

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD APRIL 21, 2020 AT 6:00 P.M IN THE COUNCIL CHAMBERS OF  
THE SARATOGA TOWN HALL

Mayor John Zeiger, called the meeting to order at 6:00 p.m.

Members present were Mayor John Zeiger, Councilman Jon Nelson, Councilman Steve Wilcoxson, Councilwoman Judy Welton, and Councilman Bob Keel.

APPROVAL OF THE AGENDA: Councilwoman Welton made a motion to approve the agenda with the following additions: Police Department and Airport under reports from departments, Councilman Wilcoxson seconded, and the motion carried.

APPROVAL OF THE MINUTES: Councilman Wilcoxson made a motion to approve the minutes of the April 7, 2020 meeting as presented, Councilwoman Welton seconded, and the motion carried.

APPROVAL OF THE BILLS: Prior to the approval of the bills Councilman Nelson discussed the financial statements from February and March and made a motion that all of the enterprise funds are restricted and that they be recorded accordingly on the financial statements, seconded by Councilman Keel for discussion.

Councilman Nelson withdrew his motion and made a re-read of the motion stating that by vote, to have the council affirm that this governing body has never currently, or any time prior, directly or implicitly, approved the transfer of enterprise funds to the general funds and any such transfers were made without council approval, and all fiduciary proprietary enterprise funds of the Town of Saratoga are restricted, and the town's accountant is to be instructed to classify these funds accordingly; in the financial statements of the Town of Saratoga, and that all due-to/due-froms be reported in the financial statements, and to provide clarification of the changes over the last two months that caused these changes in the fund balances. A call for the question was taken.

A poll of the Council: Councilman Nelson voting aye, Councilman Wilcoxson voting no, Councilwoman Welton voting no, Councilman Keel voting no and Mayor Zeiger voting no, the motion failed.

Councilman Keel made a motion for Councilwoman Welton to contact James Childress and find out what changes were made to reflect the changes on the financial statements, seconded by Councilwoman Welton.

A poll of the Council: Councilman Nelson voting nay, Councilman Wilcoxson voting yes, Councilwoman Welton voting yes Councilman Keel voting yes and Mayor Zeiger voting yes, the motion carried.

Mayor Zeiger read the following bills for approval: Accounts Payable in the amount of \$89,500.43; net payroll for 4/28/2020 in the amount of \$29,478.36; and payroll transmittals for 4/28/2020 in the amount of \$52,000.78 for a total of \$170,979.57.

Councilwoman Welton made a motion to pay accounts payable in the amount of \$89,500.43 Councilman Wilcoxson seconded the motion, the motion carried.

Councilwoman Welton made a motion to pay the 4/28/2020 net payroll in the amount of \$29,478.36, Councilman Keel seconded, and the motion carried.

Councilwoman Welton made a motion to pay the payroll transmittals for 4/28/2020 in the amount of \$52,000.78, Councilman Wilcoxson seconded, and the motion carried.

**REPORTS FROM DEPARTMENTS:**

Town Hall:

Mayor Zeiger presented the WAMJPIC Board of Directors election ballot for three positions to be filled on the WAMJPIC board.

Councilman Nelson made a motion to support Kelley Millar, Clerk/Treasurer for the Town of Afton, for the three-year town term, seconded by Councilman Wilcoxson, the motion carried.

Councilman Nelson made a motion to support Tony Cross, Human Resources from Jackson Hole Airport, for a three-year At-Large term, Councilman Wilcoxson seconded, and the motion carried.

Councilman Nelson made a motion to support Michele Richlin, Clerk Treasurer from the Town of Deaver for a three year At-Large position, Councilwoman Welton seconded and the motion carried.

Mayor Zeiger read Resolution 2020-06 -supporting the Region 3 Hazard Mitigation Plan.

Councilman Nelson made a motion to approve Resolution 2020-06 supporting Region 3 Hazard Mitigation Plan, Councilman Wilcoxson seconded, and the motion carried.

## **Department of Public Works**

Mayor Zeiger read a written report provided by DPW Director, Jon Winter, which included the following:

- Request for permission to order street stripping paint at a cost of approximately \$1,700  
Councilman Nelson made a motion to order street stripping paint at a cost up to \$1,700  
Councilman Wilcoxson seconded, the motion carried.
- Request permission to repair the blower at the lagoon at a cost of approximately \$4,300.85.  
Councilman Wilcoxson made a motion to have the blower from the lagoon repaired at a cost of approximately \$4,300.85, seconded by Councilman Keel, the motion carried
- Received the Carbon County Weed and Pest Grant in the amount of \$15,116
- Painted the handrails, lockers, wood fence and benches, and pressure washed the changing rooms
- Working with the Wyoming Game and Fish to get additional boat dock sections for the Saratoga Lake campground area

## **Fire Department:**

Councilman Nelson reviewed the following:

The Fire Department requested permission to purchase vehicle mount chargers, and speaker mics at a cost of \$303.32 from Apex Communications.

Councilman Keel made a motion to allow the purchase of vehicle mount charges and speaker mics at a cost of \$303.32, seconded by Councilman Wilcoxson, the motion passed.

The Fire department requested permission to purchase a framing nailer, nails, studs and wafer board to build a roof prop for training purposes at a cost of \$445.63.

Councilman Keel made a motion to allow the purchase of a lumber and supplies for training at a cost of \$445.63, seconded by Jon Nelson, the motion carried.

## **Airport:**

Councilman Nelson provided a response letter to FAA that requires permission for the Mayor to sign. The letter addresses the FAA's concerns about the demolition of the terminal building at the airport.

Councilman Nelson made a motion to accept the letter with permission for the Mayor to sign, Councilman Wilcoxson seconded, the motion carried.

Dave Shultz received a proposal from Forsgren & Associates for the water modeling of the Saratoga Water System which will eliminate the 6" transmission line that crosses the existing runway at the airport. It includes installing a new 6" transmission line to the east of the airport infrastructure. This agreement will increase the engineering fees by \$2,700.

Councilman Nelson made a motion to approve Amendment 4A increasing the engineering cost of the runway expansion project by \$2,700 with permission for the Mayor to sign, Councilman Keel seconded, the motion carried.

## **Police Department:**

Sgt. Tyler Christen presented a quote from Com Tech in the amount of \$5,833, for outfitting the new police department vehicle.

Councilman Wilcoxson made a motion to approve the request for \$5,833 for Com Tec to outfit the new police department vehicle, Councilman Keel seconded, the motion carried.

## **Recreation Department:**

Councilman Keel made a motion to permit Recreation Director Burton to begin preparing the swimming pool for opening, adding that it may include hiring some of last years staff to help with the cleaning and preparation. The public works department will also be assisting with the preopening of the swimming pool, Councilwoman Welton seconded, the motion carried.

**EXECUTIVE SESSION:** Councilman Keel made a motion to move into executive session at 6:52 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilwoman Welton seconded, the motion carried.

Councilwoman Welton made a motion to move out of executive session at 7:32 p.m. Councilman Nelson seconded, the motion carried.

Councilwoman Welton made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Wilcoxson seconded, the motion carried.

Mayor Zeiger reported that no action was taken.

**Adjournment:** There being no additional business to come before the meeting, Councilwoman Welton made a motion to adjourn at 7:35 p.m., Councilman Wilcoxson seconded, the motion carried.

The next regular meeting of the Saratoga Town Council will be held on May 5, 2020 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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John Zeiger, Mayor

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Suzie Cox, Clerk