

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD MAY 7, 2013, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Pro Tem Judy Welton called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Mike McWain, Councilman Steve Wilcoxson and Councilwoman Susan Howe. Mayor John Zeiger was absent from the meeting.

APPROVAL OF AGENDA: Councilwoman Howe made a motion to approve the agenda with the correction of John Farr rather than Bill Farr under Town Hall reports. Councilman Wilcoxson seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilwoman Howe made a motion to approve the minutes of the April 2, 2013 meeting as presented. Councilman Wilcoxson seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Mayor Pro Tem Welton read the following bills for approval: Accounts Payable: \$55,728.03; Payroll and FICA for 4/22/2013 and 5/6/2013 in the amount of \$113,378.38; and manual checks in the amount of \$45,335.06, for a total of \$214,441.47.

Councilwoman Howe made a motion to pay the bills in the amount of \$214,441.47. Councilman Wilcoxson seconded and the motion carried unanimously.

COUNCIL COMMENTS: Mayor Pro Tem Welton addressed the council with an update on the Wheels for Wishes/Beautify Saratoga Project scheduled for the week of May 26th through June 2nd with a community picnic being planned for June 2nd in the downtown parking lot. The Wheels for Wishes portion of the project will offer a way for residents to remove unlicensed or inoperable vehicles from their property. They will accept any car, truck, boat SUV, or motorcycle running or not and it is 100% tax deductible. There are forms at the town hall to fill out and they will come to your property and pick them up.

Mayor Pro Tem Welton explained that she has been working with Mr. Rodeno to set up the Beautify Saratoga portion of the project which will include painting a number of buildings in the downtown area. A fund has been opened by Mr. Rodeno to help with the cost of purchasing paint and other expenses of the project. The Town of Saratoga cannot purchase paint for any of the buildings, but will be assisting those individuals who are physically unable to haul trash to the landfill by picking it up and hauling it for them.

Councilman Wilcoxson, on behalf of the American Legion, thanked Mayor Pro Tem Welton for spearheading this project and expressed their gratitude to Mr. Rodeno for purchasing the paint for the American Legion building. Legion members will provide the manpower to paint their building and will assist wherever else they can on the project.

REPORTS FROM DEPARTMENTS:

Town Hall: John Farr addressed the council and explained that the Wyoming Department of Transportation had approved the designation of Highway 70 over Battle Mountain as a Scenic Byway. Mr. Farr thanked the council for their support and for participating by writing letters in support of their application of the designation. Mr. Farr provided the council with the new WYDOT maps that were developed that show Highway 70 as a state scenic byway.

Fire Department: No report

Police Department: No report

Recreation Department: Recreation Director Lisa Burton reported that the Town of Saratoga had been designated as a Tree City USA for the 9th year. Ms Burton added that this Arbor Day celebration has been set for Thursday, May 30, 2013.

Ms. Burton reported that the crews have been working on the pool to help with its opening which is anticipated to be May 24th or 25th for Memorial Day weekend.

Department of Public Works

- Street Department: Public Works Supervisor Chuck Bartlett reported that he has been meeting with Sue Davidson and the Forest Service as they explore extending water services south to the forest service complex and the Whistle Pig. They are asking the town to consider sponsoring a grant application on their behalf from the Wyoming Business Council. The grant would need to be sponsored by the town as the fiscal agent in order to apply for the funding. The town would be responsible for administrative services only. Although the services would be installed outside the town limits there is an ordinance which allows the town to provide water outside the town limits at a higher cost than that which is charged for in town services. It was noted that the water and sewer JPB would also need to approve the request.

Councilman McWain made a motion to allow the town to act as a sponsoring agent for a grant application to the Wyoming Business Council on behalf of the Forest Service and Davidson's, seconded by Councilman Wilcoxson. The motion carried unanimously.

- Water & Sewer: Mr. Bartlett reported that the street crew and the water and sewer crew have been cleaning Hugus and 6th Street Ditch, working on the dog training park, and working on water meter pit leaks. They have also fixed a water main leak.
- Weed and Pest: Chuck Bartlett reported that the Emergency Insect Management Grant application has been approved.
- Hot Pool: No report

EXECUTIVE SESSION: Councilwoman Howe made a motion to move into executive session to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Wilcoxson seconded and the motion carried unanimously.

Councilman Wilcoxson made a motion to move out of executive session. Councilwoman Howe seconded and the motion carried unanimously.

Councilwoman Howe made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Pro Tem Welton reported that no action was taken.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Clerk Suzie asked that the Council approve the attached request for reimbursement for the airport Master Plan as follows:

- a) Request for federal funds in the amount of \$10,211.00 with permission for the Mayor to sign; and
- b) Request for state funds in the amount of \$681.00 with permission for the Mayor to sign.

Clerk Cox noted that the town's share of this portion of the project is \$453.50 and added that the Sage Engineering summary of work performed and billing in the amount of \$11,345.50 for work on the Master Plan was also included.

Councilwoman Howe made a motion to approve the Request for Reimbursement for federal funds in the amount of \$10,211.00, with permission for the Mayor to sign, seconded by Councilman Wilcoxson. The motion carried unanimously.

Councilman Wilcoxson made a motion to approve the Request for Reimbursement for state funds in the amount of \$681.00, with permission for the Mayor to sign, seconded by Councilman McWain. The motion carried unanimously.

Councilwoman Howe made a motion to approve the Sage Engineering Statement in the amount of \$11,345.50 for work on the Master Plan, seconded by Councilman Wilcoxson. The motion carried unanimously.

Clerk Cox noted that the next Airport Board meeting will be on June 12, 2013 at 1:00 p.m. and no meeting would be held in May.

Councilman Wilcoxson encouraged everyone to review the information provided on the Master plan.

Community Center Joint Powers Board: Mayor Pro Tem Welton read a letter from Stephanie Vines, Administrative Director of the Community Center indicating that there are two terms of office soon to be open and the board is asking that Judy Welton be reappointed to the board and that Rocky Fiedor has indicated he will not be requesting reappointment to the board. Lynn Acord has entered her letter of interest to serve on the board and the JPB is requesting the approval of that appointment.

Councilman Wilcoxson made a motion to approve the reappointment of Judy Welton to the Community Center Joint Powers Board, seconded by Councilwoman Howe. The motion carried unanimously.

Councilwoman Howe made a motion to approve the appointment of Lynn Acord to the Community Center Joint Powers Board, seconded by Councilman Wilcoxson. The motion carried unanimously.

The next meeting will be held Monday, May 20, 2013 at 4:30 p.m.

Water and Sewer Joint Powers Board:

Chuck Bartlett reported that the next meeting will be May 8, 2013 at 6:00 p.m.

Landfill Board:

The next meeting will be June 5, 2013 at 7:00 p.m.

Medical Board: No report

Planning Commission:

The next meeting of the planning commission will be Tuesday, May 14, 2013 at 5:30 p.m.

Recreation Commission:

The next meeting of the recreation commission will be Monday, May 13, 2013 at 5:00 p.m.

Community Garden Board: Mayor Pro Tem Welton read a letter of interest for serving on the Community Garden Board submitted by Leslie Johnson.

Councilman McWain made a motion to approve the appointment of Leslie Johnson to the Community Garden Board, seconded by Councilman Wilcoxson. The motion carried unanimously.

Jan Heinle reported that work has begun at the garden and that there is one site left for anyone who would like to rent a garden plot. The elementary school will begin working on their garden on Friday.

The next meeting of the Saratoga Community Garden Board will be Monday, May 13, 2013 at 6:30 p.m. at the Town Hall.

South Central Emergency Services Board: Bill Dahlke reported that the service had responded to one hundred fourteen runs, forty-seven in Saratoga and eight in Encampment. Additionally, the EMT class is finished and added one additional EMT to this area. The SCEMS Board has completed their budget and it is available for the council. SCMES will be submitting a State Preparedness grant in the amount of \$10,400.00.

Business: Mayor Pro Tem Welton read the following Special Event Applications for approval.

- Laura M. an application to use the town parking lot for a farmer's market from July 22nd through September 21st – insurance certification was provided with the application.
- Carbon Power and Light - an application to use Veteran's Island on June 21st for a company picnic – w/open container permit – an insurance certificate was provided with application.
- Saratoga Museum requested an application for a Celebration of Custom and Culture on June 29th and included a street closure permit and insurance information.
- Saratoga Museum requested an application for a Daran Little's Summer Opener from 3:00 to 5:00 and included insurance information (no date was indicated).
- Kyle Powell submitted an application for a wedding reception at the Saratoga Museum Pavilion on September 14th which included an open container permit.
- Chris Shannon submitted three applications
 - High Water Hoedown on June 8th at the Yard from 5:00 – 10:00 p.m.
 - Freedom Fest on July 5th at the Yard from 4:00 – 10:00 p.m.
 - Girls Night Out on August 18th at the Yard from 2:00 – 10:00 p.m.

Councilman McWain made a motion to approve the Special Event Application submitted by Laura M. for a farmer's market from July 22nd through September 21st, seconded by Councilman Wilcoxson. The motion carried.

Councilman McWain made a motion to approve the Special Event Application submitted by Carbon Power and Light to use Veteran's Island on June 21st for a company picnic, seconded by Councilman Wilcoxson. The motion carried.

Councilman Wilcoxson made a motion to approve the Special Event Application submitted by the Saratoga Museum for a Celebration of Custom and Culture on June 29th including the street closure permit, seconded by Councilman McWain. The motion carried.

Councilman Wilcoxson made a motion to approve the Special Event Application submitted by Kyle Powell for a wedding reception at the Saratoga Museum Pavilion on September 14th including an open container permit, seconded by Councilman McWain. The motion carried.

Councilman McWain made a motion to approve the Special Event Application submitted by Chris Shannon for the High Water Hoedown on June 8th from 5:00 – 10:00 p.m., seconded by Councilman Wilcoxson. The motion carried.

Councilman McWain made a motion to approve the Special Event Application submitted by Chris Shannon for the Freedom Fest on July 5th from 4:00 – 10:00 p.m., seconded by Councilman Wilcoxson. The motion carried.

Councilman McWain made a motion to approve the Special Event Application submitted by Chris Shannon for the Girls Night Out on August 18th from 2:00 – 10:00 p.m., seconded by Councilman Wilcoxson. The motion carried.

The Daran Little Summer Opener at the Museum was held until a date could be obtained. The council was thanked by a number of people in the audience for approving the Special Event applications.

Items from the Public: David Worthington addressed the council with the following concerns:

- When is the council going to address the ordinance concerning the airport authority?
- When will the Brush Creek hanger lease be prepared and approved?
- Why are attendees to the Planning Commission not allowed to address the board and he would like to see an apology offered for not allowing people to address the board?
- When will the council correct how the flag is displayed in the council chambers because it is currently displayed inappropriately with an eagle above the state flag?

Councilman Wilcoxson assured Mr. Worthington that each of his complaints would be addressed as appropriate and apologized on behalf of the Planning Commission for what Mr. Worthington believes is an unfair response to people asking to address the board.

Andy VanTol addressed the council asking that Items from the Public be moved higher on the agenda so that the public doesn't have to sit through the whole agenda to voice their concerns. Mr. VanTol asked that all commissions do the same to allow for public comment.

Councilman Wilcoxson explained that Items from the Public was placed at the bottom of the agenda by request so that the public could respond to items discussed during the meeting.

Tasha Worthington addressed the council and asked them change the Executive Session so the attendees wouldn't have to wait through an executive session before other items on the agenda are addressed.

Adjournment: Being no further business to come before the meeting, the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on May 21, 2013 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor Pro Tem Judy Welton

ATTEST:

Suzie Cox, Clerk