MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD MAY 5, 2020 AT 6:00 P.M IN THE COUNCIL CHAMBERS OF
THE SARATOGA TOWN HALL

Mayor Pro Tem Steven Wilcoxson, called the meeting to order at 6:00 p.m.

Members present were, Mayor Pro Tem Steven Wilcoxson, Councilman Jon Nelson, Councilwoman Judy Welton, and Councilman Bob Keel. Mayor John Zeiger was absent from the meeting.

APPROVAL OF THE AGENDA: Councilman Keel made a motion to approve the agenda as presented, Councilwoman Welton seconded, and the motion carried.

APPROVAL OF THE MINUTES: Councilman Keel made a motion to approve the minutes of the April 21, 2020 meeting with the changes requested by Councilman Nelson in an email prior to the meeting, Councilwoman Welton seconded, and the motion carried.

APPROVAL OF THE BILLS:

Councilwoman Welton made a motion to pay accounts payable in the amount of $89,500.43 Councilman Keel seconded, and the motion carried.

Councilwoman Welton made a motion to pay the 4/28/2020 net payroll in the amount of $29,478.36, Councilman Keel seconded, and the motion carried.

Councilwoman Welton made a motion to pay the payroll transmittals for 4/28/2020 in the amount of $52,000.78, Councilman Wilcoxson seconded, and the motion carried.

REPORTS FROM DEPARTMENTS:

Department of Public Works

Mayor Pro Tem Wilcoxson read a written report provided by DPW Director, Jon Winter, which included the following:

- Request for permission to purchase 3/150-lb C2 cylinders for the lagoon at a cost of $1,600.

Councilwoman Welton made a motion to purchase 3 C2 cylinders at a cost of $1,600. Councilman Keel seconded, and the motion carried.

Police Department:

No report was given by Sgt. Christen.

Recreation Department:

Councilman Keel read Director Burton's written report. No action was taken

Fire Department:

Councilman Nelson read a report submitted by the Fire Department

The Fire Department requested permission to purchase two pagers and two chargers at a cost of $1,057.80 from Apex Communications.

Councilman Nelson made a motion to allow the purchase of two pagers and two chargers at a cost of $1,057.80 from Apex Communications, seconded by Councilman Keel, and the motion carried.

Councilman Wilcoxson made a motion to purchase 4 cases of hand sanitizer from the Town of Sinclair at a cost of approximately $440, seconded by Councilwoman Welton, and the motion carried.

BOARDS AND COMMISSIONS MEETING UPDATES:

Joint Powers Boards:

Community Center Joint Powers Board: Next meeting June 8th

Councilwoman Welton reported on the Community Centers new lighting.

Water and Sewer Joint Powers Board: Next meeting June 10th

Councilman Nelson reported on a hearing held earlier in the afternoon to address changes to the WBC grant application that will be amended for the change in location for the critical access hospital.

Landfill: Next meeting will be in Riverside on May 6th

Planning Commission: Next meeting will be June 9th

Saratoga Airport Advisory Board: Next meeting will be May 13th at 3:30 p. m.

Changes to the AIP Grant Oversight Risk Assessment need to be made, therefore it will be tabled until the next meeting

Councilman Nelson made a motion to approve and allow the Mayor to sign the CARES Act Funding grant application in the amount of $30,000, seconded by Councilman Keel, and the motion carried.

Councilman Nelson made a motion to allow the Mayor to sign the Agreement to Transfer the FAA Entitlement Funds to Pine Bluff in the amount of $140,850, seconded by Councilwoman Welton, and the motion carried.

Councilman Nelson made a motion to approve all signatures and approve the CatEx form to be completed for the Saratoga Airport Apron Expansion Project, seconded by Councilwoman Welton, and the motion carried.

South Central Wyoming Emergency Services Board: (written report provided in council boxes)

New Business:

Discussion followed for scheduling a budget workshop. The budget workshop was set for 1:30 on Friday, May 15th and for 4:30 on Thursday, May 28th.

Adjournment: There being no additional business to come before the meeting, Councilwoman Welton made a motion to adjourn at 6:31 p.m., Councilman Keel seconded, the motion carried.

The next regular meeting of the Saratoga Town Council will be held on May 19, 2020 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Steven Wilcoxson, Mayor Pro Tem

Suzie Cox, Clerk