

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD OCTOBER 15, 2013 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were: Councilman Steve Wilcoxson, Councilwoman Susan Howe and Councilwoman Judy Welton. Councilman McWain was absent from the meeting.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda as presented and seconded by Councilwoman Howe. Mayor Zeiger asked that the motion be amended to include the purchase of a vehicle under town hall. Councilwoman amended her motion to include the addition of purchasing a vehicle under town hall, seconded by Councilman Wilcoxson. The motion carried unanimously.

APPROVAL OF THE MINUTES: Councilwoman Howe made a motion to approve the minutes of the October 1, 2013 meeting, seconded by Councilman Wilcoxson. The motion carried unanimously.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: \$132,331.06; Payroll and FICA for 10/07/13 in the amount of \$56,107.65; and manual checks in the amount of \$4,428.37 for a total of \$192,867.08.

Councilman Wilcoxson made a motion to pay the bills as presented in the amount of \$192,867.08, seconded by Councilwoman Howe. The motion passed unanimously.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Zeiger read Resolution 2013-05, a resolution supporting an application from the Carbon County Visitor's Council for a \$25,000.00 Business Ready Community Planning Grant to perform a feasibility study.

Councilwoman Welton made a motion to approve Resolution 2013-05 the Business Ready Community Planning Grant from the Wyoming Business Council in the amount of \$25,000.00, seconded by Councilman Wilcoxson. The motion carried unanimously.

Mayor Zeiger requested permission from the council to approve up to \$16,000.00 for the purchase of a town hall vehicle. Mayor Zeiger explained that the town purchased the current vehicle which is a 1996 Tahoe thirteen years ago and it is beginning to require constant service and repairs.

Councilman Wilcoxson made a motion to approve \$16,000.00 toward the purchase of a new used vehicle for the town hall, seconded by Councilwoman Welton. The motion passed unanimously.

Fire Department: No report.

Police Department: No report

Recreation Department: Recreation Director Lisa Burton reported that the beading class has been rescheduled for Monday, October 28, 2013.

Director Burton reported that the TroutRun (fun run) had raised \$689.52 in proceeds that will be used to benefit Tyler Pickett Park project.

Department of Public Works:

- Street Department Mayor Zeiger reviewed DPW Supervisor Chuck Bartlett's written report which included the following:
  - Bid opening for the Scenic Riverwalk Veterans Island Bridge – Big R Bridge \$126,671.00 ; True North - \$133,444.00; Contech Engineered Solutions- the

bid bond was received but no bid was attached and a bid was received from Excel Bridge Mfg. past the deadline.

- With a reduction of \$6,500 if the town designs the bridge abutment the Big R Bridge cost would be \$120,171.00 and Mr. Bartlett was requesting the council consider his recommendation of awarding the bid to Big R Bridge with permission for the Mayor to sign.

Councilman Wilcoxson made a motion that the bid be awarded to Big R Bridge in the amount of \$120,171.00 with permission for the Mayor to sign, seconded by Councilwoman Welton.

Discussion followed with questions concerning bids from Wyoming firms and if the town crew would be able to do the design work as described. Gary Steele stated that these types of bridges are not manufactured in Wyoming therefore no bids had been submitted by Wyoming firms. Councilman Wilcoxson assured the individual that the town engineers were more than qualified to do the design work. The question was called and the Motion passed unanimously.

- It was requested that the council approve a request to order ice slicer in preparation for winter weather.

Councilwoman Welton made a motion to allow Chuck Bartlett to order ice slicer in anticipation of winter weather, seconded by Councilman Wilcoxson. The motion passed unanimously.

- Additionally the Street crew has been working on the downtown heated sidewalks and heat exchangers, working on equipment and picking up tree branches from the recent snow storm. It is estimated that the approximate cost to the town for picking up branches is between \$7,500.00 and \$10,000.00.

Mayor Zeiger thanked the crew for cleaning up after the last storm stating that the public was very appreciative of the efforts of the town crews.

- Water & Sewer: The Water/Sewer crew has been working on a water main break, plugged sewers, equipment repairs, water meters and working at the sewer lagoons.
- Weed and Pest: No report
- Hot Pool: no report

### REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Clerk Suzie Cox reported that the airport hanger leases were provided to the council for their review and the airport board will be reviewing the same for approval at their next meetings. The approved leases will then be sent to the lessees for renewal.

David Worthington questioned the authority of the airport board and who he should contact to ask questions or discuss his concerns. The council directed Mr. Worthington to go back to the airport board with his concerns.

The next Airport Board meeting will be held November 13, 2013 at 1:00 p.m.

Community Center Joint Powers Board: Stephanie Vines addressed the council and reported that the Community Center Fundraiser was a huge success with more than 240 in attendance. The funds raised will be used for technology upgrades. Ms. Vines thanked the community for its support and expressed her appreciation to the youth groups that participated by assisting Ms. Vines and her staff throughout the evening. Ms. Vines stated that there is a leak by the gym which she is working with Chuck Bartlett to correct.

The next meeting will be held November 18, 2013 at 4:00 p.m.

Water and Sewer Joint Powers Board: Gary Steele of PMPC addressed the council and explained that the attached Reimbursement Request # 2012-43 in the amount of \$1,000.00 is for warranty work review and contractor correspondence.

Mr. Steele noted that the billing system is working better although we are waiting for Sensus to complete additional work and Reiman has completed their punch list.

Councilwoman Welton made a motion to approve the Water Meter Replacement Project Reimbursement Requisition # 2012-43 in the amount of \$1,000.00, with permission for the mayor to sign.

The next meeting will be held November 13, 2013 at 6:00 p.m.

Landfill Board: Mayor Zeiger noted that there will be a meeting in Cheyenne to discuss the development of rules and regulations which will assist local governments with the cost of constructing waste transfer facilities, closing landfills, and addressing pollution at leaking landfills which Chuck Bartlett and Suzie Cox will try to attend.

The next meeting will be held November 6, 2013 at 7:00 p.m.

Medical Board: No report

Planning Commission: Mayor Zeiger reported that Bill Miller from LGLP and town attorney Tom Thompson will be at the next planning commission meeting as will members of VOV who will be discussing the Community Development Block Grant.

Mayor Zeiger noted that Carrie Craig had submitted a letter of resignation from the Planning Commission.

Councilman Steve Wilcoxson made a motion to accept the resignation of Carrie Craig with regrets, seconded by Councilwoman Howe. The motion passed unanimously.

Clerk Suzie Cox was directed to advertise the Planning Commission vacancy in the Saratoga Sun.

The next Planning Commission meeting will be November 12, 2013 at 5:30 p.m.

Recreation Commission: The October meeting has been rescheduled to October 21, 2013 at 5:00 p.m.

Community Garden Board:

The next meeting will be November 11, 2013 at 6:00 p.m.

South Central Emergency Services Board:

Business: There was no new business brought before the council.

Items from the Public: The following issues were discussed with no action taken:

- The renewal of the 5<sup>th</sup> penny tax and actions anticipated to be taken by the County Commissioners.
- Airport Board authority and Airport leases
- SLIB grant application and alternatives to the lagoon discharge

Adjournment: Being no further business to come before the meeting, Councilman Wilcoxson made a motion to adjourn, seconded by Councilwoman Welton the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held November 5, 2013 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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Mayor John Zeiger

ATTEST:

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Suzie Cox, Clerk