resolution 2013-02, a resolution supporting the grant application to be submitted to Wyoming Community Gas.

Councilman McWain made a motion to approve Resolution 2013-02, a resolution supporting the grant application to be submitted to Wyoming Community Gas, seconded by Councilman Wilcoxson. The Motion passed

Department of Public Works: No report

- Street Department
- Water and Sewer:
- Weed and Pest:
- Hot Pool:

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Michael Haak addressed the council with an update on the Airport Master Plan.

Mr. Haak reported that he had met with the Airport Board to review the Aviation Forecasts developed to address existing and projected airport activities at the Saratoga Airport. Mr. Haak gave the council an overview of the information discussed with the airport board at their meeting earlier in the day which gave the board 5 – 10 – and 20 year forecast projections. The board had reviewed projections for growth rates for aircraft operations and for growth rates for based aircraft at the airport. After reviewing the information provided and discussing the possible growth rates for the Saratoga Airport the Airport Board recommended the Town Council use a 3% growth rate for aircraft operations and a 1% growth rate for based aircraft for the Saratoga Airport Master Plan projections.

Michael Haak recommended to the council that they approve the Airport Board's use of a 3% growth rate for aircraft operations and a 1% growth rate for based aircraft for the Saratoga Airport Master Plan projections. Mr. Haak added that if the Airport Board's recommendation is approved the Mayor will need to sign a letter to FAA requesting their review and approval of the Aviation Forecast of the Master Plan.

Councilman Wilcoxson made a motion to approve the Airport Board's forecast recommendations with permission for the Mayor to sign a letter to FAA requesting review and approval, seconded by Councilwoman Howe. The Motion carried.

Mayor Pro Tem Welton read the Request for Reimbursement for federal funds in the amount of \$7,006.00 for the Airport Master Plan adding that it will require permission for the Mayor to sign.

Councilman Wilcoxson made a motion to approve the Request for Reimbursement for federal funds in the amount of \$7,006.00, with permission for the Mayor to sign, seconded by Councilman McWain. The Motion carried.

Mayor Pro Tem Welton read the Request for Reimbursement for state funds in the amount of \$467.00 for the Airport Master Plan which will also require permission for the Mayor to sign.

Councilwoman Howe made a motion to approve the Request for Reimbursement for state funds in the amount of \$467.00, with permission for the Mayor to sign, seconded by Councilman Wilcoxson. The Motion carried.

Mayor Pro Tem Welton reported that the town's portion of the Master Plan project at this time is \$311.50.

Mayor Pro Tem Welton noted that the Sage Engineering summary of work performed is attached and billing for this period is \$7,784.50 for work on the Master Plan.

Councilman Wilcoxson made a motion to pay the Sage Engineering invoice in the amount of \$7,784.50, seconded by Councilman McWain. The Motion passed

The next meeting of the Airport Board will be February 13, 2013 at 1:00 p.m.

Community Center Joint Powers Board: Community Center Director Stephanie Vines addressed the council and reported that they continue to have problems with the heating system in the multipurpose room and they have contacted the appropriate people to try to correct the problems.

Ms. Vines updated the council on upcoming events and activities planned for the Community Center. A Film Festival is planned for March 9, 2013 showcasing Wyoming and the annual community rummage sale is scheduled for May 8, 2013 from 9:00 am to 12:00 pm.

The next meeting will be held Monday, January 21, 2013 at 4:30 p.m.

Water and Sewer Joint Powers Board:

Ken Schwerdt addressed the Council noting that the SPT reimbursement request represents engineering fees for the meter project. Mr. Schwerdt noted that the contractors were back to repair some of the problems associated with the project and they will continue to come back as problems are identified.

Mayor Pro Tem Welton read SPT Reimbursement Request # 2012-37 in the amount of \$1,935.00 which will require permission for the Mayor to sign

Councilman Wilcoxson made a motion to approve the SPT Request for Reimbursement for the meter project in the amount of \$1,935.00, with permission for the Mayor to sign, seconded by Councilman McWain. The Motion carried.

The next meeting of the Water and Sewer JPB will be Wednesday, February 13, 2013 at 6:00 p.m.

Landfill Board:

Medical Board: No report

Planning Commission

The next meeting of the Planning Commission will be Tuesday, February 12, 2013 at 5:30 p.m.

Recreation Commission:

The next meeting of the Recreation Commission will be Monday, February 11, 2013 at 5:30 p.m.

Community Garden Board: no report

South Central Emergency Services Board: no report

BUSINESS:

A discussion ensued with the public commenting on the absence of Items from the Public and the perception that public comments are no longer welcome.

Mayor Pro Tem Welton attempted to explain that public comments are welcome during discussions but that it would be helpful to have individuals bring in information prior to the council meetings and ask to be put on the agenda under Items from the Public.

Councilman McWain made a motion to include Items from the Public on the agenda, seconded by Councilman Wilcoxson.

Additional discussion followed and the Motion carried.

Adjournment: Being no further business to come before the meeting Councilman McWain made a motion to adjourn, seconded by Councilman Wilcoxson.

Clerk Cox reminded the council that the February 5, 2013 meeting will begin at 5:00 and will include approving the Agenda and Minutes and paying of the bills to allow Mayor Zeiger, Clerk Cox and Chuck Bartlett to leave for Riverton to attend the two day course on Local Governments Recovery from Disaster.

The next regular meeting of the Saratoga Town Council will be held on February 5, 2013 at 5:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger

ATTEST:

Suzie Cox, Clerk