

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD OCTOBER 4, 2016, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Judy Welton, and Councilman Richard Raymer. Councilwoman Susan Howe was absent from the meeting.

APPROVAL OF AGENDA:

Councilwoman Welton made a motion to approve the agenda as presented. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES:

Councilman Raymer made a motion to approve the minutes of the September 20, 2016 meeting as presented. Councilwoman Welton seconded and the motion carried unanimously.

APPROVAL OF THE BILLS:

Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$68,599.91; Payroll and FICA in the amount of \$53,354.79; and manual checks including September liabilities in the amount of \$52,917.98 for a total of \$174,872.68.

Councilman Raymer made a motion to pay the bills in the amount of \$174,872.68. Councilman Faust seconded and the motion carried unanimously.

CORRESPONDENCE: None to report

ITEMS FROM THE PUBLIC: Kim Hytrek, the Saratoga Representative to the Carbon County Visitor's Council, addressed the council and provided each with a copy of this year's brochures and their year-end updates. Ms. Hytrek reported that last year was a huge success that left the visitor's council with additional funding to pass on to County Museums and Pro Start programs. Ms. Hytrek added that the City of Rawlins is looking for a representative to serve on the visitor's council board.

The Council thanked Ms. Hytrek for her report and for her participation on the visitor's council board on behalf of the Town of Saratoga.

COUNCIL COMMENTS: It was noted that there would be a candidate's forum on Monday October 10th at 7:00 o'clock at the Community Center.

REPORTS FROM DEPARTMENTS:

Town Hall:

Mayor Glode reported that there had been a delay in the Master Plan invoicing that had resulted in the town not being able to apply for the final reimbursement from the CDBG grant. The town had received a second Grant Agreement for the Master Plan that extended the reporting period from January 1, 2016 to December 31, 2016 to allow the town to request reimbursement for the remaining available federal funds in the amount of \$12,994.00. The agreement requires the council's approval with permission for the Mayor to sign. Councilman Faust made a motion to approve the second Grant Agreement between the Town of Saratoga and the Wyoming Business Council for an extended reporting period. Councilman Raymer seconded and the motion carried.

Fire Department: No report

Police Department:

Chief Robert Bifano reported that the five breathalyzers that had been provided to the police department by Sally Patton, Community Representative for the Prevention Management Organization of Wyoming and the local coalition in Carbon County, had been received along with a medication drop off box that has been placed in the lobby of the police department. Chief Bifano expressed his appreciation to Ms. Patton for her generosity in providing these items to the police department.

Chief Bifano requested permission from the council to donate one of the current breath testers to the Town of Encampment which will leave three additional used breath testers that will be kept in reserve or that can be donated.

Councilwoman Welton made a motion to allow Chief Bifano to donate one of the older Breath Testers to the Town of Encampment. Councilman Faust seconded and the motion carried.

Recreation Department: Recreation Director Lisa Burton explained that a new CPO (certified pool operator) class will be available October 26th and 27th and explained the importance of the town having a backup CPO to cover for her when she is out of town during the summer when the municipal pool is open.

Lisa added that every municipal pool is required to have a CPO within thirty minutes from the pool when it is in operation. A backup CPO would be beneficial to cover vacations, etc.

Ms. Burton indicated that Brad Bauer, a water and sewer department operator, has expressed an interest in becoming a backup CPO and the upcoming CPO class will be in Casper on October 26th and 27th at a cost of \$295.00.

Councilman Raymer made a motion to allow Brad Bauer to take the CPO class if he is interested in becoming a backup CPO. Councilwoman Welton seconded and the motion carried.

Department of Public Works: DPW Director Jon Winter reported the following:

Street Department:

- o Cleaning the heat exchangers for the downtown sidewalks
- o Hauled fill dirt
- o Winterized all of the town parks
- o Trimmed a couple of trees near the Inn that were distracting motorists
- o Installed Hanger Numbers at the airport
- o Graded the north road into the cemetery
- o Servicing equipment in preparation for winter

Water & Sewer:

- o Completed the lead/cooper sampling and submitted the lead/cooper plan as required
- o Continue to camera the sewer lines to the lagoon
- o Received the BLM permit to install the water service to the transfer station
- o Submitted monthly reports
- o Repaired a water main break between Bridge and Main
- o Brady Cochran obtained his CDL so that he can assist with snow plowing or assisting the street crew
- o Responded to various service calls

Weed and Pest: No report

Hot Pool / Parks / Lake:

Hot Pool

- o Painted the storage shed and replaced bench boards

Lake

- o Will remove the dock next week

Parks

- o Finished mowing Good Times Park

River Project

- o Continuing to work on a plan for the removal of the gravel bars between Hwy 130/230 and the Bridge Street Bridge.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board:

The next Airport Board meeting will be on Wednesday, October 12, 2016 at 1:00 p.m.

Community Center Joint Powers Board:

Councilwoman Welton reported that the Annual Fundraiser was a success and raised approximately \$76,000 for paving the parking lot on the far east side of the current parking lot.

The next meeting of the Community Center Joint Powers Board will be held Monday, October 10, 2016 at 4:30 p.m.

Water and Sewer Joint Powers Board:

Councilman Raymer reported that there was not a meeting due to lack of quorum. The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, October 12, 2016 at 6:00 p.m.

Landfill Board: The next meeting will be Wednesday, October 5, 2016 at 7:00 p.m. in Encampment.

Medical Foundation : Councilwoman Welton reported that the Medical Foundation Board met with the Chairman and Director of the SCWEMS Board to review and discuss some of the issues facing the service. Those issues include board membership, personnel issues and recruitment of EMT's and drivers.

The council passed on a big Thank You to all of the businesses that employ emergency services personnel for allowing them to respond to calls as they come in during business hours.

Planning Commission: Councilman Faust reported that the planning commission will finalize the zone change for Trivest, and will be addressing the Special Use Permit for the new Daycare Facility.

The next Planning Commission meeting will be held on October 11, 2016 at 5:30 p.m.

Recreation Commission: Councilman Faust read a letter submitted by Joe Elder requesting re-appointment to the recreation board.

Councilman Raymer made a motion to re-appoint Joe Elder to the recreation board. Councilman Faust seconded and the motion carried.

Councilman Faust read a letter of interest submitted by Abby Raymer requesting appointment to the recreation board.

Councilwoman Welton made a motion to appoint Abby Raymer to the recreation board. Councilman Faust seconded and the motion carried. Councilman Raymer declared a conflict and abstained.

The next meeting is Wednesday, October 19, 2016 at 5:00 p.m.

Community Garden Board: Mayor Glode reported that the USDA grant payment voucher was to be postmarked prior to October 1st and Ms. Bloomquist had asked that he sign the payment voucher prior to the council meeting. Mayor Glode was requesting the council ratify his signature on the payment voucher request.

Councilwoman Welton made a motion to ratify the Mayors signature on the payment voucher request submitted to the Department of Agriculture. Councilman Raymer seconded and the motion carried.

David Worthington reported that the board will continue to work on the greenhouse.

The next meeting of the Community Garden Board will be Monday, October 10, 2016 at 5:30 p.m.

South Central Emergency Medical Services Mayor Glode read a letter of interest for the position of Saratoga's representative to the SCWEMS board submitted by Cindy Talbott.

Councilman Raymer made a motion to appoint Cindy Talbott as the Saratoga Representative to the SCWEMS Board. Councilwoman Welton seconded and the motion carried.

NEW BUSINESS: None presented

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn at 6:52 p.m. Councilwoman Welton seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on October 18, 2016 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

ATTEST:

Suzie Cox