

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD DECEMBER 18, 2018, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Mayor Glode, Councilman Will Faust, Councilman Steve Wilcoxson and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilman Raymer made a motion to approve the Agenda as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the December 5, 2018 meeting as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$59,809.18; Payroll and FICA for 12/11/18 in the amount of \$50,371.66; and manual checks in the amount of \$425.19, for a total of \$110,606.03.

Councilman Wilcoxson made a motion to pay the Shively bill in the amount of \$6,671.06. Councilman Raymer seconded and the motion carried unanimously. Mayor Glode declared a conflict and abstained.

Councilman Wilcoxson made a motion to pay the bills in the amount of \$103,934.97. Councilman Raymer seconded and the motion carried.

CORRESPONDENCE: Mayor Glode read a letter of interest from Brandy Wallace requesting appointment to the Carbon County Economic Development Corporation as the Saratoga Representative.

Councilman Faust made a motion to appoint Brandy Wallace to CCEDC as the town's representative. Councilman Wilcoxson seconded and the motion carried.

COUNCIL COMMENTS: Councilman Wilcoxson reported that he had been working with WLC Engineering on blue print designs for Tyler Pickett Park and he provided a design to be distributed to the Mayor and Council for the proposed Sgt. Tyler Pickett Park Annex.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Glode reminded the attendees that the next council meeting will be held on January 2, 2019.

Fire Department: The fire department submitted a quote to the council for fire boots for the 28 volunteer firemen with a cost of \$9,632.00. The council was reminded that this discussion had been held earlier in the fall and the council had approved the purchase of the boots.

Councilman Faust made a motion to approve the purchase of the fire boots. Councilman Wilcoxson seconded and the motion carried.

Police Department: Mayor Glode read a letter of resignation from Cynthia Talbott resigning her position of dispatcher for the Saratoga Police Department. Ms. Talbott will be relocating to take a job with similar agencies in Sheridan.

Councilman Faust made a motion to accept the resignation of Ms. Talbott with regret. Councilman Wilcoxson seconded and the motion carried.

Acting Chief Bifano introduced Kyle Murphy to the council and public attendees. Mayor Glode gave Officer Murphy his Oath of Office as a new police officer for the Town of Saratoga.

Acting Chief Bifano requested permission to offer the dispatch position to a part-time dispatcher and if the offer was declined he asked permission to advertise for a fulltime dispatcher.

Councilman Faust made a motion to permit Acting Chief Bifano to offer the position to the part-time dispatcher or advertise the fulltime position if necessary. Councilman Wilcoxson seconded and the motion carried.

Recreation Department: Mayor Glode read a letter from D’Ron Campbell requesting appointment to the Recreation Board noting that she had been involved in the fitness programs at the Saratoga Recreation Center for the past nine years.

Councilman Faust made a motion to appoint Ms. Campbell to the Recreation Board. Councilman Wilcoxson seconded and the motion carried.

Mayor Glode read a letter requesting appointment to the Recreation Board from Christine Anderson noting her interest in physical fitness and recreational activities.

Councilman Raymer made a motion to appoint Ms. Anderson to the Recreation board. Councilman Faust seconded and the motion carried.

Councilman Raymer reported the following:

- The bikes have been ordered for the spinning classes
- Dance class registration is taking place on December 18th with classes to be held on Friday evenings

The next meeting will be held at 5:00 on January 14, 2019 at the Town Hall.

Department of Public Works: DPW Director Jon Winter requested permission to order additional ice slicer at a cost of approximately \$2,800.

Councilman Faust made a motion to allow Mr. Winter to order additional ice slicer. Councilman Wilcoxson seconded and the motion carried.

Director Winter requested permission to hire Colton Jones, a former summer employee, to help with snow plowing, hot pool maintenance, etc. during Christmas break.

Councilman Raymer made a motion to allow Jon Winter to hire Colton Jones for a part-time basic during Christmas break. Councilman Wilcoxson seconded and the motion carried.

Director Winter reported the following:

The water and sewer JPB approved recommending an increase in the sewer rates following the completion of the lagoon improvement project. The increase approval was part of the loan agreement with SLIB to offset the repayment cost of the loan payments until the loan is paid in full. The suggested increase in sewer rates will be \$4.52 and does not include the annual 3% increase set by ordinance.

Councilman Raymer made a motion to approve the proposed sewer rate increase of \$4.52 per month to help offset the lagoon improvement loan repayment cost. Councilman Faust seconded and the motion carried.

- The DEQ permit application has been developed to complete the stair-step manhole project
- Work on the Forest Service water and sewer project continues with approximately 75% of the sewer project being completed. The water line installation of the project will begin once the sewer line installation is completed.

Weed/Pest

- Working on the emergency insect management grant to be submitted in April

Hot Pool/Park

- Work has been done on the door closures and hinges on both dressing room doors and two new fan motors and blades have been replaced on the fans for both dressing rooms.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported the following:

- Working on specs for the grant for the snow plow equipment
- Discussed changes to the language of the Minimum Standards

Councilman Raymer noted that the board would like to submit the language changes to the town attorney for review prior to making changes that may conflict with the lease agreements.

Councilman Raymer made a motion to have changes to the minimum standards reviewed by legal counsel prior to approval. Councilman Faust seconded and the motion carried.

- Both Tasha Worthington and David Worthington voiced their refused acceptance of the lease agreements. No action was taken

The next Airport Board meeting is on January 9, 2019

HealthCare: Councilman Faust reported that the subcommittee meeting on December 12th at 5:30 p.m. at the community center was very successful.

The next meeting will be held on January 16, 2019 at 5:30 p.m. at the community center.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held on Monday, January 14, 2019 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the December meeting was cancelled due to lack of a quorum.

The next meeting will be held on Wednesday, January 9, 2019 at 6:00 p.m.

Landfill Board: The December meeting was cancelled due to lack of a quorum.

The next Landfill Board meeting will be held at 7:00 p.m. January 2, 2019 in Encampment.

Planning Commission: Mayor Glode read an outlined version of Ordinance # 848, an ordinance amending sections 18.58.010, 18.58.020, 18.58.040, 18.58.060, 18.58.070, 18.33.020, 18.33.340, 9.12.020, 5.30.020, and 18.09.020 of the Town of Saratoga Municipal Code, regulating recreational vehicle parks within the Town of Saratoga, on third and final reading.

Councilman Raymer made a motion to approve Ordinance No. 848 on third and final reading. Councilman Faust seconded.

Discussion followed:

Councilman Raymer thanked the Planning Commission for their diligence in moving forward with Ordinance #848 following the passage of Ordinance #847 which will tie together Mobile Home parks (847) and Recreational Vehicle Parks (848).

Councilman Wilcoxson stated that he didn't think the ordinance needed to be pushed through so quickly. He noted that he thought it would be appropriate for the incoming council to be able to review the ordinance before final passage. He noted as before, that he did not like the implications of the following:

- 18-58-060 (E. & F.) seems vague and will be hard to enforce. Enforcement will be difficult and unfair much the same as nuisance ordinance issues which are hard to enforce

- Requirements for rest room and shower facilities

Planning Commission Chairman Jon Nelson reviewed the ordinance as it addresses restroom and shower facility issues and noted that it only applies to dependant not independent users. Mayor Glode called for the question.

Councilman Faust voted yes, Councilman Raymer voted yes, Mayor Glode voted yes, Councilman Wilcoxson voted nay, the motion carried.

The next Planning Commission meeting will be held at 5:30 p.m. on January 8, 2019.

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn seconded by Councilman Faust; the meeting was adjourned at 7:18 p.m.

The next regular meeting of the Saratoga Town Council will be held on January 2, 2019 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

Suzie Cox, Clerk