

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD FEBRUARY 6, 2018 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steven Wilcoxson, Councilwoman Jennie Lou Garland and Councilman Richard Raymer.

APPROVAL OF AGENDA:

Councilman Faust made a motion to approve the Agenda as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the January 16, 2018 meeting as presented. Councilwoman Garland seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$69,841.25; Payroll and FICA for pay period 1/23/2018 and 2/06/2018 in the amount of \$104,803.04; and manual checks with January Liabilities in the amount of \$52,561.79 for a total of \$227,206.08.

Councilman Faust made a motion to pay the Shively Hardware bill from the January 16th meeting in the amount of \$1,140.97. Councilman Wilcoxson seconded and the motion carried unanimously. Mayor Glode declared a conflict and abstained.

Councilman Faust made a motion to pay the current Shively Hardware bill in the amount of \$1,850.00. Councilman Raymer seconded and the motion carried unanimously. Mayor Glode declared a conflict and abstained.

Councilman Faust made a motion to pay the remaining bills in the amount of \$224,215.02. Councilman Wilcoxson seconded and the motion carried.

COUNCIL COMMENTS: Mayor Glode reported that the WAMJPIC health insurance board election nomination form was included in the last meeting packets for the council's review and nominations are to be suggested at the next meeting. The nomination forms are due by February 28, 2018.

ITEMS FROM THE PUBLIC: Cindy Wallace, CCEDC Executive Director, addressed the council with an update of activities and events that she has attended recently to promote Carbon County municipalities and tourism destinations. Ms. Wallace reminded the council that she would be available to help with any grants or promotional ideas.

REPORTS FROM DEPARTMENTS:

Town Hall:

Mayor Glode requested the council consider participating in the renewal of the One Cent (1%) sales and use tax (Fifth Penny Tax) that will be on the ballot in November 2018. The fifth penny tax helps all municipalities in the county and is equally shared by all consumers in Carbon County.

Councilman Raymer made a motion to participate in the renewal of the One Cent (1%) sales and use tax (Fifth Penny Tax) that will be on the ballot in November 2018. Councilman Wilcoxson seconded and the motion carried.

Councilman Raymer made a motion to contribute \$1,000 to COG as Saratoga's share for the promotion of the renewal of the fifth penny tax. Councilwoman Garland seconded and the motion carried.

Fire Department: No report

Police Department: No report

Recreation Department: Recreation Director Lisa Burton requested permission to submit three CCSD#2 Recreation grant applications:

1. \$5,500 for swimming pool chemicals, supplies, life guard and water safety instruction certification
Councilman Faust made a motion to allow Ms. Burton to submit the swimming pool grant in the amount of \$5,500.. Councilman Wilcoxson seconded and the motion carried.
2. \$8,000 Open Gym Supervisors
Councilman Faust made a motion to allow Ms. Burton to submit the Open Gym grant in the amount of \$8,000. Councilwoman Garland seconded and the motion carried.
3. \$4,200 Missoula Children's Theater grant for performance fees, housing for directors etc.
Councilman Faust made a motion to allow Ms. Burton to submit the \$4,200 grant for the Missoula Children's Theater. Councilman Wilcoxson seconded and the motion carried

Department of Public Works: Director Jon Winter reported on the street, water and sewer departments as follows:

Street Department:

- Working on the Bridge Street heating system
- OSHA inspection prep
- One storm required snow plowing
- Servicing equipment

Water & Sewer:

- The lagoon improvement project - bid opening on January 26th with two qualified bids received
- The jetter from Power Line Industries – Riverton, Utah -\$42,925 should be delivered on Friday
- Service calls and exercising valves

Weed and Pest:

- submitted 2017 annual pesticide discharge report
- updated P4 plan

Hot Pool/Good Times Park:

- Replaced bench tops at not-so-hot-pool

Parks:

- Hauled approximately 800 cubic yards of good cover material to Tyler Picket Park

Lake:

- Received a 20' dock from WG&F along with 24' of gangway for use at the lake-required minor repairs and will be placed in the spring

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the Airport Board had held a special meeting on February 2nd to review the engineering selection results from the statements of qualification that were requested. The selection committee reviewed the two informational packets and met to evaluate their findings.

The Airport Board requested that Councilman Raymer take their recommendation of awarding the engineering contract to Sage Engineering to the council for their approval.

Councilman Raymer made a motion to award the airport engineering contract to Sage Engineering. Councilman Wilcoxson seconded and the motion carried.

Councilman Raymer reported that there will be a pre-construction meeting on February 28th to review the airport runway construction project.

The next Airport Board meeting will be Wednesday, February 14, 2018 at 1:00 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be February 12, 2018 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the board had held a Workshop prior to the council meeting and reviewed the bids for the Lagoon Improvement Project. Two bids were received and the bids came in as follows:

- American West Construction in the amount of \$1,587,000
- JR Civil in the amount of \$1,717,928.01

After reviewing the low bid submitted by American West with the base bid of \$1,587,000 and discussing possible elimination of five line items the anticipated cost of the project was reduced to \$886,419 and with the balance of the Element Engineering contract the total project would come in at \$905,000.

Councilman Raymer reported that the JPB was recommending that the council award the bid to American West Construction.

Richard Raymer made a motion to award the bid to American West Construction at the total bid of \$1,587,000. Councilman Faust seconded and the motion carried.

The next Water and Sewer Joint Powers Board meeting will be February 14, 2018 at 6:00 p.m.

Landfill Board: The next meeting will be February 7, 2018 in Saratoga at 7:00 p.m.

Medical Board: No report

Planning and Zoning: Councilman Faust reported that the planning commission will begin revising Chapter 18.57 and reviewing the inconsistencies throughout Title 18 and the permit fees.

The next planning commission meeting will be February 13, 2018 at 5:30 p.m.

Recreation Commission: Councilwoman Garland reported that they will be accepting Utah Jazz registrations until February 8th.

The next meeting will be Monday, February 12, 2018 at 5:00 p.m.

South Central Wyoming Emergency Services: Mayor Glode reported that a SCWEMS meeting had been held at the town hall on January 30th with Jeb Steward, Chairman of the Board, and members of each participating agency to discuss proposed second amendment changes to the joint powers board agreement as follows:

1. Employees *cannot* serve on the board
2. Participating agencies *can* have an elected official on that board
3. Four (4) Voting members of the Joint Powers Board shall constitute a quorum for the transaction of business. The vote of a majority of the voting members present at a meeting where a quorum is present shall determine the action or decision of the Joint Powers Board

The ability of recruiting and keeping enough volunteers to run the service was discussed and one more full time EMT will be hired to float between the ambulance stations.

The proposed changes will be reviewed and when approved by all participating agencies the changes to the agreement will be brought to the council for approval.

EXECUTIVE SESSION: Councilman Raymer made a motion to move into executive session at 6:49 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Wilcoxson seconded and the motion carried unanimously. DPW Supervisor Jon Winter was present during a portion of the executive session.

Councilman Faust made a motion to move out of executive session at 7:35 p.m. Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Glode reported that no action was taken.

Councilman Raymer made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilwoman Garland seconded and the motion carried unanimously.

Adjournment: Being no further business to come before the council, Councilman Raymer made a motion to adjourn at 7:37 p.m. Councilman Garland seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on Tuesday, February 20, 2018 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

ATTEST:

Suzie Cox