

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD AUGUST 15, 2017 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steven Wilcoxson and Councilman Richard Raymer. Councilwoman Jennie Lou Ivory was absent from the meeting.

APPROVAL OF AGENDA:

Councilman Faust made a motion to approve the Agenda with the addition of a vacancy on the airport board. Councilman Wilcoxson seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Wilcoxson made a motion to approve the minutes of the August 1, 2017 meeting as presented. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Assistant Clerk/Treasurer Brenda Mistelski read the following bills for approval: Accounts Payable: \$47,736.93; Payroll and FICA for pay period 8/08/2017 and July Liabilities in the amount of \$57,232.63; and manual checks in the amount of \$51,496.67, for a total of \$156,466.23.

Councilman Faust made a motion to pay the Shively Hardware bills in the amount of \$2,652.28. Councilman Raymer seconded. Mayor Glode declared a conflict and abstained, the motion carried.

Councilman Faust made a motion to pay the remaining bills in the amount of \$153,813.95. Councilman Raymer seconded and the motion carried unanimously.

COUNCIL COMMENTS: Mayor Glode reported that the town had received notification that Verizon had received approval to move forward with the tower between the library and the high school with authorization for placing a red light on top of the tower.

Councilman Wilcoxson commented on the progress of the Tyler Picket Park and indicated that rather than getting grass planted this fall he will be working on developing plans to bring back to the council for their approval.

Councilman Wilcoxson again thanked the group from the Episcopal Church for their dedication to the bicycle program and asked the council to consider re-establishing the BMX track above the library for a place where the kids could ride their bicycles.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Glode presented two Special Event Permits submitted by Cindy Bloomquist; Girl's Nite Out to be held on August 27<sup>th</sup>, and a Special Event Permit for a Labor Day Saturday Concert on September 4<sup>th</sup>.

Neither permit application had been appropriately signed nor did they have signatures from the department heads. Without the applicants signature the department heads could not sign off on the permits.

Councilman Faust made a motion to approve the event applications contingent upon the applicant's signature and the department heads being contacted for approval and signatures on or before August 18<sup>th</sup>. Councilman Wilcoxson seconded and the motion carried unanimously.

Fire Department: No report

Police Department: Police Chief Robert Bifano reported that a system test indicated that the new 911 system is operational and they will attempt to go live on August 31, 2017.

Chief Bifano reported that dispatcher Kaycee Alameda has handed in her resignation effective August 31<sup>st</sup> and he was asking for permission to promote Cindy Talbot from part-time to fulltime.

Councilman Faust made a motion to accept Kaycee Alameda's resignation. Councilman Raymer seconded and the motion carried unanimously.

Councilman Faust made a motion to allow Chief Bifano to move Cindy Talbot to a fulltime dispatch position. Councilman Raymer seconded and the motion carried.

Recreation Department: Recreation Director Lisa Burton reported that the swimming pool had been inspected on July 17<sup>th</sup> and there were two issues that need to be addressed: 1. the chemicals needed to be stored in a locked cabinet; and 2. a directional flow chart was to be visible. Both issues had been corrected.

The Trout Run will be held on Saturday, August 19<sup>th</sup> beginning at 7:30 am at Veterans Island.

Department of Public Works:

Street Department: Mayor Glode presented a street closure permit submitted by the new Summit Fitness Center at 110 W. Spring for August 27<sup>th</sup> for a grand opening of the center beginning at 12:00 noon until 5:00 pm.

Councilman Raymer made a motion to approve the street closure permit. Councilman Wilcoxson seconded and the motion carried unanimously.

Director Winter reported on the street department as follows:

- Performed the usual town maintenance and repairs where warranted
- WYDOT performed their annual inspection of the green Saratoga Inn bridge
- Cleared storm drains
- Stripping of the Community Center parking lot and cross walks
- The crew have spent more time picking up trash than usual due to excessive use of the dumpsters rather than residents taking trash to the landfill
- General maintenance of equipment

Water & Sewer: Mayor Glode read Resolution 2017-04, a resolution supporting the Wyoming Water Development Commission Level I Water Study. The resolution needs to be included with the Level I Study application for consideration of the project.

Councilman Faust made a motion to approve Resolution 217-04 in support of the WWDC Level I Study application. Councilman Raymer seconded and the motion carried unanimously.

Director Winter reported as follows:

- Continue to clean sewer lines and respond to general service calls
- Develop routine lagoon and water system sampling and monitoring
- Submitted Request for Reimbursement #7 in the amount of \$6,392.50 to SLIB for the lagoon upgrade design and engineering
- Submitted the 2016 CCR report
- Completed the 2017 WWDC water survey
- Continue to work on the forest service water and sewer project
- Revenues from the Sani-Star RV dump are at \$360 for August
- Requested permission to get bids to repair the leaking roof at the water plant

Weed and Pest:

- Continued spraying weeds around town
- Fogging schedule will continue for Monday, Wednesday and Friday weather permitting

Hot Pool / Parks / Lake:

Hot Pool – Hot pool will be closed on Thursday August 24<sup>th</sup> for cleaning

Parks and Lake: Continue with general clean-up, mowing and trash removal

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported on the following:

Runway Rehab Project Grant Offer for Project No. 3-56-0026-026-2017, submitted by FAA to be approved in order for the project to move forward. Approval will require permission for the Mayor to sign; Councilman Raymer made a motion to approve the grant offer submitted by FAA to the Town of Saratoga with permission for the Mayor to sign. Councilman Wilcoxson seconded and the motion carried unanimously.

Councilman Raymer reported that Amendment # 6 for the Scope of Work for the project is an amendment to the Owner-Engineer Agreement approved by the council earlier. The amendment will require approval with permission for the mayor to sign;

Councilman Raymer then made a motion to approve Amendment # 6 for the Scope of Work for the project with permission for the Mayor to sign. Councilman Faust seconded and the motion carried unanimously.

Councilman Raymer asked the council to approve the Notice of Award for Century Companies as the successful bidder for the Runway Rehab Project. Attached is an agreement to begin crushing for the project to begin next spring and includes an agreement to allow Century Companies to use material from the Saratoga Bench pit.

Councilman Raymer then made a motion to approve the notice of award for Century Companies and the agreement to allow them to begin crushing from the Saratoga Bench pit at their earliest convenience, with permission for the Mayor to sign. Councilman Wilcoxson seconded and the motion carried unanimously. It was noted that Dan Ferrin has been asked by the airport board to be the on-sight engineer on site when needed.

Councilman Raymer reported that a letter of resignation had been submitted by Bobby Chitwood, and made a motion to advertise for letters of interest to serve on the airport board. Councilman Faust seconded and the motion carried unanimously.

The next regular Airport Board meeting will be on Wednesday, September 13, 2017 at 1:00 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held on Monday, September 11, 2017 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the board discussed the WWDC project and a recent water meter pit repair.

The next Water and Sewer Joint Powers Board meeting will be on September 13, 2017 at 6:00 p.m.

Landfill Board: Councilman Wilcoxson reported that the transfer station is up and running. The next meeting will be September 6, 2017 in Saratoga at 7:00 p.m.

Planning and Zoning: Councilman Faust reported that the council packets included Ordinance No. 842 for their review. The ordinance amends Chapter 18.51 of the municipal code concerning planned unit developments. The ordinance has been reviewed by legal counsel and can go to first reading if the council approves.

The next meeting will be on September 12, 2017 at 5:30 p.m.

Recreation Commission: Recreation Director, Lisa Burton, reported that this will be the last week that the pool will be open, next week it will be open after school and weekends only. Labor Day weekend will be the last for the season.

The next meeting will be on September 20, 2017 at 4:00 p.m.

Adjournment: Being no further business to come before the council, Councilman Faust made a motion to adjourn at 6:49 p.m. Councilman Raymer seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on Tuesday, September 5, 2017 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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Ed J Glode, Mayor

ATTEST:

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Suzie Cox