

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD OCTOBER 18, 2016, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilwoman Judy Welton, and Councilwoman Susan Howe. Councilman Will Faust and Councilman Richard Raymer were absent from the meeting.

APPROVAL OF AGENDA:

Councilwoman Welton made a motion to approve the agenda as presented. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES:

Councilwoman Welton made a motion to approve the minutes of the October 4, 2016 meeting as presented. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE BILLS:

Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$85,502.36; Payroll and FICA in the amount of \$55,304.11; and manual checks in the amount of \$403.39 for a total of \$141,209.86.

Mayor Glode withdrew the Shively Hardware bill in the amount of \$931.28 until the next meeting due to lack of a quorum to vote on the Shively Hardware bill.

Councilwoman Welton made a motion to pay the bills in the amount of \$140,278.58, less the \$931.28 Shively Hardware bill. Councilwoman Howe seconded and the motion carried unanimously.

CORRESPONDENCE: Mayor Glode read a Thank You note to the street crew for trimming the tree on the corner of Pic Pike Road improving visibility issues and making the corner safer.

ITEMS FROM THE PUBLIC: Cindy Bloomquist reported that the Friends of the Library Board will be meeting at the Saratoga Library on the 14th of November. Ms. Bloomquist explained to the Mayor that the board would be in touch to discuss the extra money for the library.

COUNCIL COMMENTS:

REPORTS FROM DEPARTMENTS:

Town Hall: No report

Fire Department: No report

Police Department:

Chief Robert Bifano reported that the department is working on some high-risk plans for local businesses that are at risk for break-ins, robberies, etc, and will get with the businesses to get the plans in place once they are completed. The department is also working with the schools, and over the summer, training was developed by a parent of a young victim of a school shooting. Chief Bifano will be meeting with the high school principal and will plan on having another with other agencies and develop a round table exercise that will involve different emergency agencies.

The new officer is currently in training.

A new bill from Spillman for the Insight program came to light and is being addressed for payment and to insure that the system will be working as designed.

Chief Bifano continues to work to resolve the E911 system upgrades and billing issues.

The police department is working with the National Safety Council which is an organization that is federally run. They provide letters requesting donations to help with children's activities and help sponsor trainings and educational programs that target children. They provide funding for these programs out of the donations that they receive and the police department recently received eleven checks totaling \$990.00 for programs that they have sponsored.

Recreation Department: Recreation Director Lisa Burton that the Missoula Children's Theater will be in town on October 31st - auditions for the theater program will begin November 1st with presentations scheduled for Saturday November 5th at 2:00 p.m. and 7:00 p.m. The presentation that will be put on by the children will be The Princess and the Pea.

Department of Public Works: DPW Director Jon Winter reported the following:

Street Department:

- Blew out water lines at Kathy Glode Park and the Dog Park.
- Inventoried and replaced street signs in poor conditions
- Put up snow fence where needed
- Continued maintenance on equipment
- Assisted water/sewer crew with water line repair

Water & Sewer:

- Continue to camera the sewer lines to the lagoon
- Received the BLM permit to install the water service to the transfer station
- Submitted monthly reports - Monthly Total Coliform / 3rd Qtr DMR
- Repaired a water main break between Bridge and Main
- Arranged to have McGuire Iron Works representative to inspect the bolted water tank
- Responded to various service calls

Weed and Pest: No report

Hot Pool / Parks / Lake:

Hot Pool/Good Times Park

- Worked on the pump house and painted railings
- Regular Maintenance

Parks

- Worked on shelters and installed snow fences at Kathy Glode Park

River Project

- Meet with the Millers on their bank stabilization project under NW#13 permit and discussed coordination with the town efforts
- Site tour with ACOE on November 12th to see if project could be completed under a NW#13 permit
- Anticipate receiving the notice of a turbidity waiver in early November
- Will evaluate project implementation in November

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Clerk Suzie Cox reviewed the airport reimbursement requests and requested council approval with permission for the Mayor to sign.

- Reimbursement Request (RFP)#2 for ASAA13A for Project 3-56-0026-25; **State funds in the amount of \$2,147.72; and Federal Funds in the amount of \$32,215.73** for the Runway Rehab Project Design (The towns portion of the current design work is \$1,431.80)

Councilwoman Welton made a motion to approve RFP#2 for ASAA13A for Project 3-56-0026-25; For State funds in the amount of \$2,147.72, and Federal Funds in the amount of \$32,215.73, for the Runway Rehab Project Design, with permission for the Mayor to sign. Councilwoman Howe seconded and the motion carried.

Following the Airport Boards recommendation that the Council approve the transfer of Saratoga Aviation's commercial leases to Mountain Flight Services, Mayor Glode read two letters requesting transfer of Saratoga Aviation's commercial leases to Mountain Flight Services.

- A letter from Kim Lorenzen of Saratoga Aviation requesting that the Airport Board approve the transfer of his commercial leases to Aaron, Becky and Bob Maddox of Mountain Flight Services with a projected date of transfer being January 6, 2017.
- A letter submitted by Aaron Maddox on behalf of Mountain flight Services respectfully requested consideration of the transfer and extension of the current lease agreement between the Airport Board and Saratoga Aviation. Mr. Maddox added their acceptance of the general terms and conditions of the existing permit including the extension of the five year terms to the agreement

The next Airport Board meeting will be on Wednesday, November 9, 2016 at 1:00 p.m.

Community Center Joint Powers Board:

The next meeting of the Community Center Joint Powers Board will be held Monday, November 14, 2016 at 4:30 p.m.

Water and Sewer Joint Powers Board:

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, November 9, 2016 at 6:00 p.m.

Landfill Board: The next meeting will be Wednesday, November 2, 2016 at 7:00 p.m. in Saratoga.

Medical Foundation: No report

Planning Commission:

The next Planning Commission meeting will be held on November 8, 2016 at 5:30 p.m.

Recreation Commission

The next meeting is Wednesday, October 19, 2016 at 1:00 p.m.

Community Garden Board: Glee Johnson reviewed volunteer hours expended at the community garden.

The next meeting of the Community Garden Board will be Monday, November 14, 2016 at 5:30 p.m.

South Central Emergency Medical Services: Jeb Steward, Chairman of the SCWEMS Board addressed the council and introduced Cindy Talbott as the new Saratoga Representative to SCWEMS Board.

Mr. Steward explained that he had been traveling to each participating municipality and addressing issues that the board is facing that has an impact on each community. Jeb went on to explain that some of the board members were also volunteer EMT's or drivers which made it difficult for them to be both employees and employers through the SCWEMS board. With current changes taking place the board now consists of non volunteer members.

The board is now advertising for an assistant director to help the current director with everyday operations, and the bookkeeper has accepted an additional duty as secretary to the board and is the office manager. There will be additional reporting with the monthly meetings minutes that will be more informative. There are currently no active EMT's in the Medicine Bow area and that ambulance has been transferred to Hanna where it will be used as a second out rig. As soon as Medicine Bow can recruit active EMT's and drivers the ambulance will be returned to the Medicine Bow area.

There continues to be issues that the board is addressing to enhance the services provided by SCWEMS throughout the service area. In the Saratoga and Encampment area the SCWEMS is sharing medical clinic staff for help with day coverage.

Chairman Steward expressed the board's appreciation to all of businesses who allow their employees to respond to emergency pages for the ambulance service and fire departments, without them they would not be able to operate those emergency services.

The Council expressed their thanks to Jeb Steward and Cindy Talbott for their attendance and for their dedication to our emergency services.

NEW BUSINESS: None presented

Adjournment: Being no further business to come before the meeting, Councilwoman Welton made a motion to adjourn at 7:44 p.m. Councilwoman Howe seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on November 1 2016 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

ATTEST:

Suzie Cox