

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD APRIL 18, 2017, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Jennie Lou Ivory, Councilman Steve Wilcoxson and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilman Faust made a motion to approve the agenda as presented. Councilwoman Ivory seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Faust made a motion to approve the minutes of the April 04, 2017 meeting as presented. Councilman Wilcoxson seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$74,748.48; Payroll and FICA for 4/17/17 in the amount of \$53,882.48; and manual checks in the amount of \$403.39 for a total of \$129,034.35.

Councilman Faust made a motion to pay the Shively Hardware bill in the amount of \$2,423.94. Councilman Wilcoxson seconded and the motion carried. Mayor Glode declared a conflict and abstained.

Councilman Faust made a motion to pay the remaining bills in the amount of \$126,610.41. Councilman Raymer seconded and the motion carried.

CORRESPONDENCE: Mayor Glode read a public notice from Sinclair Wyoming Refinery Company indicating that the Wyoming DEQ found that Sinclair's Hazardous Waste Management Facility Permit Application of January 12, 2017 met the requirements of Wyoming's Hazardous Waste Rules and Regulations (HWRR) for completeness.

COUNCIL COMMENTS: Council members discussed the flowers to be put up around town and which baskets should have artificial flowers and which ones should have live flowers. \$500 has been collected to help cover the cost of the flowers. Mayor Glode instructed Jon Winter to make a recommendation at the next meeting.

ITEMS FROM THE PUBLIC: Kelly Ruiz, Public Information Officer, for the Wyoming Office of Homeland Security addressed the council with a comparison on the Code Red and IPAWS systems in Saratoga and Carbon County.

Kim Johnston from the Wyoming Office of Homeland Security addressed the council with information about the National Flood Insurance Program and insurance options for residents of Saratoga.

Richard Hodges addressed the council to request possible improvements be made to the roads around Saratoga Lake, including the road across the dam and the turnaround area at the end of the dam. Mayor Glode reported that the town will be making improvements on the road to the lake from the highway and the road to the landfill by the Old Baldy Club. Director of Public Works Supervisor Jon Winter stated that the road across the dam and the turnaround are owned and maintained by the Wyoming Game & Fish and they would need to contact the Town of Saratoga if they want help with improvements.

REPORTS FROM DEPARTMENTS

Town Hall: Members of the council discussed the Saratoga Cemetery Expansion Subdivision Plat, which had been approved at the last planning commission meeting.

Councilman Raymer expressed concern about the need for an easement for Carbon Power and Light to access two power poles located in the newly developed area.

James Wiant, President of the Saratoga Cemetery District, reported that the newly developed gravesites were accessible from alleys and that it was designed so the power poles were in alleys and completely accessible.

Councilman Faust reported that the franchise agreement between the Town of Saratoga and Carbon Power & Light states that moving the power poles would be at the expense of the town. He also reported that the Saratoga Planning Commission had reviewed the Plat and was comfortable with it and recommended that it be approved.

Further action was tabled until the meeting on May 2<sup>nd</sup> to allow council members more time to study the plat. It will also allow the plat to be reviewed by an attorney and for Carbon Power & Light to issue an opinion on moving the power poles.

Fire Department: No report

Police Department: Chief of Police Robert Bifano reported that there are two bike rodeos scheduled. One for May 8<sup>th</sup> for ExCel Preschool and May 17<sup>th</sup> for Saratoga Elementary students. They purchased materials for training booklets, etc. and utilized funds received from the National Child Safety Council in the amount of \$304. They also purchased 95 helmets with a total cost of \$565, which includes shipping.

Chief Bifano also reported that Officer Tyler Christen is in his second week at the academy and has passed the physical training, etc.

Chief Bifano gave an update on the 911 system. Century Link and Union Telephone have been in to look at lines and as soon they (Century Link and Union Telephone) indicate the lines are ready, the equipment is ready to install. The companies that will be installing the system did an inventory of the equipment and found that a new battery backup and a couple of modems were not included in the original specs and were not ordered. They would like to purchase a new battery backup and new modems to avoid using the old ones with the new system. This new equipment would cost approximately \$2,000-\$2,500. Also, the dispatch center as it is designed now, cannot handle the additional monitors, etc. that go with the new system. Chief Bifano would like to add some new brackets, etc. and remodel the area to accommodate the extra monitors and equipment and clear up the work station. He estimated the cost to be \$2,500.

Chief Bifano reported that the money could be taken out of the 911 account to cover the purchases and remodeling, as it does meet the criteria.

Councilman Faust made a motion to allow Chief Bifano to take \$4,000-\$5,000 out of the 911 account to purchase the new battery backup and modems and do the necessary remodeling to accommodate the new equipment. Councilman Wilcoxson seconded and the motion carried unanimously.

Recreation Department: Recreation Director Lisa Burton updated the council about the upcoming Donkey Basketball on April 22<sup>nd</sup>. The games start at 6 p.m. and there are four teams signed up to play. Sponsorships have been collected to purchase tickets for all the elementary students. Some advance ticket sales have been made and there are 31 sponsors for the event.

Department of Public Works: Director of Public Works Supervisor Jon Winter reported the following:

Street Department:

- Streets crew assisted Water crew on 3rd street water line repair
- Fixed wash-out on Sandy Beach road
- Three employees attended Part 46 MSHA refresher training on 4/13/17
- Two employees attended one day traffic control refresher training (T2) in Casper
- Cleared beaver dams on Spring Creek - Access for emergency services, mosquito control
- Started ground work on PVCC parking lot paving project
- O & M on equipment
- Screened river rock material at county shop and hauled to stockpile area by high school

Water & Sewer:

- Q1 DMR submitted to WDEQ on 4/11/17
- Repaired water leak on 3rd street between Main and Bridge

- Bill Walters completed some overdue electrical upgrades
- Identified and repaired problem with Myrtle Street lift station
- Attended SLIB meeting on 4/6/17. SLIB approved the town's revised scope of work for CWSRF and MRG funding originally issued in 2014. Working on lagoon upgrades project implementation plan.
- Working on development of CCR report
- Submitted Q1 Maximum Residual Disinfection Level report to EPA
- Routine service calls

Weed and Pest:

- Submitted pesticide WYPDES NOI
- EIMB funding committee meeting on the funding of grant applications is scheduled for 4/19/17

Hot Pool/Good Times Park:

- Routine maintenance

Parks:

- Repaired sprinkler heads at Kathy Glode Park

Lake:

- Hauled screened river rock to upper bench RV spots at the Lake
- Prepared boat dock for painting, should be installed in the next week or so

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that there was not a quorum for the last meeting.

Mayor Glode reported that he had talked with the town attorney and the lease agreement should be ready in June.

The next meeting of the Airport Board will be May 17, 2017 at 1 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held Monday, May 8, 2017 at 4:30 p.m.

Water and Sewer Joint Powers Board: The next meeting of the Water and Sewer Joint Powers Board will be held Wednesday, May 10, 2017 at 6:00 p.m.

Landfill Board: Councilman Wilcoxson reported that the board is making progress on finishing the transfer station, but completion is 6 - 8 weeks out. The board is exploring hauling some of the materials to the Hanna dump, if it is cheaper.

The next meeting will be Wednesday, May 3, 2017 at 7:00 p.m. in Encampment.

Medical Board: Councilman Faust reported that he visited with the Medical Board Chairman and they are working on routine fundraising.

Planning Commission: Councilman Faust reported that they had two individuals go through the fence permitting process and they approved a variance for property at the Saratoga Inn.

Councilman Faust also reported that the commission had suspended a building permit for a project in town, for not following through on the full subdivision process. Basically someone had started to develop a lot, but no infrastructure was in place. The commission is still doing research on the situation.

Councilman Faust reported they received two letters of interest for the vacancy on the planning commission. One from Steve Heinitz and one from Jon Nelson. The planning commission recommended the appointment of Jon Nelson.

Councilman Raymer made a motion to follow through with the recommendation of the Planning Commission and appoint Jon Nelson. Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Glode reported that the public hearing scheduled for May 4th to discuss the U.S. Forest Service Annexation is still in place.

Mayor Glode also reported that Dan Ferrin had been hired as the new zoning officer and started work this week.

Councilman Faust reported the next Planning Commission meeting will be held on May 09, 2017 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Wednesday, May 17, 2017 at 5:00 p.m.

Community Garden Board: Steve Deorio reported the next meeting would be held on Monday, May 1st. There will also be a pot luck dinner on May 8th and Mr. Deorio invited the council to attend.

South Central Emergency Medical Services: No report given.

Adjournment: Being no further business to come before the meeting, Councilman Wilcoxson made a motion to adjourn at 7:08 p.m. Councilman Faust seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on May 2, 2017 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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Ed J Glode, Mayor

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Lisa G. Burton