

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD NOVEMBER 6, 2012, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Mike McWain, Councilman Steve Wilcoxson, Councilwoman Judy Welton and Councilwoman Susan Howe.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda WITH THE ADDITION OF Melanie Fullman, the new District Ranger with the Forest Service seconded by Councilwoman Howe. The motion passed unanimously.

APPROVAL OF THE MINUTES: Councilwoman Welton made a motion to approve the minutes of the October 16, 2012 meeting as presented, seconded by Councilman Wilcoxson. The motion passed unanimously.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: \$45,918.10; Payroll and FICA for 10/22/2012 and 11/5/2012 in the amount of \$118,155.32; and manual checks in the amount of \$40,234.55 for a total of \$204,307.97.

Councilman Wilcoxson made a motion to pay Platte River Pizza the amount of \$80.00, seconded by Councilwoman Howe. Councilman McWain declared a conflict and abstained. The Motion carried

Councilwoman Welton made a motion to pay the remainder of the bills in the amount of \$204,227.97, seconded by Councilwoman Howe. The motion passed unanimously.

COUNCIL COMMENTS: Councilman Wilcoxson thanked Chuck Bartlett and the town crews for the sign and the work done at Sgt. Tyler Pickett Park.

Councilman Wilcoxson would like to encourage the department heads that if they have concerns that they put them in writing and share them with members of the council..

ITEMS FROM THE PUBLIC: Mayor Zeiger introduced Melanie Fullman, the new local District Manager for the Brush Creek Hayden District. Ms. Fullman explained that she and her husband had been in Saratoga for five or six weeks. She had spent the past seven years as the District Ranger in the Ottawa National Forest on the western upper peninsula of Michigan, prior to that both she and her husband had worked in Idaho, Alaska and Washington State. Ms. Fullman stated that they were both very glad to be in the Saratoga area and she looks forward to becoming involved in the community,

CORRESPONDENCE:

REPORTS FROM DEPARTMENTS:

Town Hall: Clerk Suzie Cox reported the council had, in their packets, a letter from Wyoming Community Gas and a Delegation Agreement for review. The Delegation Agreement allows the Town of Saratoga to choose Wyoming Community Gas as their commercial gas provider for the 2013 program year and requires council approval with permission to sign.

Councilwoman Welton made a motion to approve the Delegation Agreement with permission to sign, seconded by Councilman Wilcoxson. The motion passed unanimously.

Clerk Suzie Cox reported that a letter from Mediastream had been included in the Council packets and was informational only. The letter indicated that information will be sent to local customers regarding rate changes that will take effect December 1, 2012.

Clerk Suzie Cox reported that there was a letter of support prepared for the Encampment Museum in their packets.

Fire Department: Fire Chief John Lasco reported that the fire department had responded to one fire call and one search and rescue call.

Police Department: Chief Wachsmuth reported that the repairs to the 1999 Impala police cruiser will cost more than the estimated value of the vehicle and he is requesting permission from the council to have the car disposed of. Chief Wachsmuth indicated he will be allowing Complete Car Care to dispose of the vehicle.

Councilman Wilcoxson made a motion to allow Chief Wachsmuth to have the 1999 Impala disposed of, seconded by Councilwoman Welton. The motion passed unanimously.

Chief Wachsmuth asked the two new officers introduce themselves:

Officer George Phillips is from Missouri and was recently married with three children. He and his family love Saratoga and the area and he looks forward to working in the community.

Officer Kenneth Lehr is the new school Resource Officer and comes from Kimball, Nebraska, he and his wife have three children, of which one is enrolled in school in Saratoga. Officer Lehr's wife works out of Rawlins and the family is happy to be living in Saratoga.

Recreation Department: Recreation Director Lisa Burton provided the council with a recreation update of events as follows:

- The Missoula Children's Theater presentation had sixty-one youth ages KG-12 that auditioned and were cast into parts for the Wizard of Oz. Donations in the amount of \$740.25 was collected from the two shows.
- The Pottery Class with Maura Jacobsen had twenty participants ages 12 to adult.

Upcoming events will include the following:

- Hank Troy accompanying "The Great K & A Train Robbery" starring Tom Mix will be presented on November 10, 2012 at the PVCC theater on a donation basis
- Ladies Night Out – a new event to be held on November 29, 2012 at the PVCC Gym from 6:30 to 9:00 p.m. will feature direct sales vendors who will display their products for sale and they will take orders. There will be a \$10.00 cover charge to cover wine, beer and hors d'oeuvres catered by the Wolf Hotel.
- The Colcannon Christmas Concert will be presented on December 2, 2012 at 6:00 p.m. in the PVCC theater with the assistance of a WAC grant awarded in the amount of \$2,500.00
- A Beading Class will be offered with Jane Carey December 3rd or December 13, 2012 with details to be finalized later.
- A movie and popcorn will be offered for a Friday activity for the Saratoga Elementary School children on December 14, 2012

Department of Public Works

- Street Department: Chuck Bartlett reported that a Street Closure Permit had been received from the Chamber of Commerce for the Christmas Parade to be held on December 1, 2012 from 5:00 to 6:30 p.m.

Councilman Wilcoxson made a motion to approve the street closure permit from the Chamber for the Christmas Parade on December 1, 2012, seconded by Councilman McWain. The motion passed unanimously.

Mr. Bartlett added that the crews have completed work on the Vet's Island walk path and re-set the benches along the path and they have been cleaning up different areas around town.

- Water and Sewer: The crew has been working to fix water meter leaks and they will begin work on the sewer project between Walnut and Maple Street from Hickory to Veterans.

Mr. Bartlett reported that for the first time the ammonia levels at the lagoon have been steadily decreasing which may be a result of not having high water levels and a dryer year.

Chuck Bartlett reported that a representative from Sensus (water meter providers) has been troubleshooting some of our concerns on the water meter replacement project and believes that they may have a solution to correct the problems. It is believed that the Radio transmitters may need to be replaced due to a communication problem between the individual transmitters and the tower. Sensus will continue to work to correct the problems.

- Weed and Pest: No report
- Hot Pool: Chuck Bartlett reported that the gravel around the Not-so-Hot hot pool has been replaced and a four foot cedar fence will be installed on the east side of the not-so-hot pool later this month.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Chuck Bartlett reported that work has begun on the Brush Creek Hanger at the airport.

The next meeting of the Airport Board will be November 14, 2012.

Community Center Joint Powers Board: Stephanie Vines addressed the council and reported that she has been busy with proposal requests and conference settings.

Ms. Vines reviewed the upcoming events for January, February and March as well as events planned for November and December.

The next meeting will be held Monday, November 19, 2012 at 4:30 p.m.

Water and Sewer Joint Powers Board: Chuck Bartlett reported that a letter of appointment had been received from County Clerk Gwynn Bartlett notifying the Board of the appointment of Tim Lamprecht to the Joint Powers Board. Mr. Lamprecht will fill the county position on the Board.

The next meeting of the Water and Sewer JPB will be Wednesday, November 14, 2012 at 6:00 p.m.

Landfill Board: A public Notice had been placed in the council packets for review. Councilwoman Welton reported that she had been in contact with Randy Raymer, Chairman of the landfill board and he explained that the Public Notice was to let area people know that the landfill would be expanding to utilize the area that had been prepared for expansion a number of years ago.

Medical Board: No report

Planning Commission: Mayor Zeiger reminded the council of the public hearing beginning at 4:00 p.m. on November 20, 2012 for the Orion Appeal of the zoning ordinance of the Saratoga Resort and Spa.

Mr. Bartlett noted that there will be a public hearing for the McDowell Variance following the liquor license renewal public hearing at 5:30 on November 20, 2012.

The next meeting of the Planning Commission will be Tuesday, November 13, 2012 at 5:30 p.m.

Recreation Commission: Director Burton reported that the Board had met on November 5, 2012 to go over the schedule of events discussed earlier.

The next meeting of the Recreation Commission will be Monday, December 3, 2012 at 5:30 p.m.

Community Garden Board:

The next meeting of the Community Garden Board will not be held until February.

South Central Emergency Services Board: No report

EXECUTIVE SESSION: Mayor Zeiger asked for a motion to go into executive session to discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii).

Councilwoman Welton made a motion to go into executive session to discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii), seconded by Councilwoman Howe. The motion passed unanimously.

Councilman McWain made a motion to come out of executive session, seconded by Councilman Wilcoxson. The motion passed unanimously.

Councilwoman Welton made a motion to approve the minutes of the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute § 16-4-405(b), seconded by Councilwoman Howe. The motion passed unanimously.

BUSINESS:

Adjournment: Being no further business to come before the meeting Councilwoman Welton made a motion to adjourn, seconded by Councilwoman Howe.

The next regular meeting of the Saratoga Town Council will be held on November 20, 2012, at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger

ATTEST:

Suzie Cox, Clerk