MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL HELD SEPTEMBER 4, 2012, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Mike McWain, Councilwoman Susan Howe and Councilwoman Judy Welton. Councilman Steve Wilcoxson was absent from the meeting.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda as presented, seconded by Councilwoman Howe. The motion passed unanimously.

APPROVAL OF THE MINUTES: Councilwoman Howe made a motion to approve the minutes of the August 21, 2012 meeting as presented, seconded by Councilwoman Welton. The motion passed unanimously.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: $115,998.78; Payroll and FICA for 8/27/2012 in the amount of $66,036.05; and manual checks in the amount of $39,359.58, for a total of $221,394.41.

Councilman McWain made a motion to pay Prairie Dog Electric in the amount of $3,509.56. Councilman Wilcoxson seconded. The motion passed unanimously. Councilwoman Howe declared a conflict and abstained.

Councilwoman Welton made a motion to pay the bills in the amount of $160,461.01, seconded by Councilwoman Howe.. The motion passed unanimously.

REPORTS FROM DEPARTMENTS:

Town Hall: Clerk Suzie Cox reported that she is working on the liquor license renewals and will be delivering the renewal packets as soon as possible.

Fire Department: No report

Police Department: Assistant Chief Thomas Knickerbocker reported that they are in the process of conducting interviews for a new police officer and should conclude the interviews by mid September.

Recreation Department: Recreation Director Lisa Burton reported that the end of summer bash is scheduled for Sunday, September 16, 2012 at the Museum Pavilion and Kathy Glode Park. The American Legion will be selling food to raise money for the Sgt. Tyler Pickett Park. There will be a bounce house for children set up at Kathy Glode Park. Each attendee is asked to bring a non-perishable (canned) food item.

Ms. Burton requested permission to book a Pottery work shop instructed by Maura Jacobsen on November 1st and 2nd, 2012.

Ms. Burton requested permission to apply for a grant through the Wyoming Arts Council to help with the cost of the Pottery work shop instructed by Maura Jacobsen adding that the agreement would require the Mayor's signature.

Councilman McWain made a motion to approve the contract and allow the mayor to sign, seconded by Councilwoman Welton. The motion passed unanimously.

Director Burton reported that the pool is closed to the public but they will continue to hold water aerobics until September 14, 2012 and the elementary school is using the pool each afternoon during the week of September 3rd.

Ms. Burton provided the council with an event calendar schedule for September.

Department of Public Works

- Street Department: Chuck Bartlett reported that the Street Department employees hope to have the street patching done before winter. They have been crack sealing as time and material permits and rip rapping and working on the walk path at Veteran's Island.

- Water and Sewer Department: Chuck Bartlett reported that the crews have worked on three plugged sewer lines, four water leaks and doing repairs to the building at the lagoon. The crews installed a water line to the field to the west of the elementary school building.

- Weed and Pest:

- Hot Pool: Mr. Bartlett reported that landscaping work will begin at the hot pool park, and plans are being addressed for 4' cedar fence and continuation of the concrete to be placed around the not-so-hot hot pool.

Councilwoman Welton discussed the nuisance committee indicating that the committee had not been meeting and that some of the members were no longer interested in participating with the committee.

Councilwoman Welton asked the council to consider advertising for letters of interest from individuals interested in helping to make a difference in every area of the community. The intent of the committee is not to target one specific neighborhood, but to address hazardous areas and work with everyone.

Councilman McWain made a motion to advertise for individuals interested in being on the nuisance committee, seconded by Councilwoman Welton. The motion passed unanimously

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board:
Mayor Zeiger read a Request for reimbursement for federal funds in the amount of $16,975.00 for the work being done to develop the Master Plan for the airport, with permission for the Mayor to sign.

Councilman McWain made a motion to approve Reimbursement Requests for the Master Plan Project in the amount of $16,975.00 with permission for the Mayor to sign, seconded by Councilwoman Welton. The motion passed unanimously

Mayor Zeiger read a Request for reimbursement for state funds in the amount of $1,131.00 for the Master Plan Project at the airport with permission for the Mayor to sign

Councilwoman Welton made a motion to approve Reimbursement Requests for the Master Plan Project in the amount of $1,131.00 with permission for the Mayor to sign, seconded by Councilman McWain. The motion passed unanimously

Clerk Suzie Cox noted that she had attached the Sage Engineering bill in the amount of $18,860.77 for work on the Master Plan with invoices for council review.

The next meeting of the Airport Board will be Wednesday, September 12, 2012 at 1:00 p.m. in the Town Hall, however Clerk Cox indicated that the meeting might be cancelled for lack of a quorum.

Community Center Joint Powers Board: Councilwoman Welton reminded the council that the annual fund raising event is scheduled for Saturday, September 22, 2012.

Judy Welton reported that the next meeting will be held Monday, September 17, 2012 at 4:30 p.m.

Water and Sewer Joint Powers Board:
The next meeting of the Water and Sewer JPB will be September 12, 2012 at 6:00 p.m.

Landfill Board: No report

Medical Board: No report

Planning Commission: The next meeting of the Planning Commission will be Tuesday, September 11, 2012 at 5:30 p.m.

Recreation Commission: Recreation Director Burton provided the Council with minutes from the council and recreation commission workshop.
The next meeting of the Recreation Commission will be Monday, September 10, 2012 at 5:30 p.m.

Community Garden Board: No report
The next meeting of the Community Garden Board will be Thursday, September 20th at 6:00 p.m. at the Town Hall.

South Central Emergency Services Board: No report

BUSINESS: Mayor Zeiger read **Ordinance 811**, an Ordinance prohibiting an unlicensed driver to operate a motor vehicle, on First Reading. Councilwoman Howe made a motion to approve Ordinance 811 on first reading.

Discussion followed with Assistant Chief Thomas Knickerbocker explaining that four ordinances before the council; Ordinances 811, 812, 813 and 814 are covered by State Statutes, however in order to be able to charge individuals into our Municipal Court the town needs to adopt those specific ones by Ordinance. These are found in State Statute 31-7 but the town does not want to adopt section 31-7 in its entirety.

Assistant Chief Knickerbocker suggested changing Ordinance 811 so that it will read that the ordinance does not permit someone to knowingly allow an unlicensed driver to operate a vehicle.

Changes to the Ordinance before approval on first reading are as follows:

Ordinance 811, an Ordinance prohibiting anyone from permitting an unlicensed driver to operate a motor vehicle within the Town of Saratoga

The council was in agreement with the purpose of passing the above mentioned ordinances, seconded by Councilwoman Welton. The motion passed unanimously

Mayor Zeiger read **ORDINANCE 812**, an Ordinance requiring any person who drives or is in control of a vehicle to have their driver's license in their immediate possession, on First Reading.

Councilman McWain made a motion to approve Ordinance 812 on first reading, seconded by Councilwoman Howe. The motion passed unanimously

Mayor Zeiger read **ORDINANE 813**, an Ordinance concerning unlawful use of a driver's license

Councilwoman Welton made a motion to approve Ordinance 813 on first reading, seconded by Councilwoman Howe. The motion passed unanimously

Mayor Zeiger read **ORDINANCE 814**, an Ordinance prohibiting the defrauding of an Inn Keeper. Assistant Chief Tom Knickerbocker indicated that there have been increasingly more skips on gas, motels rooms, and food purchases in the past few months and this Ordinance will make it a Municipal Code Violation rather than a state statute violation.

Councilwoman Welton made a motion to approve Ordinance 811 on first reading, seconded by Councilwoman Howe. The motion passed unanimously

EXECUTIVE SESSION:
Councilwoman Welton made a motion to go into executive session to consider information considered confidential by law, seconded by Councilwoman Howe. The motion passed unanimously

Councilwoman Welton made a motion to come out of executive session, seconded by Councilwoman Howe. The motion passed unanimously.

Councilman McWain made a motion to approve the minutes of the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute § 16-4-405(b), seconded by Councilwoman Welton. The motion passed unanimously.

Mayor Zeiger reported that no action was taken.

Adjournment: Being no further business to come before the meeting Councilwoman Welton made a motion to adjourn, seconded by Councilwoman Howe. The motion passed unanimously.

The next regular meeting of the Saratoga Town Council will be held on September 18, 2012 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

John Zeiger

Mayor John Zeiger

ATTEST:

Suzie Cox

Suzie Cox, Clerk