MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JULY 17, 2012, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Mike McWain, Councilman Steve Wilcoxson, Councilwoman Susan Howe and Councilwoman Judy Welton.

APPROVAL OF AGENDA:
Councilwoman Welton made a motion to approve the Agenda as presented, seconded by Councilman McWain. The motion passed unanimously.

APPROVAL OF THE MINUTES:
Councilwoman Welton made a motion to approve the minutes of the July 3, 2012 meeting, seconded by Councilman Wilcoxson. The motion passed unanimously.

APPROVAL OF THE BILLS:
Councilwoman Welton read the following bills for approval: Accounts Payable: $156,672.43; Payroll and FICA for 7/16/2012 in the amount of $70,938.12; and manual checks for liabilities in the amount of $296.25, for a total of $227,906.80.

Councilman McWain made a motion to pay the bills in the amount of $227,906.80, seconded by Councilwoman Howe. The motion passed unanimously.

COUNCIL COMMENTS:

ITEMS FROM THE PUBLIC:
Mrs. Pat (Tom) Roszel addressed the council with concerns about the last concert at the "Yard" held on July 7, 2012. Ms. Roszel stated that her initial concern was because a man was urinating in public across the street from their front door. She called the police but when they arrived the individual was no longer there.

Councilman Wilcoxson asked if she was sure that they were doing what she thought they were doing and indicated that you might have to expect that type of behavior in a tourist town.

Ms. Roszel assured him that she was very sure of what he was doing. She then invited Councilwoman Welton and Councilwoman Howe and Councilman McWain's wife to come and join her on her front steps for the next concert so that they could "enjoy" what they are exposed to during every concert.

Tom Roszel indicated to the council that he felt like they have been singled out for disapproving of the concert being held in a residential area. He assured the council he was not complaining about the music because both he and his wife enjoy all kinds of music, they were not in support of where the concert was being held. He asked the three council members who voted to approve the applications if they would like the concerts held across from them.
He went on to ask who is responsible for any damage to neighboring property as a result of alcohol consumption at the event and questioned if it is legal for people to walk across the street to the American Legion with open containers.

Councilwoman Welton stated that she believes that the council should be having this conversation with Cindy (Bloomquist) and Chris (Shannon) letting them know that they need to resolve these issues and if the problems continue they will not be allowed to have any more events.

Councilman Wilcoxson compared the events at the 'Yard" to other businesses that are allowed to conduct business in any manner they want to.

Councilwoman Welton responded by reminding Councilman Wilcoxson that they (Chris Shannon and Cindy Bloomquist) are not a business and cannot be compared to the other legal establishments.

Tom Roszel stated that he does not believe that Cindy Bloomquist and Chris Shannon comply with the applicable rules of the application and that their (Mr. & Mrs. Roszel) concerns are not taken seriously by the council.

Councilman McWain indicated that he believes you have to consider the source when dealing with complaints.

Councilman Wilcoxson commented yes, he would allow such events across the street from his home because he believes that the concerts are enjoyed by the majority of the people and the music gives them something they all enjoy.

Mayor Zeiger thanked everyone for their comments and asked to move on with the agenda.

Jim Angell, attorney for the Wyoming Press Association addressed the council and reviewed changes to Wyoming Statutes, Sections 16-4-201 to 16-4-205 (Wyoming Public Records) and Sections 16-4-401 to 16-4-408 (Meetings and Governmental Agencies) effective as of July 1, 2012.

Liz Wood addressed the council stating that the Saratoga Sun is celebrating its 125th year of business as the Sun. Ms. Wood explained that the Sun will be publishing a special section for the next paper and asked if the council would be interested in purchasing a whole page, half page or quarter page ad in the upcoming special edition celebrating the Saratoga Sun's 125 year Anniversary.

Councilman Wilcoxson made a motion to purchase a half page ad for the Special Edition, seconded by Councilwoman Welton. The motion passed unanimously.

CORRESPONDENCE: Mayor Zeiger read a thank you to the Town of Saratoga and Saratoga Police Department for supporting the Saratoga Middle/High School Close-Up program by purchasing an ad for the Saratoga Panther Sports Calendar.

REPORTS FROM DEPARTMENTS:

Town Hall:
Mayor Zeiger read Resolution 2012-05, a Resolution establishing fire restrictions for the municipal limits of the Town of Saratoga.

Councilman McWain asked whose idea it was to prepare the resolution and Mayor Zeiger noted that a fire ban had been put in place state wide by the Forest Service and Bureau of Land Management because of the critically dry conditions. The fire ban will only be in effect until the dry conditions have improved or until enough moisture (snow) has accumulated to lessen the fire danger.

Councilwoman Welton made a motion to approve Resolution 2012-05, a Resolution establishing fire restrictions for the municipal limits of the Town of Saratoga, seconded by Councilwoman Howe. A roll call vote was taken with Councilman McWain voting yes, Councilman Wilcoxson voting yes, Councilwoman Howe voting yes, Councilwoman Welton voting yes and Mayor Zeiger voting yes. The motion passed unanimously.

A Special Event Application had been submitted by Stacy Crimmins for the Platte Valley Chamber of Commerce requesting permission to have the Steinley Cup (Brew Fest) at Kathy Glode Park on August 18, 2012.

Ms. Crimmins indicated she had met with Chuck Bartlett and Chief Wachsmuth to go over any issues that they may have concerning the event and she has volunteers to assist with installing the fence around the park so that the town crews will not have to take the time to help with the fencing.

Councilman Wilcoxson made a motion to approve the Special Event Application submitted by Stacy Crimmins for the Platte Valley Chamber of Commerce requesting permission to have the Steinley Cup (Brew Fest) at Kathy Glode Park on August 18, 2012, seconded by Councilman McWain. The Motion passed unanimously and the application was approved.

Fire Department:
Fire Chief John Lasco reported that the Fire Department responded to one lightning caused fire, and one search and rescue assist.

Police Department: no report

Recreation Department:
Recreation Director Lisa Burton reported on the following activities:

- Thirty-one girls from Saratoga and Encampment participated in the Spike Volleyball camp
- The British Soccer Camp started July 16th and will go through July 20, 2012 for children age six through sixteen.
- It was the end of the Baseball and T-Ball season and there were fifty-nine participants enjoying the season when it concluded with a free swim and picnic.
- Quick Start Tennis lessons for children 5 – 14 years of age will begin August 6th at the Saratoga Inn tennis court.

Department of Public Works
DPW Supervisor Chuck Bartlett reported on the following:

- Street Department –Veteran's Island walk path work is continuing and the debris piles on the Veteran Island Annex are being screened and will be cleaned up over the next few weeks.
  The crew is screening road-a-mill that will be used to make repairs to 13th Street.

  The town crew was thanked for the work that they have been doing on Veterans Island.

- Water and Sewer Department – The water department crew was repairing two leaking meter pits, one leaking valve and one plugged sewer line.

- Weed and Pest: Aerial spraying should be done on Friday and the foggers are fogging when possible and when the wind in the evenings doesn't make it impossible.

- Hot Pool: The crew is power washing the walls and will be painting as they can. Sloping and landscaping of the area south of the pool and behind the bathhouse facility will begin as soon as possible.
  The not-so-hot hot pool has been getting a lot of use and everyone is enjoying the new facility.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Dave Schultz representing Sage Civil Engineering addressed the council thanking them for allowing Sage Engineering to continue to work on the airport projects and explained the importance of developing a master plan for the airport. Mr. Schultz explained that the development of a master plan was required to continue to receive state and federal funds for airport projects. The new WACIP plan which is updated every year included a clause that requires a master plan for future funding.

Dave Schultz introduced Michael Haak , a certified planner and the sub-consultant working on the project. Mr. Schultz added that Sage Engineering will continue to help with the requirements necessary for the Master Plan, but regulations require that a certified planner assist with the Master Plan development.

Michael Haak addressed the council and provided some background on his involvement with similar projects and qualifications for the master plan for the Saratoga airport. Mr. Haak provided a power point presentation of the project and discussed the following:

- Master plan goals and objectives
- Issues that will need to be addressed
- The importance of public workshops and stressed that planning must be a public process
    - The need for three Public Workshops facilitated by the consultant throughout the planning process to keep the public informed of the work as it progresses
    - WYDOT approved 3 public meetings over a twelve to fifteen month period
- Existing conditions inventory and analysis
    - Will involve an in depth survey and analysis of the airport area and local environment.
- Review historical activity
    - To obtain and verify historic based aircraft data and operational activity estimates
- Current and projected trends in aviation for a 5, 10 and 20 year time frame
- Facility Requirements
    - Identification of existing and future facilities required to accommodate forecast activity in the airport area
- Development alternatives
- Environmental analysis
- Compliance plan
- Layout plan
- Financial and implementation plan
- Reports and documentation

Mr. Haak indicated that the project will begin in October and any future projects will be included in the Master Plan, additionally the WYDOT web site will include a link to the aeronautics division that will allow interested individuals to follow the progress of the projects.

After some discussion the council thanked Mr. Haak for his presentation and expressed their appreciation of his involvement and stressed that they will look forward to working with him throughout the project.

Clerk Suzie Cox requested approval of the Sage Engineering Invoice in the amount of $13,964.00 and the state and federal Reimbursement Requests for the Master Plan Project in the amount of $942.00 and $14,142.00 respectively, with permission for the Mayor to sign.

Dave Schultz added that 90% of the project will be reimbursed by state and federal funds.

Councilman Wilcoxson made a motion to approve the Sage Engineering Invoice for the airport master plan project in the amount of $13,964.00, seconded by Councilman McWain. The motion passed unanimously.

Councilwoman Welton made a motion to approve the the state and federal Reimbursement Requests for the Master Plan Project in the amount of $942.00 and $14,142.00 respectively, with permission for the Mayor to sign, seconded by Councilman Wilcoxson. The motion passed unanimously

The next Airport Board meeting will be on August 8, 2012 at 1:00 p.m.

Community Center Joint Powers Board:
The next meeting will be held Monday, July 16, 2012 at 4:30 p.m.

Water and Sewer Joint Powers Board:
Mayor Zeiger read a letter from Richard Raymer requesting reappointment to the Water and Sewer Joint Powers Board for an another three year term.

Councilman Wilcoxson made a motion to reappoint Richard Raymer to an additional three year term on the Water and Sewer Joint Powers Board, seconded by Councilman McWain. The motion passed unanimously.

Ken Schwerdt addressed the council and explained that the following invoice and requisition requests are for engineering fees for the water meter and water main projects.

- PMPC Invoice for council review in the amount of $24,269.50 included in the following:
- Water Meter Replacement SPT requisition # 2012-30 in the amount of $12,275.00 with permission for the Mayor to sign.
- 2011Water Main Replacement Project SLIB invoice Grant Draft Request #17 in the amount of $11,975.00 with permission for the Mayor to sign

Councilman Wilcoxson made a motion to approve SPT requisition # 2012-30 in the amount of $12,275.00 for engineering design on the water meter replacement project and the water main replacement project with permission for the Mayor to sign, seconded by Councilwoman Welton. The motion passed unanimously.

Councilwoman Welton made a motion to approve the Water Main Replacement Project SLIB invoice Grant Draft Request #17 in the amount of $11,975.00 for the water main replacement project with permission for the Mayor to sign, seconded by Councilman Wilcoxson. The motion passed unanimously.

The next meeting of the Water and Sewer JPB will be August 8, 2012 at 6:00 p.m.

Landfill Board: UPRSWDD Board Chairman Randy Raymer addressed the council and requested approval of the Renewal Agreement between the UPRSWDD and the Town of Saratoga indicating that the only changes made to the agreement are the dates where appropriate.

Councilwoman Welton made a motion to approve the Renewal Agreement between the UPRSWDD and the Town of Saratoga, seconded by Councilman McWain. The motion passed unanimously.

Mr. Raymer reported that they have poured a floor in the new transfer station building in Encampment and recycling has increased the shipping capabilities of the landfill.

Medical Board: Councilwoman Welton reported that the Brush Creek Ranch and the Corbett Medical Foundation will be holding an invitation only fund raiser to raise money to go to the foundation. Funds raised will help with the costs of assistance to the clinic and help with some of the programs offered by the Corbett Medical Foundation and the Medical Foundation.

Planning Commission:
The next meeting of the Planning Commission will be on August 14, 2012 at 5:30 p.m.

Recreation Commission:
The next meeting of the Recreation Commission will be Monday, August 13, 2012 at 5:30 p.m.

Community Garden Board: Ken Schwerdt reported that the fence and gates have been installed to keep the deer and domestic animals out of the garden area which allowed for some raised beds to be planted.

The next meeting of the Garden Board will be August 19, 2012 at 7:00 p.m.

South Central Emergency Services Board: no report

EXECUTIVE SESSION:
Councilwoman Welton made a motion to go into executive session to discuss litigation and personnel, seconded by Councilman Wilcoxson. The motion passed unanimously.

Councilwoman Welton made a motion to come out of executive session, seconded by Councilman Wilcoxson. The motion passed unanimously.

Councilwoman Welton made a motion to approve the minutes of the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute § 16-4-405(b), seconded by Councilman Wilcoxson. The motion passed unanimously.

Mayor Zeiger reported that no action was taken.

BUSINESS: Mayor Zeiger reported that he and Fire Chief Lasco and Chuck Bartlett had looked at properties that have been brought to their attention as being a health and fire hazard. Mayor Zeiger indicated that letters will be sent to the property owners in question.

Adjournment:
Being no further business to come before the meeting Councilwoman Welton made a motion to adjourn.

The next regular meeting of the Saratoga Town Council will be held on August 7, 2012 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

JOHN ZEIGER
Mayor John Zeiger

ATTEST:

Suzie Cox
Suzie Cox