AGENDA
SARATOGA TOWN COUNCIL
REGULAR MEETING
JULY 2, 2019

A. CALL TO ORDER:
Opening Ceremony
Roll Call:

B. APPROVAL OF AGENDA:

C. APPROVAL OF THE MINUTES: Approval of the June 18, 2019 Minutes

D. APPROVAL OF THE BILLS:

Accounts Payable:		**$ 106,059.94**
Payroll and FICA	6/25/2019 w/June Liabilities	**$ 62,985.36**
Manual Checks		**$ 52,215.25**
		Total: $ 221,260.55

E. CORRESPONDENCE:

F. COUNCIL COMMENTS:

G. ITEMS FROM THE PUBLIC: Tammy Lincoln – intersection at 10th & Main

H. REPORTS FROM DEPARTMENTS

- **Town Hall:** 1) Swift Navigation – request to install an 18-inch GPS on the town hall
  2) Resolution 2019-08 – Public Records Act compliance - for council review only

- **Fire Department:**

- **Police Department:**

- **Recreation Dept / Commission:** The next meeting will be on July 8th @ 5:00 p.m.

- **Saratoga Airport:** The next meeting will be July 10th @ 3:30 p.m.

- **Department of Public Works**
  - **Streets Department:**
  - **Water& Sewer:**
  - **Weed and Pest:**
  - **Hot Pool:**
  - **Parks, Lake:**

I. REPORTS FROM BOARDS AND COMMISSIONS:

- **Joint Powers Boards:**
  - **Community Center Joint Powers Board:** The next meeting is July 8th at 4:30 p.m.
  - **Water and Sewer Joint Powers Board**:
    1) Ordinance No. 855, an Ordinance to Amend Chapter 13.16 Sections 13.16.030 & 13.16.045 to address the water rate structure on Third and Final Reading

    The next meeting will be July 10th at 6:00 p.m.

- **Landfill Board:** The next meeting is July 3rd in Riverside at 7:00 p.m.

- **Medical:** HealthCare Update:

- **Planning Commission:** The next meeting is July 9th at 5:30 p.m.

- **South Central Wyoming Emergency Services Board**:

J. NEW BUSINESS:

K. ADJOURNMENT:

THE NEXT TOWN COUNCIL MEETING WILL BE ON July 16, 2019, AT 6:00 P.M.

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JULY 2, 2019 AT 6:00 P.M. IN THE THEATER
OF THE PLATTE VALLEY COMMUNITY CENTER
SARATOGA WYOMING

Mayor John Zeiger called the meeting to order at 6:00 p.m.

Members present were Mayor John Zeiger, Councilman Jon Nelson, Councilman Steve Wilcoxson, and Councilman Bob Keel. Councilwoman Judy Welton was absent from the meeting.

APPROVAL OF AGENDA: Councilman Keel made a motion to approve the Agenda as presented, Councilman Wilcoxson seconded, and the motion carried.

APPROVAL OF THE MINUTES: Councilman Keel made a motion to approve the minutes of the June 18, 2019 meeting as presented, Councilman Wilcoxson seconded, and the motion carried.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: $106,059.94; Payroll and FICA for 6/25/2019 in the amount of $62,985.36; and manual checks in the amount of $52,215.25, for a total of $221,260.55.

Councilman Wilcoxson made a motion to pay the bills in the amount of $221,260.55, Councilman Keel seconded, and the motion carried.

CORRESPONDENCE: Nothing to report

COUNCIL COMMENTS:

Councilman Wilcoxson read a letter that he had sent to the council addressing the landfill agreement. The landfill letter addressed his following concerns:

- Sunday Closures – Councilman Wilcoxson noted that he has had a number of people requesting that the landfill be open on Sundays. The landfill started closing on Sundays when the transfer station was opened, and many citizens used Sundays for taking their trash to the landfill. There has been an increase in dumpster abuse since the landfill has been closed on Sundays.
- The Biological Waste at the Transfer Station – the commercial haulers dump their waste on the floor of the transfer station and the general public then wades through the trash dumped on the floor to dump their trash as directed. The toxic waste that they are directed to wade through is hazardous biological waste that they carry on their shoes and clothing.

Councilman Wilcoxson added that in his opinion the town should have refused to sign a one-year lease, and in doing so lost an opportunity to make changes that would have helped our citizens that have voiced their concerns.

Councilman Wilcoxson noted that there will be two petitions available at different locations in town, including the town hall, to allow the citizens to weigh in on Sunday closings and trudging through the biological waste to dump their trash.

Councilman Nelson shared the minutes from the May 15th meeting of the Carbon County Visitors Council along with a letter outlining the changes to the Event Advertising Grant that is sponsored by the CCVC. The CCVC will continue giving back the first 10% of lodging taxes collected. Organizations/municipalities sponsoring events eligible for grant funds will now be allowed to apply for advertising funds for a period of three years. After that the event is expected to have become self-sufficient and will no longer require assistance from the Visitors' Council. Beginning with FY 2019-2020 the maximum advertising grant funding will be $2,000 for events occurring during the summer season. Discussion followed with a motion to draft a letter being withdrawn, no action was taken.

Councilman Nelson questioned why the town hall staff could bring in a CPA to review financial practices, with the treasurer, without full council approval. It was noted that it had been suggested to do so during the budget workshops, and it was within the range of allowable costs that didn't need council approval. Councilwoman Welton being the representative to the Town Hall, and Mayor Zeiger, recommended that the individual be contacted to assist the treasurer with fiduciary questions. The issue can be discussed again when Councilwoman Welton is in attendance.

ITEMS FROM THE PUBLIC:

Tammy Lincoln addressed the council to discuss the traffic issues at the intersection of 10th and Main. Discussion followed including stop signs on east and west sides of 10th street, and additional enforcement during high traffic time. Jon Winter and Chief Lehr were asked to get together and discuss the east and west traffic situation at 10th and Main.

Stacy Crimmins, Chamber Director, addressed the council and presented the "Joe Pickett Tour" created by the Saratoga/Platte Valley chamber of Commerce to coincide with C. J. Box's book, The Disappeared, which takes place in the Platte Valley. It is a self-guided, year-round tour/scavenger hunt to name businesses and places mentioned in the series. Participants will pay $5 to download a pdf with the list of locations and the rules. This is available at www.saratogachamber.info/joepickett.

Ms. Crimmins requested permission to work with the DPW supervisor and foeman to place signs strategically at the listed locations in a safe manner that will allow people to take selfies to send in to get credit for finding those locations.
Councilman Wilcoxson made a motion to allow DPW to work with the Chamber to place the signs in safe locations, seconded by Councilman Keel, the motion carried.

REPORTS FROM DEPARTMENTS:
Town Hall:

Mayor Zeiger reviewed Resolution 2019-08, a resolution establishing uniform procedures, fees, costs and charges for inspection, copying and reproduction of public records in compliance with the 2019 Wyoming Legislative amendments to the Public Records Act. The resolution was intended for council review with action to be taken on July 16, 2019.

Mayor Zeiger read an email from Scott and Leslie Steeno requesting permission to install a small 18-inch GPS sending antenna on the town hall. The antenna is designed to increase the accuracy of the GPS system. Discussion followed and the request and attached agreement will be sent to the town attorney for review.

Fire Department:

Police Department: Chief Lehr was called out before reporting

Recreation Department/Commission Report:
Director Lisa Burton reported the following:

- Only 7 kids have registered for British Soccer camp, there will need to be an additional 5 kids signed up to go forward with the camp that has been rescheduled to August 5th.
- The Family Fun Run scheduled for July 6th has been cancelled ad will be rescheduled later

The next meeting will be on July 8th at 5:00 p.m.

Saratoga Airport:
Councilman Nelson reported A letter of interest submitted by Thad York was received by the mayor and council that will be taken to the airport advisory board for their consideration at their next meeting.

It was noted that Attorney Tom Thompson had reviewed Ladd Sanger's hanger ownership and he did not have any reservations with Mr. Sanger's appointment to the airport advisory board. Mr. Sanger was in attendance and was welcomed by the Council.

Councilman Nelson made a motion to follow the board's recommendation to appoint Ladd Sanger to fill one of the positions that allow the board member to live outside the town limits, Councilman Wilcoxson seconded, and the motion carried.

The bids for the snow removal equipment procurement is being reviewed by Sage Engineering and the FAA.

Department of Public Works:
DPW Director Jon Winter reported the following:
Streets:

- Requested permission to accept a bid on the installation of a seamless gutter on the west side of the Pharmacy building. The bids submitted were:
  - RG Raymer Construction $2,250
  - Antelope Valley Construction $2,137.50

Councilman Wilcoxson made a motion to award the project to RG Raymer in the amount of $2,250, Councilman Keel seconded, and the motion carried unanimously

- Began mowing town and highway rights-of-way
- Repaired walk path at Veterans Island following high water

Water/Sewer:

- A new kiosk for the Sani Star system card reader was installed
- Replaced fire hydrants at 11th and Walnut and 12th and Walnut and extended the line at 13th and Saratoga, and repaired a hydrant at 3rd and Farm
- CCR report was submitted to EPA

Weed/Pest

- Fogging as weather permits
- Down to one fogger but making repairs to the remaining two foggers
- Began aerial spraying on June 16th

Hot Pool

- Requested permission to hire Daniel Martz to clean the hot pool.

Councilman Nelson made a motion to permit the hiring of Daniel Martz to clean the hot pool, seconded by Council Wilcoxson, the motion carried.
Parks:

- Repair irrigation systems as needed

Lake: no report

REPORTS FROM BOARDS AND COMMISSIONS:

Community Center Joint Powers Board: The next meeting will be on July 8th at 4:30 p.m.

Water and Sewer Joint Powers Board:

Councilman Nelson read Ordinance No. 855, an Ordinance to amend Chapter 13.16 Section 13.16.030 &13.16.045 to address the water rate structure in its entirety on third and final reading

Councilman Nelson made a motion to approve Ordinance No. 855, an Ordinance to amend Chapter 13.16 Section 13.16.030 &13.16.045 to address the water rate structure on third and final reading, Councilman Wilcoxson seconded, and a discussion followed.

Old Baldy Club General Manager, Bill Culbreath addressed the council and stated that they, the OBC, are fully supportive of the corrections in the rate structure made by the JPB, the Council and the water and sewer departments. In fact, it had not been correct since the OBC conveyed their water rights to the Town of Saratoga and was not corrected when the town no longer needed those water rights. So, they are in support of this correction although they do feel that for them, the water rates as proposed in the ordinance are an overcorrection.

(for purposes of housekeeping, it was noted that two corrections needed to be made to make the ordinance correct.

Page 1; Section 1; 18.16.030 to be changed to 13.16.030 – the same correction on page 3; Section 2). Those corrections being noted, Councilman Nelson amended his motion to approve Ordinance 855 as amended on third and final reading.

The question was called, and the motion carried.

The next meeting will be on July 10 at 6:00 p.m.

Landfill Board: The next Landfill Board meeting will be held at 7:00 p.m. on July 3rd in Riverside.

Medical:

Mark Pesognelli reported that there will be a meeting on July 17th at which time they will discuss Phase two and validate all assumptions of the data to see if indicators show the feasibility of the Critical Care Hospital.

Planning Commission:

Councilman Keel noted that the Planning Commission has been unsuccessful in filling the zoning position. They believe that offering the zoning position as a part-time position is discouraging any interest in the position for the most qualified.

The next Planning Commission meeting will be held at 5:30 p.m. on Tuesday, July 9, 2019.

SCWEMS Board: No report

NEW BUSINESS: nothing

Adjournment: There being no additional business to come before the meeting Councilman Keel made a motion to adjourn at 6:51 p.m., Councilman Wilcoxson seconded, and the motion carried.

The next regular meeting of the Saratoga Town Council will be held on July 16, 2019 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

John Zeiger

John Zeiger, Mayor

Suzie Cox

Suzie Cox, Clerk

TOWN OF SARATOGA

Tuesday, July 02, 2019

Manual Checks and Liabilities

Blue Cross / Blue Shield -	June		$36,445.68
Deaborn National	June		$127.71
Wyoming Retirement-	June		$13,046.29
NCPERS Group Life -	June		$16.00
Deferred Compensation -	June		$1,360.00
AFLAC Insurance -	June		$812.26
Garnishment			$272.54
Child Support Services			$134.77
		Total	$52,215.25
Payroll for 6/25/19			$51,055.38
FICA for above payroll			$11,929.98
			$62,985.36
Total Manual checks from above			$52,215.25
PAYROLL & FICA from above			$62,985.36
Accounts Payable:			$106,059.94
		TOTAL	$221,260.55
		TOTAL	$221,260.55

TOTAL $221,260.55

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
APEX Communications								
4795	APEX Communications	1215	Minitor V1 Pager - Fire Dept	06/18/2019	1,019.10	.00		
	Total APEX Communications:				1,019.10	.00		
BLACK HILLS ENERGY								
3400	BLACK HILLS ENERGY	20190619	FIRE DEPT- UTILITIES	06/19/2019	48.82	.00		
3400	BLACK HILLS ENERGY	20190619	FIRE DEPT- UTILITIES	06/19/2019	106.72	.00		
3400	BLACK HILLS ENERGY	20190619	TOWN HALL UTILITIES	06/19/2019	38.11	.00		
3400	BLACK HILLS ENERGY	20190619	POLICE-UTILITIES	06/19/2019	38.11	.00		
3400	BLACK HILLS ENERGY	20190619	STREETS-UTILITIES	06/19/2019	94.30	.00		
3400	BLACK HILLS ENERGY	20190619	WATER - UTILITIES	06/19/2019	22.87	.00		
3400	BLACK HILLS ENERGY	20190619	SEWER-UTILITIES	06/19/2019	22.86	.00		
	Total BLACK HILLS ENERGY:				371.79	.00		
Capital Business Systems Inc.								
7346	Capital Business Systems Inc.	25004539	Town Hall Copier	06/17/2019	143.15	.00		
7346	Capital Business Systems Inc.	25004539	Court Copier	06/17/2019	143.15	.00		
7346	Capital Business Systems Inc.	25004539	Planning Copier	06/17/2019	143.14	.00		
7346	Capital Business Systems Inc.	25004539	STREETS	06/17/2019	143.14	.00		
7346	Capital Business Systems Inc.	25004539	Water Copier	06/17/2019	71.57	.00		
7346	Capital Business Systems Inc.	25004539	Sewer Copier	06/17/2019	71.57	.00		
7400	Capital Business Systems Inc.	893460/4250	TOWN HALL COPIER	06/19/2019	33.75	.00		
7400	Capital Business Systems Inc.	893460/4250	PLANNING COPIER	06/19/2019	33.75	.00		
7400	Capital Business Systems Inc.	893460/4250	STREETS	06/19/2019	33.75	.00		
7400	Capital Business Systems Inc.	893460/4250	WATER COPIER	06/19/2019	16.88	.00		
7400	Capital Business Systems Inc.	893460/4250	SEWER COPIER	06/19/2019	16.87	.00		
7400	Capital Business Systems Inc.	893460/4250	POLICE COPIER	06/19/2019	14.00	.00		
	Total Capital Business Systems Inc.:				864.72	.00		
CenturyLINK								
7221	CenturyLINK	11518405	POLICE PHONE	06/21/2019	153.16	.00		
	Total CenturyLINK:				153.16	.00		
DANA KEPNER Co.								
2180	DANA KEPNER Co.	2228768/813/9	WATER - LINE REPAIR	06/19/2019	780.00	.00		
2180	DANA KEPNER Co.	2228768/813/9	WATER LINE REPAIR	06/19/2019	765.00	.00		
2180	DANA KEPNER Co.	2228768/813/9	SEWER LINE REPAIR	06/19/2019	375.00	.00		
2180	DANA KEPNER Co.	2228768/813/9	WATER LINE REPAIR	06/19/2019	355.50	.00		
	Total DANA KEPNER Co.:				2,275.50	.00		
HACH COMPANY								
2920	HACH COMPANY	11518405	SEWER-SUPPLIES TREATMEN	06/21/2019	395.56	.00		
	Total HACH COMPANY:				395.56	.00		
LOCAL GOVERNMENT LIAB POOL								
3660	LOCAL GOVERNMENT LIAB PO	11957	TOWN HALL INSURANCE	03/11/2019	531.39	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3660	LOCAL GOVERNMENT LIAB PO	11957	PLANNING INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	COURT INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	POLICE INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	STREETS INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	FIRE DEPT INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	POOL INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	HOT POOL INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	LAKE INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	PARKS INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	REC INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	COMM GARDEN INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	MED CLINIC INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	AIRPORT INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	WATER INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	SEWER INSURANCE	03/11/2019	531.39	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	WEEDS INSURANCE	03/11/2019	531.38	.00		
3660	LOCAL GOVERNMENT LIAB PO	11957	PEST INSURANCE	03/11/2019	531.38	.00		
	Total LOCAL GOVERNMENT LIAB POOL:				9,565.00	.00		
MACPHERSON & THOMPSON, LLC.								
3695	MACPHERSON & THOMPSON,	64853	WATER PROFESSIONAL FEES	06/20/2019	35.00	.00		
3695	MACPHERSON & THOMPSON,	64853	TOWN HALL- PRO FEES	06/20/2019	5,994.00	.00		
3695	MACPHERSON & THOMPSON,	64853	AIRPORT-PROFESSIONAL FEE	06/20/2019	17.50	.00		
3695	MACPHERSON & THOMPSON,	64853	PLAN COMM-PRO FEES	06/20/2019	87.50	.00		
3695	MACPHERSON & THOMPSON,	64853	POLICE-PROFESSIONAL FEES	06/20/2019	1,207.50	.00		
3695	MACPHERSON & THOMPSON,	64853	COURT-PROFESSIONAL FEES	06/20/2019	1,395.00	.00		
	Total MACPHERSON & THOMPSON, LLC.:				8,736.50	.00		
NASTASHA N. SMITH								
7002	NASTASHA N. SMITH	20190630	REC ADMIN- FITNESS CONTRA	06/30/2019	48.95	.00		
7002	NASTASHA N. SMITH	20190630	POOL-WATER FITNESS	06/30/2019	153.00	.00		
	Total NASTASHA N. SMITH:				201.95	.00		
Pine Cove Consulting LLC								
7285	Pine Cove Consulting LLC	7983C	Town Hall - OFFICE 360	06/28/2019	225.00	.00		
	Total Pine Cove Consulting LLC:				225.00	.00		
RICHARD RIDEOUT, P.C. ATTORNEY								
7177	RICHARD RIDEOUT, P.C. ATTO	20190626	TOWN HALL PROFESSIONAL F	06/26/2019	3,605.94	.00		
	Total RICHARD RIDEOUT, P.C. ATTORNEY:				3,605.94	.00		
SARATOGA AUTO GLASS								
4860	SARATOGA AUTO GLASS	0620	POLICE-REPAIR & MAINT VEHI	06/20/2019	375.00	.00		
	Total SARATOGA AUTO GLASS:				375.00	.00		
SUSAN LANE								
7308	SUSAN LANE	20190611	PLANNING COMM ADMIN FEES	06/11/2019	100.00	.00		
	Total SUSAN LANE:				100.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SUSAN R. MARICH								
6984	SUSAN R. MARICH	20190630	REC ADMIN - FITNESS CONTRA	06/30/2019	23.80	.00		
6984	SUSAN R. MARICH	20190630	POOL - WATER FITNESS	06/30/2019	102.00	.00		
	Total SUSAN R. MARICH:				125.80	.00		
TEAM LABORATORY CHEMICAL CORP								
6475	TEAM LABORATORY CHEMICA	INV0016640	STREETS REPAIR & MAINT	06/20/2019	752.00	.00		
	Total TEAM LABORATORY CHEMICAL CORP:				752.00	.00		
UPPER PLATTE RIVER SOLID WASTE								
5680	UPPER PLATTE RIVER SOLID	20190628	LANDFILL	06/28/2019	35,182.20	.00		
5680	UPPER PLATTE RIVER SOLID	20190628	EXCESS COLLECTION	06/28/2019	15,733.00	.00		
	Total UPPER PLATTE RIVER SOLID WASTE:				50,915.20	.00		
VALERIE L. LARSCHEID								
6981	VALERIE L. LARSCHEID	20190630	REC ADMIN- FITNESS CONTRA	06/30/2019	40.05	.00		
6981	VALERIE L. LARSCHEID	20190630	POOL WATER AEROBICS	06/30/2019	129.20	.00		
	Total VALERIE L. LARSCHEID:				169.25	.00		
WARM PROPERTY INSURANCE								
5800	WARM PROPERTY INSURANCE	1219	TOWN HALL	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	PLANNING	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	COURT	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	POLICE	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	STREETS	06/15/2019	3,016.09	.00		
5800	WARM PROPERTY INSURANCE	1219	FIRE DEPT	06/15/2019	3,016.09	.00		
5800	WARM PROPERTY INSURANCE	1219	POOL	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	HOT POOL	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	LAKE	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	PARKS PROPERTY INS	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	RECREATION PROPERTY INS	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	COMM GDN	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	MEDICAL CLINIC PROPERTY I	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	AIRPORT PROPERTY INS	06/15/2019	3,016.09	.00		
5800	WARM PROPERTY INSURANCE	1219	WATER PROPERTY INS	06/15/2019	3,016.10	.00		
5800	WARM PROPERTY INSURANCE	1219	SEWER PROPERTY INS	06/15/2019	3,016.10	.00		
5800	WARM PROPERTY INSURANCE	1219	WEEDS PROPERTY INS	06/15/2019	856.00	.00		
5800	WARM PROPERTY INSURANCE	1219	PEST PROPERTY INS	06/15/2019	856.00	.00		
	Total WARM PROPERTY INSURANCE:				26,208.47	.00		
	Grand Totals:				106,059.94	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided

Dated: 7/2/19

Mayor: J Zeiger

City Council:

City Recorder:

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

20 June, 2019

Steven E. Wilcoxson
Councilman Town of Saratoga
P.O. Box 1501
Saratoga, Wyoming 82331
307-329-8896

Councilman Bob Keel, Councilman Nelson & Councilwoman Welton

RE; Landfill Contract;

Dear Fellow Council Members;

I was extremely disappointed in your vote to sign a 1 year contract with the Upper Platte Valley Waste Disposal District for the following reasons;

1.From the time that\t the Waste Disposal was changed to a Transfer Station the Landfill Board closed Sundays as a open day for the citizens of the Town of Saratoga to have the most used day of the Landfill closed. The reason it was the most used day is because a great deal of the Town of Saratoga's citizens used Sunday as a day to go to the dump. There are a number of reasons for this such as a lot of our citizens work six days a week and closing the landfill on Sundays created an extreme hardship. The Town of Saratoga os paying for this Sunday closer by having our Town Dumpster's being used because our citizens can not get to the dump on Sunday. I tried to bring this to the attention of the Landfill Board to consider discussing changing the Sunday closer but the board flat refused to even discuss it. I then explained that I was getting a lot of complaints from the citizens of Saratoga. It was then that Chairman Raymer used the same excuse as he did at our last Council Meeting, he did not believe me that I was getting these complaints. I then asked the board if we could put a paper at the Landfill that would be able to record the views of the citizens that use this Landfill so that there could be an accurate assessment of the concerns of the citizens of the Town of Saratoga. Mr. Raymer then spoke for the whole Board and refused to allow this record to be provided to the people that use this Landfill. I would like to point out that the reason nobody will contact Mr. Raymer is that if a person disagrees with Mr. Raymer that person is usually subjected to verbal abuse. I would like to point out his behavior when addressing Councilwoman Welton over the flower issue at the last Council Meeting.

2. The next serious problem that I am hearing from the citizens of Saratoga is the Extremely Hazardous Biological Waste that is having to be waded thru when the commercial haulers dump their waste on the floor that people that bring their own trash to dump have to wade thru to dump their trash. There is a simple solution to this problem; the Landfill Board

will have to construct a divider that separates the commercial dumping area from non-commercial users. I would like to point out that this toxic waste is so toxic the Landfill is having a hard time finding where to dump this waste, either because of cost or that most landfills do not want to handle this material. I would like to point out that this is the same slime that our citizens have to wade thru to dump their trash and then carry this Hazardous Biological Waste on their shoes or clothing. Again this Landfill Board does not want to address any of these issues.

It is my opi9nion the Town should have refused to sign a 1 year agreement for the following reasons;

1. By not signing a 1 year contract the Town would have had leverage to get some of these changes implemented. We could have come back and counter offered to sign a 1 year contract if these things were addressed.

2. Even if we had refused to the 1 year contract it would not have been more than an inconvience for the Landfill.

I believe the Council gave away an opportunity to address the issues a lot of our citizens have been bringing to my attention.

I would like to remind the Council that we were elected by the citizens of the Town of Saratoga and not the Upper Platte Valley Waste Disposal District.

I am sure that some of you may not agree with me so I would like to go on record as saying I would have no problem in defending my position publicly.

Sincerely

Steven E. Wilcoxson
Councilman Town of Saratoga

copies; file & Saratoga Sun

Carbon County Visitors' Coun
PO Box 1017 ♦ Rawlins, WY 82301 ♦ 1-800-228-3547
info@wyomingcarboncounty.com ♦ P.307-324-3020 F.307-324-8440 ♦ www.wyomingcarboncounty.com

June 28, 2019

Suzie Cox
Town of Saratoga
PO Box 486
Saratoga, WY 82331

Re: CCVC Event Advertising Grant Changes

Dear Suzie and Town Council members,

The Carbon County Visitors Council (CCVC) is a Joint Powers board managed by a group of directors appointed by each member of the Joint Powers member municipalities. The purpose of the CCVC is to bring visitors to Carbon County to enjoy our vast beauty in southern Wyoming through marketing outside Carbon County. Lodging facilities collect 2% tax for each night a customer stays in their facility. This tax is submitted to the Wyoming State Department of Revenue when a lodging facility remits its sales tax. This 2% is then distributed to the Carbon County Visitors' Council whose purpose is to promote and market Carbon County **outside the county**, thereby bringing visitors to our beautiful area of Wyoming, staying in our lodging facilities, shopping in our stores, eating in our restaurants and boosting the tourism economy in Carbon County. (As a side note, Carbon County is #5 in the State in Tourism (Travel Spending & Tax Receipts behind Natrona, Laramie and Park counties that assess a 4% Lodging Tax rather than a 2% as Teton & Carbon counties do) and Tourism is the #2 industry economy in Wyoming.)

Traditionally, the CCVC has given the first 10% collected back to member municipalities based on the 2% taxes collected from lodging facilities located in that municipality. Per Wyoming State Statute 39-15-211(II), it is optional to give back up to 10% to the municipalities for use in their general funds. It is also an option to budget advertising funding for events sponsored by 501(c)3 organizations or municipalities to assist in putting on those events. In Wyoming, the majority of Lodging Tax Boards do one or the other: give back 10% *OR* provide grant funds for events, but not both.

At its May meeting, the CCVC board voted to continue giving back the first 10% of lodging taxes collected to municipalities. As for grant funding, the board voted to change how it will distribute grant funds beginning with fiscal year 2019-2020. We must establish that the goal of distributing grant funds is to assist organizations and/or municipalities who might otherwise have limited funding, so that they may promote events that drive tourism and bring dollars to the county. We feel it is our fiscal responsibility as a board to help ignite and establish as much tourism-focused growth as possible. As such, organizations and/or municipalities sponsoring events eligible for grant funds will now be allowed to apply for advertising funds for a period of 3 years. After that time, it is expected that those events will have become self-sufficient and no longer require assistance from the Visitors' Council. **After the 3-year period, the Visitors' Council will take on advertising for those events by partnering with the organizations and promoting the events outside Carbon County in order to bring visitors to the events from outside our borders.** The other change, beginning with FY 2019-2020, is that the maximum advertising grant funding will be $2,000.00 for events occurring during the Summer Season (the Friday prior to Memorial Day through Labor Day). The promotion and marketing of events in Carbon County

should be driven by opportunities of low tourism numbers, so we are looking to encourage and grow events that occur outside of peak season. It is the hope of the Visitors' Council that these changes will open funding for new events in Carbon County which will, in turn, bring in more visitors to our area.

As always, the CCVC meetings are open to the public and anyone interested may attend and ask questions or participate in discussions. All meetings are held the 3rd Wednesday of the month beginning at 10 am. Meetings are scheduled throughout Carbon County on a rotating basis. If you have questions or wish to be included in our agenda to discuss a topic related to tourism in Carbon County, you are most welcome! Meeting dates/times/locations are advertised in the Rawlins Daily Times and Saratoga Sun monthly. Please feel free to contact us with any questions.

Sincerely,

Marilyn K. Godfrey

Marilyn Godfrey, Chairman
Carbon County Visitors Council

CARBON COUNTY WYOMING
GET YOUR WEST ON

Minutes
Carbon County Visitors' Council
May 15, 2019
EconoLodge, Rawlins, WY, 10:00AM

Call to Order: Chairperson M Godfrey called the meeting to order at 10:02AM.

Roll Call: In Attendance – Board members M Godfrey, C Wallace, J Webb, J Farr, K Coats, and M Armstrong. Staff present: L Jefferson, Executive Director and K Kennedy, Administrative Assistant. Board member S Kahl joined the meeting at 10:08AM. Board member D Burau absent. Other guests present S Martin, Board member J Farr's driver. Grant Hearing guests S Hutchins, Platte Valley Jaycees; A Iacovetto, Rawlins DDA/Main Street; K Givens, Saratoga Museum; Monty Thayer, Saratoga Lions Club.

Approval of the Agenda: **Motion made by Board member J Webb to approve the agenda as amended.** Motion seconded by Board member K Coats. ***Passed: unanimous.***

Approval of Minutes: **Motion made by Board member C Wallace to approve the April 17, 2019 minutes as written.** Motion seconded by Board member J Webb. ***Passed: unanimous.***

Summer/Fall Grant Hearing: Grant applications were presented by Grant Hearing guests.

Treasurer's Report:

- April 2019 Financial Summary

Motion made by Board member M Armstrong to approve the April 2019 Financial Summary. Motion seconded by Board member C Wallace. ***Passed: unanimous.***

Financial Activity:

- Lodger's Tax Deposit & Municipality Distributions: 14.98% increase from last year
  A total of 10 checks, totaling $2,489.61 to municipalities & county treasurer.
- Approval of Vouchers: 1 voucher for RVC rent in the amount of $475.00
  43 remaining vouchers in the amount of $38,351.11

Motion made by Board member C Wallace to approve the 10% distribution back to lodging tax collecting communities in the amounts of 10 payments totaling $2,489.61 for May 2019. Motion seconded by Board member J Farr. ***Passed: unanimous.***

Motion made by Board member M Armstrong to approve Riverside Visitor Center Rent Check in the amount of $475.00. Motion seconded by Board member J Farr. ***Passed: unanimous.*** *Board member M Godfrey abstained.*

Motion made by Board member J Farr to approve 43 vouchers between April 18 through May 15, 2019 totaling $38,351.11 for payment, with all board members abstaining from their own checks. Motion seconded by Board member J Webb. ***Passed: unanimous.***

Correspondence & Miscellaneous Reports:

A. Final Reports: *No final reports were submitted prior to May meeting.*
B. Correspondence (as emailed out & reviewed): *Rawlins Music Academy celebration was discussed. M Godfrey will attend, tentatively C Wallace and others if schedules allow.*
C. Packet report & Video views reviewed.

D. Director's & PTO Report reviewed.

E. Board concerns & topics:

i. **Board Appointments** – In order to enact the approved motion to allow the Carbon County Commissioners to appoint for a municipality that fails to do so will, per T Thompson, need to be a JPA change. Cost for advice $220.00. *No Action taken*

ii. **Grants** – Annual Advertising Grant Session is set for Wednesday, 6/19 at the Hanna Recreation Center beginning at 10:15AM.

iii. **Visitor Guide Update:** New one is in and ready for distribution.

iv. **TravelStories** – Contract signed & writing process of 20 stories will begin late June.

v. **Horizon Travel** – Referred by S Crimmins. CCVC has contracted a remnant ad that includes a ½ page advertorial & ½ page ad in their Wallstreet Journal insert in July, which also includes a 5 second video on the big screen in Times Square the week of July 18th.

vi. **iHeart Radio** – contracted summer ads to begin June 1, working on digital visuals and 60 second audio commercials, includes the local lock for the Colorado Northern Range outdoor enthusiasts.

vii. **National Travel and Tourism Week** – Radio Ads ran each day, ran newspaper ads on Wednesday, social media posts each day and a radio interview that ran this Monday.

viii. **Visit USA Parks Video** – Have a meeting with C Loose and J Pratt tonight to go over details and items for fly-fishing video.

ix. **WTIC** – Attended quarterly meeting. WTIC will not work on any other ideas/proposals for alternate funding of WOT. WTIC is evaluating if it is feasible to continue to pursue Tourism Improvement Districts as an alternative source of LTB funding. Annual meeting is set for Tuesday, 5/28 at 2:00PM.

x. **WOT Research** – No news on a co-op for research opportunities. Attended WOT Research webinar which pointed to and explained Dean Runyan Associate report.

xi. **CrowdRiff** – had an introduction to the product (appears to be a photo management and gathering product). Have scheduled a more in depth look at it on 5/23.

xii. **RMI Official Publication** – Met with L Cohen regarding advertising in RMI book that all international offices carry. Will be advertising in the 2019 edition – will pass onto Anthony to work out the pricing.

xiii. **WOT FAM Lunch** – Met with a UK FAM group on 5/9. CCVC bought lunch, distributed swag and travel guides, spoke about all the things to do and see in Carbon County.

xiv. **CDT:** Patti Hays received a "celebrate the Faces of the Continental Divide" invitation.

xv. **Tradeshows** –IPW Anaheim, CA May 31-June 6 LJ; TAP Dance Cheyenne, WY 6/9-12 LJ - NTA Travel Exchange Ft Worth, TX 12/8-12; ISE Denver 1/09-12; ABA Marketplace is 1/10-14; ISE Salt Lake City 3/19-22; RMI IRU Casper, WY 4/19-22.

xvi. **Important Dates:** L Jefferson will be out of the office at IPW in Anaheim, CA May 31-June 6; TAP Dance in Cheyenne, WY June 9-12 LJ

Old Business: *No Old Business was discussed.*

New Business:

1. *Spring/Summer Grant Session –*

Grant Number	Event	Organization	Amount Approved
1819-05-36	Saratoga Bullfest*	Saratoga Lions Club	$4,000.00
1819-05-37	Gema Pearl Concert	Saratoga Historical & Cultural Assn	$2,000.00
1819-05-38	Riverside Party Day*	Town of Riverside	$ 804.00
1819-05-39	13th Annual Music in the Park*	Town of Encampment	$1,250.40
1819-05-40	Platte River Rodeo	Platte River Rodeo Association	$4,000.00
1819-05-41	Woodchoppers Jamboree & Rodeo	Encampment Riverside Lions Club	$4,000.00
1819-05-42	GE Cowboy Gathering	GE Cowboy Gathering	$1,967.00
1819-05-43	King Coal Days	Hanna Parks & Rec	$3,000.00
1819-05-44	Carbon County Fair*	Carbon County Fair Board	$4,000.00
1819-05-45	Saddle Up With Joe Pickett*	Saratoga Historical & Cultural Assn	$1,996.80
1819-05-46	Fossil Cabin Grand Opening*	Friends of Medicine Bow Museum	$2,000.00
1819-05-47	Snow Range Duathlon*	Platte Valley Jaycees	$1,000.00
1819-05-48	Battle of the Gravel*	Battle of the Gravel	$4,000.00
1819-05-49	37th Annual Lions Club CPRA/WRA Rodeo	Snake River Lions Club	$3,906.00
1819-05-50	RMA Concert Series	Rawlins Music Academy	$2,800.00
1819-05-51	ArtBeat*	Rawlins DDA/Main Street	$4,000.00
1819-05-52	High Desert Shootout*	Saratoga Lions Club	$4,000.00
1819-05-53	Nubbins Monthly Tourn*	Saratoga Lions Club	$4,000.00

Motion made by Board member M Armstrong to approve grant applications 1819-05-36 through 1819-05-53 in the amounts as discussed, with Board members J Webb abstaining from grant applications 1819-05-42 and 1819-05-44; M Armstrong abstaining from grant application 1819-05-43; and M Godfrey abstaining from grant application 1819-05-50. Motion seconded by Board member K Coats. ***Passed: unanimous.***

2. *FY 2019-2020 Proposed Grant Process Updates/Changes –*

Grant Process Committee Recommendations:

- All guidelines and deadlines must be followed – no exceptions
- Limit Event Advertising Grant awards to 3 years of funding
  - Applies to all Event Advertising Grant application approved beginning July 1, 2019
- Limit all Summer Season (Memorial Day weekend – Labor Day) Event Advertising Grants to a maximum award of $2,000.00 as detailed in chart below:

FY2020 Grant Funding - based on expected and/or proven attendance and will be funded up to $4000.00 during the Shoulder Season or $2,000.00 in the Summer Season

Attendees	Summer Season	Shoulder Season
1-100	$500.00	$1,000.00
101-250	$1,000.00	$2,000.00
251-400	$1,500.00	$3,000.00
401 & above	$2,000.00	$4,000.00

- Create talking points for all staff and Board members to refer to when speaking to the public about changes to the Grant Process.

Motion made by Board member J Farr to implement the recommendations set forth by the Grant Process Committee and as presented in the 5/13 Grant Process recommendations. Motion seconded by Board member K Coats. ***Passed: unanimous.***

3. *2nd Reading of FY 2019-2020 Budget*

Motion made by Board member J Webb to approve the 2nd reading of fiscal year 2019-2020 totaling $847,000.00. Motion seconded by J Webb. ***Passed: unanimous***

Adjournment: **Motion made by Board member J Farr that the meeting be adjourned at 1:44PM.** Motion seconded by Board member C Wallace. ***Passed: unanimous.***

The next meeting of the CCVC Board of Directors will be held on **Wednesday, June 19, 2019** beginning at **10:00AM** in Hanna at the Hanna Recreation Center.

Marilyn Godfrey, Chairperson Marilyn K. Godfrey

Attest:
~~Danny Burau, Secretary~~
Cindy Wallace, Vice-Chairperson Cindy Wallace

As recorded by:
Leslie Jefferson, Executive Director Leslie Jefferson

SARATOGA / PLATTE VALLEY
CHAMBER OF COMMERCE
SARATOGA • ENCAMPMENT • RIVERSIDE • RYAN PARK
"THE GOOD TIMES VALLEY"

June 24, 2019

Town of Saratoga
Mayor Zeiger and Councilmen
PO Box 486
Saratoga, WY 82331

The Saratoga/Platte Valley Chamber of Commerce has created the "Joe Pickett Tour" to coincide with C.J. Box's book, The Disappeared, which takes place in the Platte Valley. This is a self-guided, year-round tour/scavenger hunt to name places and businesses mentioned in the series or were the inspiration for a fictional location. Participants will pay $5.00 to download a .pdf document with the list of locations and the rules. There will be three tours, each with about 12 stops, and participants will take sefies or photos of the location. Uploading and hash tagging on social media is encouraged.

A competition will be held, and the randomly drawn winner will get to be a character in an upcoming Joe Pickett novel! To enter the competition, on online entry form will be used and a photo upload is required. This selfie photo must include the special Joe Pickett Tour sign at the location. Full details are located at www.saratogachamber.info/joepickett

There are several specific locations or inspiration areas within town limits:

- **Saratoga (Saddlestring)**
- **Saratoga Hot Springs**
- **Saratoga Landfill (Clyde Lidgard's trailer)**
- **Shively Field (Saddlestring Muni Airport)**
- **North Platte River (Twelve Sleep River)**

We are seeking permission to post a Joe Pickett Tour sign at these locations, in an unobturisve place such as a fence post or the side of a building. The thin metal sign is 5" square and is designed to withstand fading. We understand that it may need to be replaced periodically and will take responsibility for that labor and costs. We would be happy to work with you to specify an exact location of the signs.

We feel this program will be another way to get people to spend more time in the Good Times Valley. Please consider granting the Saratoga/Platte Valley Chamber of Commerce permission to locate these signs. Do not hesitate to contact me if you have andy questions or concerns.

Sincerely,

Stacy Crimmins, IOM
Chief Executive Officer
director@saratogachamber.info

From: Scott and Leslie Steeno <arubasteenos@hotmail.com>
Sent: Thursday, June 20, 2019 12:18 PM
To: townhall@saratogawyo.org
Subject: Swift navigation/rooftop proposal
Attachments: 1 Swift Navigation CORS Station.pdf; Swift Lease Package.pdf

Hello,
Swift navigation is in the process of installing hundreds of small 18 inch GPS sending antennas nationwide. This project is designed to increase the accuracy of the GPS system from roughly 10 feet to within 1 inch. We've identified your town hall as a potential candidate for the location of this antenna.
Attached is the equipment spec sheet showing the antenna as well as the 16 x 16 inch electrical box. The box plugs into a regular 120 volt outlet and uses less electricity than an ordinary light bulb.
Also attached is a lease template for your review. Its a very basic lease document that allows for cancellation by either party with 90 days notice.
For this small area we will pay $800.00 annually. When installation is complete you will get payment and on every anniversary.
If you have any question, please call me at 920-965-5878
Thanks,
Scott Steeno

Virus-free. www.avg.com

ABOUT SWIFT NAVIGATION

Swift Navigation is a San Francisco based tech firm building GPS technology to power a world of autonomous vehicles. Swift has gained a reputation for defining a new category of GNSS systems as the industry's first low-cost, high accuracy, real-time kinematics (RTK) receiver. Its GPS and GNSS positioning products are available at a fraction of the price of the competition and deliver 100 times better accuracy than the GPS in a cell phone. Swift Navigation's technology helps a multitude of industries and applications—including autonomous vehicles, unmanned aerial vehicles (UAVs), precision agriculture, robotics, surveying, heavy construction, and space.

ABOUT SKYLARK

Skylark™, a new, one-of-a-kind cloud-based GNSS corrections service, delivers affordable, fast, centimeter-level accuracy and eliminates the complexity of deploying and maintaining GNSS networks. Skylark is built from the ground-up for autonomy at scale and enables high-precision positioning for mass market automotive and autonomous vehicle applications. In effort to make this service available to customers nationwide, Swift is looking to compensate facilities to house a CORS station.

FAQs

National CORS Station
Pampa, TX

Q: What is a CORS Station?

A: CORS stands for Continually Operational Reference Station. These stations are owned by Swift Navigation who in-turn creates highly-accurate correction models used by government, academia, and private organizations to make GPS positions more reliable and deliver centimeter-level accuracy.

Q: What is installed at my facility?

A: A complete installation is made up of an indoor steel NMEA cabinet—approximately 16" tall by 16" wide by 6" deep—connected via a 3/8" low-voltage (5 VDC) coax cable to a GPS Antenna on the roof. The internal LTE Cellular Modem transmits in real-time its received GPS signals to our cloud processing servers.

Q: Are there any special requirements?

A: Yes, the GPS antenna is very sensitive to movement, vibrations, and electrical interference. As such, it is typically mounted to ridged part of the structure, such as a structural wall, and away from electrical motors and transformers.

Q: Why did you select my building?

A: Because of the GPS signal sensitivity and quality requirements we select buildings that:

1. Have an unobstructed view of the sky.
2. Have masonry construction and are not newer than 5 years (due to the initial settling of new construction).
3. Are secure and occupied at least a couple days of the week.

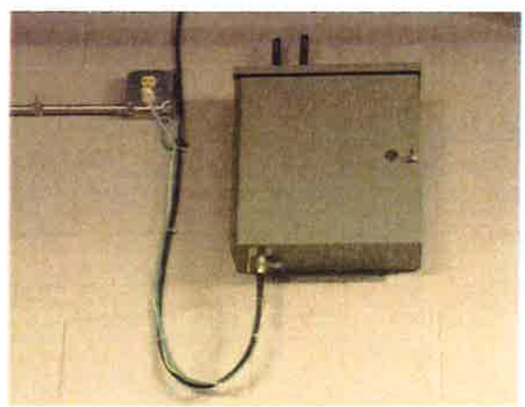
Bishop, CA (Elks Lodge)

Milan, MI (Historic District – Masonic Temple)

The Villages, FL (Golf Cart Sales Showroom)

Black River Falls, WI (Wisconsin DOT Facility)

Rubber Roof Penetration (sealed w/drip loop)



Equipment Cabinet (Steel, 16" x 16" x 9")

SITE LEASE AGREEMENT

THIS SITE LEASE AGREEMENT (this "Lease") is made and entered into as of _____ (the "Effective Date") by and between _____, (the "Lessor") and Swift Navigation, Inc., a Delaware corporation ("Swift"). The Lessor and the Swift are at times collectively referred to hereinafter as the "Parties" or individually as the "Party".

A. Lessor is the rightful owner or Lessee of the Premises, as described in Exhibit A (the "Premises").
B. Swift wishes to lease from Lessor, and Lessor wishes to lease to Swift, a portion of that the Premises, described in Exhibit A (the "Space").
C. All capitalized terms used but not defined herein shall have the meaning ascribed to them in Exhibit A.

NOW, THEREFORE, Lessor and Swift hereby agree as follows:

1. **Lease of Premises**. Subject to the terms and conditions of this Lease, Lessor leases to Swift, and Swift leases from Lessor, the Space for the Term (as defined in Section 9). All exhibits hereto are an integral part of this Lease and are deemed incorporated by reference. The parties may amend Exhibit A and/or Exhibit B from time to time to add additional information, in which case, such amended Exhibit A and/or Exhibit B shall be incorporated herein and made a part of this Lease upon execution by both parties.

2. **Condition of Premises**. Lessor agrees that the Space will comply with any specifications set forth in Exhibit B hereto.

3. **Permitted Use**. During the Term of this Lease Swift shall use the Space for the permitted use set forth on Exhibit A (the "Permitted Use"). Lessor permits Swift to erect signs as required by law and to make improvements on the Space as required by applicable law and as reasonably necessary to satisfy the technical criteria listed on Exhibit B.

4. **Alterations**. Swift may, at its sole cost and expense, alter, replace, or effect any improvements upon the Space in order to develop the technical criteria required for the Permitted Use ("Alterations"), provided that the foregoing: (a) are made in compliance with all applicable law; (b) are completed in accordance with generally accepted construction standards; and (c) any remodeling shall not materially diminish the value of the Premises.

5. **Governmental Approvals**. Lessor shall cooperate with Swift to obtain all necessary licenses, permits, approvals, required by any local, state or federal governmental authorities for its use of the Space, including without limitation, all applications for zoning variances, zoning ordinances, building code variances, amendments, special use permits, and construction permits and other licenses and approvals necessary for the operation of Swift's Permitted Use of the Space.

6. **Access**. Lessor shall provide Swift with access to the Space to the extent necessary in order for Swift to fully access the Space and obtain, use or access any of Swift's equipment on the Space or otherwise carry out the intent of this Lease.

7. **Rent**. The yearly rental payment for the Space (the "Rent Amount") is set forth on Exhibit A. The Rent Amount shall be due to the Lessor on the Rent Due Date as set forth on Exhibit A (the "Rent

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Due Date"), in accordance with the terms therein. The Rent Amount is considered in default if not paid within thirty (30) days of the Rent Due Date. Lessor shall have the right to terminate this Lease if Swift does not cure any default within sixty (60) days after receiving written notice of such default from Lessor.

8. **Utilities.** The required utilities, and responsibility for providing such utilities, are set forth on Exhibit B hereto. Unless otherwise agreed to in writing, Swift shall, at its sole cost and expense, arrange for any other utilities necessary for Swift's operations to be provided to the Space directly from such providers subject to approval by Lessor not to be unreasonably withheld. If the appropriate utilities for operation of Swift's equipment on the Space cannot be obtained, Swift shall have the right to terminate this Lease.

9. **Term.** The term of this Lease shall commence on the Commencement Date and end on the Expiration Date (the "Term"). The Lease shall be automatically renewed for the same Term unless terminated by either party with 90 days of notice, prior to Lease expiration.

10. **Termination.** Either party may terminate this Lease:
    a. upon the other party's breach of any material term of this Lease and failure to cure the breach within 60 days after receipt of written notice from the non-breaching party (or 10 days in the case of a failure to pay an invoice); or
    b. at any time for any reason by giving at least 90 days' prior written notice to the other Party.

11. **Ownership.** As between the parties, Swift shall retain all IP Rights (as defined below) in and to the information, data and results obtained from the Permitted Use. Moreover, Swift shall retain all right, title and interest in and to any equipment that Swift installs in the Space. Lessor does not acquire any right, express or implied, in the Swift's equipment or information, data and/or results obtained from the Permitted Use of the Space other than those specified in this Lease or as set forth in Exhibit B. For purposes of this Lease, "IP Rights" means all forms of intellectual property rights and protections throughout the world.

12. **Representations and Warranties.** Each party represents to the other that it has full capacity, power, and authority to enter into, execute, deliver, and perform this Lease and that it will perform its obligations under this Lease in a professional and workmanlike manner consistent with generally accepted industry standards.

13. **Indemnification.** Lessor hereby releases and agrees to defend, indemnify and hold harmless Swift from and against any and all claims, actions, damages, liability and expense (including reasonable attorneys' fees and expenses) in connection with loss of life, personal injury and/or damage to property occasioned by any grossly negligent or willful act or omission of Lessor, its agents, contractors, employees or invitees, except to the extent caused by the contributory negligence or willful misconduct of Swift or its agents, contractors, employees or invitees. Swift hereby releases and agrees to defend, indemnify and hold harmless Lessor from and against any and all claims, actions, damages, liability and expense (including reasonable attorneys' fees and expenses) in connection with loss of life, personal injury and/or damage to property occasioned by any grossly negligent or willful act or omission of Swift, its agents, contractors, employees, or invitees, except to the extent caused by the contributory negligence or willful misconduct of Lessor or its agents, contractors, employees or invitees.

14. **Limitation of Liability.** EXCEPT AS SET FORTH ABOVE IN SECTION 13 WITH RESPECT TO THE PARTIES INDEMNIFICATION LIABILITY, AND EXCEPT IN CASES OF FRAUD OR WILLFUL MISCONDUCT, IN NO EVENT SHALL EITHER PARTY, OR ANY OF THEIR RESPECTIVE OFFICERS, DIRECTORS, MEMBERS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES, BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOSSES OF PROFITS, REVENUE OR GOODWILL) ARISING OUT OF OR RELATED TO THIS LEASE EVEN IF IT HAS BEEN NOTIFIED OF THE POSSIBILITY OR LIKELIHOOD OF SUCH DAMAGES.

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SWIFT'S TOTAL AGGREGATE LIABILITY FOR ALL CLAIMS ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED ONE (1) MILLION DOLLARS. LESSOR'S TOTAL AGGREGATE LIABILITY SHALL NOT EXCEED (A) FOR ALL NON-INDEMNITY CLAIMS ARISING OUT OF OR RELATED TO THIS AGREEMENT: THE AMOUNT PAID BY SWIFT FOR USE OF THE SPACE FOR THE TWELVE MONTHS PRIOR TO THE DATE THE LIABILITY FIRST AROSE ("TWELVE MONTH LIMIT"), AND (B) FOR INDEMNITY OBLIGATIONS, THREE TIMES THE TWELVE-MONTH LIMIT.

15. **Quiet Enjoyment.** Lessor covenants and agrees that it will not in any way access any equipment of Swift in the Space without prior written consent.

16. **Assignment.** Swift shall not assign its interest in this Lease or the Space without the prior written approval of Lessor, except that Swift, without such consent may assign this Lease to an affiliate or any other entity in connection with a reorganization, merger, consolidation, acquisition, or other restructuring involving all or substantially all of Swift's voting securities or assets.

17. **Notices.** The parties shall give all notices and communications between the parties by (i) personal delivery, (ii) a nationally-recognized, next-day courier service, (iii) first-class registered or certified mail, postage prepaid, (iv) electronic mail to the party's address specified in this agreement, or (v) to the address that a party has notified to be that party's address for the purposes of this section.

18. **Survival.** Sections 11, 12, 13, 14, 17, 18, 19, 20 and 21 as well as any provisions which by their terms or otherwise are intended to survive will survive the termination or expiration of this Lease.

19. **No Waiver.** The waiver by either Lessor or Swift of any agreement, condition, or provision contained in this Lease will not be deemed to be a waiver of any subsequent breach of the same or any other agreement, condition, or provision contained in this Lease.

20. **Governing Law.** This Lease shall be governed by and construed pursuant to the laws of the State of Delaware.

21. **Severability; Entire Lease; Amendment.** If any provision of this Lease proves to be illegal, invalid or unenforceable, the remainder of this Lease shall not be affected by such finding, and in lieu of each provision of this Lease that is illegal, invalid or unenforceable, a provision will be added as a part of this Lease as similar in terms to such illegal, invalid or unenforceable provision as may be possible. This Lease contains the entire agreement between Lessor and Swift. No amendment, alteration, modification of, or addition to the Lease will be valid or binding unless expressed in writing and signed by Lessor and Swift.

IN WITNESS WHEREOF, the parties have executed this Site Lease as of the date first above written.

LESSOR:	SWIFT: SWIFT NAVIGATION, INC.
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____

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BASIC LEASE INFORMATION

Exhibit A

Premises (Address):	
Space (Description):	Proposed location(s): Note: Exact location to be determined at future date.
Commencement Date:	
Expiration Date:	No expiration
Rent Amount (Annual payment):	
Instructions for Payment of Rent Amount:	At the time of equipment installation and at the end each anniversary month thereafter payment will be sent to: Legal Name on Check: Mailing Street Address: City: State: ZIP: Optional Bank Acount Info Bank Account Number: Bank Routing Number:
Permitted Use:	To deploy and operate a fixed GNSS receiver and/or weather station at the Premises in the Space.

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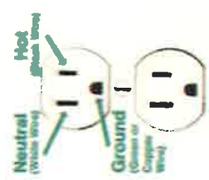
TECHNICAL CRITERIA REQUIRED FOR SPACE

Exhibit B

Description and Party Responsible

Power Available	Note: If the required receptacle (see #3 below) is not within 6 feet of the location where we determine would be best to install the small equipment cabinet Swift Navigation will pay to have one installed.
1. Wattage	Maximum of 10 watts at 120VAC – 7 watts median
2. Uptime	99.5% - in cabinet UPS to be used as power backup
3. Connector Type	American standard NEMA 5-15 
Communications	
1. LTE	Supplied by Verizon Wireless via a Cradlepoint IBR350LPE Modem
2. Connection speeds	100 Mb/s or faster (typical usage is 1 Mb per hour)
3. Uptime	99.9%
4. Disruption Notification Requirements	Notice of any kind is appreciated, please send advance notices of service disruption to CORS@SwiftNav.com
Housing/Security	
1. Equipment cabinet	Will be located in a secure area inside the building. Location to be decided by both Swift and _____. Electronics Cabinet should be located within 100 feet of the roof top antenna and have nearby access to AC power (6' – see note above).
2. Access permissions	Request for access made 24 hours in advance to maintain and inspect the equipment will be carried out during normal business hours, or hours as specified by building owner.

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Installation	
1. Party responsible	Swift Navigation with possible assistance from local contractor.
2. Contractor used	TBD
3. Building restrictions	
4. Damages	
Maintenance	
1. Building access	24-hour notice – access during normal business hours. Onsite POC Name: Street Address: City, State ZIP: Phone: Email:
2. Notification periods	Lessor will inform Swift of any work to be performed near the Space (such as roof replacement/repair, electrical work, etc.).
Miscellaneous	
1. Ownership/Licenses	[Per lease], Swift to maintain ownership of all intellectual property and equipment supplied by Swift.
2. Security	Building and equipment is located in a secure area of the building with continual occupation during business hours.
3. Additional Terms	

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SWIFT NAVIGATION, INC.
ONE PAGE SUMMARY OF INSURANCE

December 25, 2018 to December 25, 2019
(Unless otherwise noted)

let's talk
next steps
abd

COMMERCIAL PACKAGE
POLICY NO. 36057728
Chubb/Federal Insurance Co.
PREMIUM: $17,123

General Liability	
Each Occurrence	$2,000,000
General Aggregate	$2,000,000
Products/Completed Operations Aggregate	$1,000,000
Personal and Advertising Injury	$1,000,000
Property Damage to Rented Premises	$1,000,000
Medical Expense Payments	$10,000
Premium Basis – Domestic Sales	$13,000,000
Property	
Business Personal Property & EDP at Scheduled Locations	$1,400,000
Tenant Improvements & Betterments at Scheduled Locations	Incl. Above
Business Income & Extra Expense	$1,500,000
Personal Property at Any Other Location	$100,000
Property in Transit	$50,000
Earthquake Sprinkler Leakage	Full Limits
Equipment Breakdown	Included
Deductibles:	
Property Damage	$1,000
Business Income & Extra Expense	24 hrs.
Earthquake Sprinkler Leakage	2%/$50K/72 hrs.
International	
Foreign Voluntary Workers' Comp	Statutory
Employers Liability	$1,000,000
Foreign Excess/DIC Automobile Liability	$1,000,000

FOREIGN PACKAGE
POLICY NO. PHF D38369192 003
ACE American Insurance Company
Effective July 1, 2018 to July 1, 2019
PREMIUM: $2,500

General Liability	
Each Occurrence	$1,000,000
General Aggregate	$2,000,000
Products/Completed Operations Aggregate	Excluded
Personal and Advertising Injury	$1,000,000
Property Damage to Rented Premises	$1,000,000
Medical Expense Payments	$25,000
Employee Benefit Liability (Claims Made Form)	$1,000,000
International	
Employer's Liability	$1,000,000
International Auto DIC	$1,000,000

DOMESTIC AUTOMOBILE LIABILITY
POLICY NO. 73607064
Chubb/Federal Insurance Co.
PREMIUM: $20,989.80

Owned, Hired, Non-Owned Auto Liability	$1,000,000
Scheduled Auto Physical Damage	ACV
Hired Auto Physical Damage	ACV
Hired Auto Physical Damage- Deductible	$1,000

WORLDWIDE UMBRELLA LIABILITY
POLICY NO. 78189154
Chubb/Federal Insurance Co.
PREMIUM: $7,011

Per Occurrence	$3,000,000
General Aggregate	$3,000,000

ERRORS & OMISSIONS
POLICY NO. IT811251
Markel/Evanston Insurance Company
Effective January 30, 2018 to January 30, 2019
PREMIUM (INCL TAXES AND FEES) : $4,533

Claims Made and Reported	
Professional Liability- Each Claim/Aggregate	$1M/$2M
General Liability (Incl. Products & Completed Operations)	$1M/$2M
Retention	$5,000
Retroactive Date	11/6/2014

DIRECTORS & OFFICERS/FIDUCIARY LIABILITY
POLICY NO. PCD9302975-03
Arch Insurance Company
Effective January 21, 2019 to January 21, 2020
PREMIUM: $14,848

Directors & Officers Limit	$3,000,000
Fiduciary Limit	$1,000,000
Retentions	
D&O	$10,000
Fiduciary	$0

CARGO
POLICY NO. MC-4040
Falvey/Underwriters at Lloyd's of London
Effective August 1, 2018 to August 1, 2019
PREMIUM: $3,400

Air, Land, Vessel Conveyance	$500,000
Expediting Expense	$50,000
Non-Containerized On-Deck Conveyance	$50,000
Exhibition/Trade Fairs	$50,000
Sales Sample	$25,000
Messenger	$10,000
Registered Mail	$10,000
Deductible	$1,000
Basis of Premium- Values Shipped	$3,000,000

SERVICE TEAM

Tim Dunleavy, AVP/Client Strategy	650-302-9849
	tim.dunleavy@theabdteam.com
Michael Tokarz, VP, Executive Risk Solutions	415-483-7759
	michael.tokarz@theabdteam.com
Cameron Lock, Account Manager	650-513-2026
	cameron.lock@theabdteam.com
Madelaine Tsang, Senior Account Coordinator	650-492-7774
	madelaine.tsang@theabdteam.com
Alison Smaalders, Account Assistant	415-419-8783
	alison.smaalders@theabdteam.com
Claim Contact	claims@theabdteam.com
Certificate Request	techcertrequest@theabdteam.com

Updated: 1/24/2019

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RESOLUTION NO. 2019-08

A RESOLUTION OF THE GOVERNING BODY OF THE TOWN OF SARATOGA, CARBON COUNTY, WYOMING ESTABLISHING UNIFORM PROCEDURES, FEES, COSTS AND CHARGES FOR INSPECTION, COPYING AND PRODUCTION OF PUBLIC RECORDS IN COMPLIANCE WITH THE 2019 WYOMING LEGISLATIVE AMENDMENTS TO THE PUBLIC RECORDS ACT, §16-4-201, *et seq.*

WHEREAS, Wyo. Stat. §16-4-201, et al, commonly referred to as "The Public Records Act" has been amended by the Wyoming legislature; and

WHEREAS, these amendments of The Public Records Act become effective on July 1, 2019; and

WHEREAS, the Town of Saratoga, intends to fully comply with the amendments to The Public Records Act by the adoption of this Resolution.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Saratoga that the 2019 amendments to The Public Records Act are adopted as more specifically set forth in the foregoing Resolution and shall establish uniform procedures fees, costs and charges for inspection, copying, and production of public records of the Town of Saratoga unless otherwise prescribed by law:

1. PUBLIC RECORDS REQUESTS, FEES, COSTS, AND CHARGES

The Town of Saratoga (hereinafter "Town") hereby appoints the person fulfilling the position of Town Clerk to be the designated public records person to receive public records requests. The designated public records person shall coordinate with the custodian of the records requested and provide an appropriate response to the request.

2. The Town hereby establishes uniform procedures, fees, costs, and charges for inspection, copying, and production of public records.

3. Definitions:

(a) "Applicant" is the person that is making the public records request.

(b) "Clerical/support staff" are employees who generally perform office or administrative support duties. Clerical/support staff employees include secretaries and administrative assistants.

(c) "Electronic public record" is a public record that is primarily or solely stored in an electronic format. Typically, the Town will only be able to produce a copy of the original electronic public record due to the native format, security, and integrity of the original data or electronic record.

(d) "Information technology staff" are employees who perform duties relating to retrieving, compiling, constructing, formatting, or extracting electronic public records located on computer systems, software, servers, or networks. Information technology staff employees may also perform computer programming or other computer services relating to electronic public records.

(e) "Professional staff" are employees who are not clerical/support or information technology staff as defined herein. Professional staff employees perform administrative, managerial, or professional duties.

(f) "Supervise copying" occurs if someone other than the Town is allowed under W.S. § 16-4-204(b) to make copies, printouts, or photographs. Under W.S.§ 16-4-204(b), the Town is authorized to charge a reasonable fee to supervise the copying, printing out, or photographing if someone other than the Town makes the copies, printouts or photographs. The supervision fee shall be the hourly rates stated in section

5(c)(i) through (iii). For instance, if clerical/support staff is required to supervise the copying, printing out or photographing, the hourly rate will be $15.50.

4. Public Records Request. Pursuant to the provisions of W.S. § 16-4-201, et seq., the Town will open for inspection by any person, at reasonable times, except as provided by the Wyoming Public Records Act, or otherwise provided by law, all public records maintained by the Town. If the public records requested are not in the custody or control of the Town, the Town shall notify the applicant of the unavailability of the requested records within seven (7) business days from the date of acknowledged receipt of the request and provide the name and contact information of the appropriate designated public records person, if known. In all cases in which the person has the right to inspect and copy any public records, the Town will furnish such copies for a reasonable fee as provided for herein.

5. Electronic Public Records.

(a) Production and Construction Costs. Under W.S. § 16-4-202(d)(i) the Town shall charge an applicant the reasonable costs of producing and constructing a copy of an electronic public record for inspection and copying. This cost may include, but is not limited to, the time spent retrieving, compiling, sorting, reviewing, redacting, formatting, converting, or copying the electronic public record, as well as activities required to create or construct a new electronic public record from existing sources and all associated programming and computer services.

(b) Minimum Requirements to Charge Costs. Production and construction costs will be charged only if they exceed $5.00 ("the base"). If the costs exceed the base, only the amount over the base will be charged to the applicant. If electronic production and/or construction costs for a request are less than or equal to the base, the applicant will not be charged any costs for production and/or construction of said electronic records. The base is a credit upon the total amount charged for the production and/or construction of electronic records. Applicants may not use multiple record requests to evade the base threshold. The Town has discretion to consolidate public records requests that it reasonably believes have been drafted and submitted to evade the base threshold.

(c) Production and Construction Costs. Production and construction costs for electronic public records shall be as follows:

(i) $15.50/hour for clerical staff time.

(ii) $30.00/hour for information technology staff time.

(iii) $40.00/hour for professional staff time.

(iv) Actual cost of programming and computer services.

(v) Actual cost of necessary legal fees incurred to review documents to ensure protection of information that is classified as confidential by law.

(d) Payment. The Town must provide the applicant with an estimate of the reasonable costs of production and construction of the electronic public records. The applicant must pre-pay the estimated costs before the Town produces or constructs the electronic public records or provides any copies for inspection. Payment shall be made to the Town. If the Town reaches the limit of the payment by the applicant, the Town will produce the records that are ready and available at that point and will provide an additional estimate pursuant to this subsection prior to continuing with the request.

(e) Refund. If the Town estimates and receives costs exceeding the actual time required to produce and construct the electronic public records, the Town shall refund the excess charge received at the same time that it allows the applicant to inspect the electronic public records.

(f) Inspection. The Town shall notify the applicant in writing when copies of the electronic public records are produced and available for inspection. The applicant shall have a month from the time the Town provides notification to come to the

Town's designated location to inspect the records. After the one-month time period, the request shall be officially closed.

(g) Request Priority. Requests that are at or below the $180.00 threshold will be handled expeditiously by the Town and will take priority over the other public record requests that are above the threshold.

(h) Costs for Producing Copies. The fee schedules described in Sections 5(b), (d), and (e) apply to electronic public records.

6. Non-Electronic Public Records.

(a) Inspection. The Town shall notify the applicant in writing when copies of the non-electronic public records are produced and available for inspection. The applicant shall have one month from the time the Town provides notification to come to the Town's designated location to inspect the records. After the one-month time period, the request shall be officially closed.

(b) Fees for Copying Non-Electronic Public Records. Under W.S. § 16-4-204, an applicant may obtain a paper copy of a non-electronic public record upon payment as follows:

(i)	Standard (8.5 x 11 inch) –black and white copy	$0.10/page
(ii)	Standard (8.5 x 11 inch) – colored copy	$0.60/page
(iii)	Legal (8.5 x 14 inch) – black and white copy	$0.25/page
(iv)	Legal (8.5 x 14 inch) – colored copy	$1.00/page
(v)	Other sheet size	actual cost
(vi)	Photograph	actual cost
(vii)	Utilization of an outside vendor for copying	actual cost
(viii)	Town's fee to supervise copying	see Section 5(c)(i) – (iii)
(ix)	Special instances, i.e., film	actual cost

(c) Payment. The applicant shall pre-pay all fees in Section 6(b) before the Town provides the copies, if requested. Payment shall be made to the Town.

(d) Costs for Producing Electronic Copies. An applicant may obtain an electronic copy of a non-electronic public record upon payment as follows:

(i)	Scanning non-electronic public records	$0.10/page
(ii)	Electronic Media (disk, thumb drive, etc.)	actual cost

(e) Fees for Transmitting Public Records. The Town may charge the following fees for transmitting non-electronic public records:

(1)	Mailing, including cost of the shipping container	actual cost
(2)	Facsimile	actual cost

Resolution 2019-___ and the fees and charges set forth herein may be amended, when the Governing Body deems changes are necessary and appropriate.

DATED this _____ day of _____, 2019.

(S E A L)

Town of Saratoga, Wyoming

By: _____
Title: John Zeiger, Mayor
Town of Saratoga, Wyoming

ATTESTED:

By: _____
Title: Town Clerk

Saratoga Town Council Meeting

July 2, 2019

Public Works Department

Mr. Mayor and Council members

Streets

Steve/Bob - Raymer

- Received two bids to install a seamless gutter on west side of Pharmacy building. Bids were with in ~$100 of each other. Recommend Raymer construction bid – they are local and likely to more responsive if we have issues.
- Repaired striping sprayer, stripping in town, will do School crossings this fall and Handicap parking within the next two weeks.
- Worked on and mowers and started mowing Town and Highway ROW's, lake campground.
- Repaired damage to walk path on Veterans Island after high water.
- Fixed irrigation leaks at various parks as they occur.
- Met (6/17, 6/24) with Black Hill Energy for weekly planning meeting on gas main project. Work focused on installing service lines.
- Sweeping streets.
- Locates.
- O&M on streets vehicles.
- Routine trash pickup, cleaning bathrooms, watering flowers and cleaning the hot pool facility.
- Pulled logs off Veterans Island walk bridge and Hwy 130 bridge.
- Painted Airport sign (back).

Water / Sewer

- Replaced fire hydrants at 11th and Walnut, 12th and Walnut and extended hydrant at 13th and Saratoga. Repaired hydrant at 3rd and Farm.
- CCR report was submitted to EPA.
- Sani Star system card reader went down June 7th, went through numerous attempts to fix, company finally sent us a new Kiosk and it was installed 6/28.
- USFS contractor started work on their new sewer and water system on June 6th. Started water line section on June 18th.
- Sewer line was extended (~100 feet) across 13th in the alley between Farm & Hugus.
- Various service call.
- Locates as needed.
- Routine monthly samples.
- Daily rounds.

Weed and Pest

fogging when possible

- Fogged for Mosquitos starting week of June 9th, had a good number of days that weather (wind, rain & temperature) prevented an application.
- Sprayed for Mosquitos on Sunday 6/16 and Sunday 6/30.
- Continue Mosquito monitoring program (dipping and light traps).

down to 1 fogger - will work with another

Hot Pool/Good Times park

- Request to have Daniel Martz take over cleaning duties at Hot Pool. Jon/Steve
- Water in main pool still over sidewalk and overflowing in not so hot.
- Fixed broken toilet in mems change room.

Parks

- Fixed irrigation system as needed.

Lake

- Nothing to report.

River Project

R. G. RAYMER CONSTRUCTION, INC.
P. O. Box 1078 • 1101 W. Bridge Ave.
Saratoga, WY 82331-1078
307-326-8448 • Fax 307-326-5782
Randy G. Raymer
Email • raymerconst@union-tel.com

June 11, 2019

TOWN OF SARATOGA

P.O. BOX 486

SARATOGA, WY 82331

PROPOSAL

RE: OLD CLINIC BUILDING GUTTER

LABOR, MATERIAL AND EQUIPMENT TO INSTALL 150 LINEAL FEET OF WHITE / BROWN 5" SEAMLESS GUTTER TO INCLUDE 5- DOWNSPOUT DROPS.

BID AMOUNT $2,250.00

RANDY G. RAYMER
R. G. RAYMER CONSTRUCTION INC.

ORDINANCE NO. 855

AN ORDINANCE AMENDING CHAPTER 13.16 OF THE SARATOGA MUNICIPAL CODE DEFINING MONTHLY RATES INCLUDING RESIDENTIAL, COMMERCIAL AND BUSINESS METERED USAGE AND TO PROVIDE AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, WYOMING:

Section 1. Section 13.16.030 of the Saratoga Municipal Code is hereby amended to read, in part, as follows:

13.16.030 Monthly rates including commercial and businesses—Metered.

A. All properties within the corporate limits of the Town of Saratoga using water provided by the town of Saratoga shall be metered and shall pay to the town for such water in accordance with the following charges based upon the size of the meter serving the property plus the total monthly usage of water. In the case of a private looped system, in which more than one connection is made to the same private system, each connection requiring an individual meter, the monthly usage charge shall be based on the size of the largest meter and the sum of the monthly usage of water metered by all meters servicing the private system:

Meter Size	Base Rate
5/8", 3/4", or 1"	$30.00
1-1/2"	$80.00
2"	$120.00
3"	$350.00
4"	$600.00
6"	$1,450.00
8"	$2,000.00
10"	$3,000.00
12"	$4,500.00

Water Usage (gallons)	Water Usage Rate (per 1,000 gallons)
0 - 1,000	$0.00
1,001 - 5,000	$1.00
5,001 - 10,000	$1.50
10,001 - 20,000	$2.25
20,001 - 50,000	$3.00
50,001 - 100,000	$4.00
100,001 and greater	$5.50

Said monthly service charges shall increase a minimum of three percent each calendar year, in order to allow the town to account for inflation. The town council may repeal or amend this chapter at any time, or otherwise amend this chapter at any time it may be in the best interest of the town.

A minimum monthly fee, being the base rate, shall be assessed for all properties whether or not water service is actually being provided to that same property, unless no water tap exists at said property, in which case no minimum monthly fee shall be assessed.

B. All properties, including, but not limited to, all residential, commercial operations and businesses, existing outside the corporate limits of the Town of Saratoga using water provided by the town of Saratoga shall be metered and shall pay to the town for such metered water the following charges based upon the size of the meter serving the property plus the total monthly usage of water. In the case of a private looped system, in which more than one connection is made to the same private system, each connection requiring an individual meter, the monthly usage charge shall be based on the size of the largest meter and the sum of the monthly usage of water metered by all meters servicing the private system:

Meter Size	**Base Rate**
5/8", 3/4", or 1"	$34.50
1-1/2"	$92.00
2"	$138.00
3"	$402.50
4"	$690.00
6"	$1,667.50
8"	$2,300.00
10"	$3,450.00
12"	$5,175.00

Water Usage (gallons)	**Water Usage Rate (per 1,000 gallons)**
0 - 1,000	$0.00
1,001 - 5,000	$1.15
5,001 - 10,000	$1.73
10,001 - 20,000	$2.59
20,001 - 50,000	$3.45
50,001 - 100,000	$4.60
100,001 and greater	$6.33

Said monthly service charges shall increase a minimum of three percent each calendar year, in order to allow the town to account for inflation. The town council may repeal or amend this chapter at any time, or otherwise amend this chapter at any time it may be in the best interest of the town

A minimum monthly fee, being the base rate, shall be assessed for all properties whether or not water service is actually being provided to that same property, unless no water tap exists at said property, in which case no minimum monthly fee shall be assessed.

Section 2. Section 13.16.035 of the Saratoga Municipal Code is hereby amended to read, in part, as follows:

13.16.035 Suspension of metered water rate and imposition of flat rate.

A. The town council may, by resolution, suspend metered water rates in the town. Upon suspension of metered water rates by resolution of the town council, water users will pay a monthly flat fee based upon the meter size as follows:

1. Properties completely within the corporate limits of the Town of Saratoga:

Meter Size	Flat Fee
5/8", 3/4", or 1"	$30.00
1-1/2"	$80.00
2"	$120.00
3"	$350.00
4"	$600.00
6"	$1,450.00
8"	$2,000.00
10"	$3,000.00
12"	$4,500.00

2. Properties fully or partially outside of the corporate limits of the Town of Saratoga:

Meter Size	Flat Fee
5/8", 3/4", or 1"	$34.50
1-1/2"	$92.00
2"	$138.00
3"	$402.50
4"	$690.00
6"	$1,667.50
8"	$2,300.00
10"	$3,450.00
12"	$5,175.00

B. In the case of a private looped system, in which more than one connection is made to the same private system, each connection requiring an individual meter, the monthly flat fee shall be based on the size of the largest meter of all meters servicing the private system.

C. Nothing contained in this section is intended nor shall be construed to modify or relax the requirement imposed by the town to conserve water.

Section 3. This ordinance shall be in full force and effect from and after its approval, passage and adoption.

PASSED ON FIRST READING on the 4th day of JUNE 2019.

PASSED ON SECOND READING on the 18th day of JUNE, 2019.

PASSED APPROVED AND ADOPTED ON THIRD READING this 2nd day of JULY, 2019

TOWN OF SARATOGA, WYOMING

_____

MAYOR

ATTEST:

_____

TOWN CLERK

ATTESTATION

I, Suzie Cox, the Town Clerk for the Town of Saratoga, Wyoming, do hereby certify that the above ordinance was duly and properly published or posted in the manner required by law.

_____

TOWN CLERK