

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD APRIL 4, 2017 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steven Wilcoxson, Councilwoman Jennie Lou Ivory and Councilman Richard Raymer.

APPROVAL OF AGENDA:

Councilman Faust made a motion to approve the agenda with the following changes; rescheduling Ted Craig for April 18, 2017; and adding the Garden Board to the Reports from Boards and Commissions. Councilman Wilcoxson seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Wilcoxson made a motion to approve the minutes of the March 21, 2017 meeting as presented. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$51,623.80; Payroll and FICA for pay period 4/4/2017 in the amount of \$51,951.92; and manual checks in the amount of \$65,773.69, which include the March liabilities, for a total of \$169,349.41.

Councilman Faust made a motion to pay the bills in the amount of \$169,349.41. Councilwoman Ivory seconded and the motion carried unanimously.

CORRESPONDENCE: Mayor Glode read a letter from the Saratoga Tech-Kids/Skills USA Students asking businesses and organizations to participate in the Cancer Walk/Color Run 2017 scheduled for July 4th. The letter stated there will be three sponsor levels this year: Gold for sponsors donating \$250 or more; Silver for donations between \$100 and \$249; and White for sponsors of \$100 or less.

Councilman Raymer made a motion to donate \$250 for the cancer walk this year. Councilman Faust seconded and the motion carried unanimously.

ITEMS FROM THE PUBLIC: Melanie Fullman, District Ranger for the Brush Creek/Hayden Ranger District addressed the council to discuss the proposed annexation of the forest service complex for the purpose of obtaining water and sewer service from the town. Following a discussion pursuant to Section 15-1-402 and 15-1-405 of the Wyoming Statutes, the council proposed to move forward with a public hearing to allow the public to comment on the proposed annexation. The public hearing will be held on May 4, 2017 at 5:30 pm in the Platte Valley Community Center.

Richard Hodges addressed the council and congratulated Mayor Glode on the successful Wyoming Open Pool Tournament. Mr. Hodges also commented on the additional law enforcement agencies that were visible throughout the weekend.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Glode read Resolution 2017-03, a resolution authorizing renewal of that certain lease and agreement, dated as of January 11, 2010, among certain incorporated municipalities within Carbon County, Wyoming, and the Carbon County 2009 Specific Purpose Tax Joint Powers Board, through the budget and appropriation of funds for the payment of rental payments and additional rentals thereunder for fiscal year 2017-2018.

Councilman Faust made a motion to approve Resolution 2017-03, with permission for the Mayor to sign. Councilman Wilcoxson seconded and the motion carried unanimously.

Fire Department: No report

Police Department: Police Chief Robert Bifano reported that Officer Christen will be leaving for the academy next week.

The police department is working on a proactive program with the county attorney's office and probation and parole to provide an oversight on known drug offenders who are either on supervised or unsupervised probation. The program will track individuals who are on probation as well as provide drug testing for those individuals. There is a minimal cost of approximately \$300 to move forward with the program and minimal operating cost for test kits and material.

Recreation Department: Recreation Director Burton reported that she had attended the CCSD#2 Recreation Board meeting to represent the grants that had been submitted for the Town. The results of the grant applications will be available around the 1st of July.

Ms. Burton continues to work on the Donkey Basketball event scheduled for April 22nd. They have received enough sponsorship commitments to provide tickets to all of the Elementary School, Excel Preschool and Headstart children. There are three teams signed up to participate; The Lions Club, Barkhurst Collision and the Fire Department have all registered teams. They would like at least one more team but hope to have three more teams to make it even. There will be a Calcutta prior to the games.

Department of Public Works:

Street Department:

DPW Director Winter requested permission to advertise for summer help. Councilman Wilcoxson made a motion to allow Mr. Winter to advertise for summer weed technicians. Councilman Faust seconded and the motion carried unanimously.

Director Winter reported the following:

- Repair and maintenance of equipment – Sweeper and Blade
- General clean-up of streets and alleys
- Patching and repairing streets
- Stock piled rotomill at the airport
- Cleared beaver dams from Spring Creek behind the hot pool area
- MSHA training is scheduled for April 13th
- Will begin screening the river rock material

Water & Sewer:

- Attended the SLIB meeting with JPB Chairman Donnie Price on revised scope of work for the Lagoon Improvement funding review
- Submitted lagoon discharge information for permit renewal
- Installed a new water and sewer tap on Rochester and installed a meter pit on Safari Drive
- Flushing hydrants
- Working on wet well sensor system
- Submitted EPA report
- Working on the 1st quarter DMR's

Weed and Pest:

- Submitted the Emergency Insect Management grant application for this summer
- Submitted estimate of cost for 2017 abatement program to County Weed & Pest

Hot Pool / Parks / Lake:

Hot Pool/Good Times Park: Routine maintenance as needed

Parks: Applied fertilizer to all parks

Lake: Will be hauling screened material for upper level parking area at the lake

River Project: Nothing to report

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that Amendment #5 is for the safety lighting and security camera project at the airport and requires council approval with permission for the Mayor to sign.

Councilman Raymer made a motion to approve Amendment #5 with permission for the Mayor to sign. Councilman Wilcoxson seconded and the motion carried unanimously.

The next Airport Board meeting will be on Wednesday, April 12, 2017 at 1:00 p.m.

Community Center Joint Powers Board: Mayor Glode reported that Joe Elder, Executive Director for the Community Center was unable to attend but provided a written report noting that the recent pool tournament went very well and a new door was installed outside the recreation department

office with a sign noting it is Lisa Burton's office. Mr. Elder also provided the council with a list of upcoming events and activities.

The next meeting of the Community Center Joint Powers Board will be held Monday, April 10, 2017 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Faust read Ordinance #838, an ordinance amending Chapter 13.40 of the Saratoga Municipal Code concerning sewer fees and rates on third and final reading.

Councilman Raymer made a motion to pass Ordinance 838 on third and final reading with permission for the Mayor to sign. Councilwoman Ivory seconded and the motion carried unanimously.

Councilman Raymer reported that the next Water and Sewer Joint Powers Board meeting will be on April 12, 2017.

Landfill Board: Councilman Wilcoxson reported that the next meeting will be Wednesday, April 5, 2017 at 7:00 p.m. in Saratoga.

Medical Foundation: No report

Planning Commission: Councilman Faust reported that the board will be discussing a variance and the first fence permit application at their next meeting on Tuesday, April 11th at 5:30 p.m.. The board will also review the MOU [Memorandum of Understanding] between the Town of Saratoga and Carbon County.

Recreation Commission: Councilwoman Ivory reported that the next meeting will be on Wednesday, April 19, 2017 at 4:00 p.m. at the Rec. office and the board will finalize plans for the donkey basketball and fun run events.

Community Garden Board: In the absence of Ted Craig from the Dept. of Ag, the Community Garden Board Chairman Steve Deorio addressed the council and provided a garden board activities update. Chairman Deorio reported that at their last meeting the board accepted the resignation of their treasurer, Glee Johnson. The board would like to move Nancy Jansa from an alternate to a voting member of the board to fill that vacancy.

Chairman Deorio reported that Ted Craig had notified him and that he had received the quarterly report and it was approved. He also indicated that it may take a couple of months for the Laramie based Feeding Laramie Valley group to be in a position to do very much with the Garden Board. Chairman Deorio provided the council with a statement of anticipated expenses for materials and supplies that will be covered under the grant. Mr. Deorio requested permission to purchase the noted supplies to get started for spring planting.

His report reviewed the following:

- He is working on establishing a junior master program with the Boys and Girls Club (The Hub). He will be getting the training material from the University for the curriculum
- They are preparing and getting the beds ready for planting with four new bed rentals for this spring
- Reviewed the list of materials and supplies that the garden group will need to begin preparation for spring planting. The list of supplies and materials are all part of the grant initiative
- Requested permission to purchase some of the supplies and have them reimbursed after purchase
- Reviewed what measures will have to be taken to fulfill the grant requirements for data research in 2018 –that is noted by the expenses listed for the two students in 2018

Councilman Faust made a motion to approve the purchase of the seeds with permission to invoice the town for reimbursement. Councilman Wilcoxson seconded and the motion carried unanimously.

Chairman Deorio discussed the one pollinator bed that needs to be completed as per the grant. He would like to place it near the Library if permission can be obtained. The council discussed having the town crew help with the construction of the final pollinator bed.

Councilman Faust made a motion to move Nancy Jansa from an alternate member to a voting member to fill the vacancy left by the resignation of Ms. Johnson. Councilman Wilcoxson seconded and the motion carried unanimously.

South Central Emergency Medical Services: Nothing to report

New Business: None to report

Adjournment: Being no further business to come before the council. Councilman Faust made a motion to adjourn at 7:15 p.m. Councilman Wilcoxson seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on April 18, 2017 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

ATTEST:

Suzie Cox