

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD FEBRUARY 7, 2017 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steven Wilcoxson, Councilwoman Jennie Lou Ivory and Councilman Richard Raymer.

APPROVAL OF AGENDA:

Councilman Faust made a motion to approve the agenda as presented. Councilman Raymer seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the January 17, 2017 meeting as presented. Councilwoman Ivory seconded and the motion carried unanimously.

APPROVAL OF THE BILLS:

Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$85,521.35; Payroll and FICA for pay periods of 1/24/17 and 2/7/2017 in the amount of \$112,947.28; and manual checks in the amount of \$53,663.64, which include the January liabilities, for a total of \$252,132.27.

Councilman Faust made a motion to pay the Shively Hardware bill in the amount of \$2,239.96. Councilman Wilcoxson seconded and the motion carried. Mayor Glode declared a conflict and abstained.

Councilman Faust made a motion to pay the remaining bills in the amount of \$249,892.31. Councilman Wilcoxson seconded and the motion carried unanimously.

CORRESPONDENCE: Nothing to report

COUNCIL COMMENTS: Nothing to report

ITEMS FROM THE PUBLIC: Nothing to report

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Ed Glode read a letter of interest submitted by Jezria Collins requesting appointment to the CCEDC as the Saratoga Representative.

Councilman Raymer made a motion to approve the appointment of Jezria Collins as the Saratoga Representative to the CCEDC. Councilman Wilcoxson seconded and the motion carried unanimously.

Fire Department: Mayor Glode reported that he met with county representatives and fire department representatives at the LEPC meeting in Rawlins to discuss county coordination for flood preparation.

Police Department: Police Chief Bifano provided the council with a cost analysis and explained the transition from the Sheriff's Office covering the 911 system for the town over the past three years. Currently the monthly cost to the Sheriff's office is \$1825.00 with anticipated increases and maintenance and replacement cost to be determined.

Then Chief Bifano provided a cost analysis to cover the cost of the 911 system if the town were to take over the 911 coverage. Chief Bifano discussed the advantages of the town being in control of the 911 system naming controlled billing, no rotation of 911 calls to the Sheriff's office rather than direct calls to the town; fail-safe mechanism that would be built in to protect both the county notifications and the towns notifications.

Chief Bifano reported that the town would finance the new 911 system in the amount of \$94,853.00 with a payment of \$52,000.00 from the E911 account and the remainder in payments of \$1791.00 for three years followed by only maintenance costs of \$985.00 per month.

Councilman Wilcoxson made a motion to allow Chief Bifano to move forward with the transition to a new 911 System for the town. Seconded by Councilman Faust the motion carried unanimously.

Recreation Department: Councilwoman Ivory reported that the recreation department had met to discuss new equipment and expanding fitness hours. The January meeting was missed and the next meeting will be in March.

Department of Public Works: Director Winter reported the following:

Street Department:

- Met with Engineer from WYDOT to discuss the upcoming chip seal project that WYDOT will be doing later this Spring which will include the highway through town
- Crew continues snow plowing and clearing drains and valley pans
- Performed maintenance on all heavy equipment
- Received additional ice melt

Water & Sewer:

- Replaced the spare pump at the Myrtle Street lift station and ordered new pump to fit the proper flow/will replace with new pump and complete reinstallation
- Received draft report on Lagoon Upgrade Evaluation from Sunrise Engineering on January 27<sup>th</sup> and received the final report today. Will review the report and submit options to the JPB and Council. The revised scope of work will be submitted to SLIB on March 17<sup>th</sup> for their April meeting
- Level Sensor project nearly completed, should be able to test and train this week
- Cleared sewer main between Greenwood and Cedar on S. Veterans – video showed root ball blockage
- Submitted 4<sup>th</sup> Qtr 2016 DMR's to DEQ
- Checking meters and sewer calls

Weed and Pest:

- Preparing the annual pesticide report and anticipating the upcoming plans and notice of intent to be covered under the 2017 permit. Reviewed and made modifications to the P4 pesticide pollution prevention plan

Hot Pool / Parks / Lake:

Hot Pool/Good Times Park

- Routine maintenance at the hot pool

Parks

- Nothing to report

Lake

- The fishing derby reportedly went very well.

River Project: Mr. Winter reported that Ready Oil Field Services began moving in equipment in preparation to remove gravel from the river on Monday, February 6<sup>th</sup>. The actual removal started on Tuesday February 7<sup>th</sup> with the contractors building the ramp and hauling out 1400 cubic yards of material or approximately 88 loads on the first day.

Discussion followed without any action taken.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board:

Councilman Raymer reported that the next Airport Board meeting will be on Wednesday, February 8, 2017 at 1:00 p.m.

Community Center Joint Powers Board:

The next meeting of the Community Center Joint Powers Board will be held Monday, February 13, 2017 at 4:30 p.m.

Water and Sewer Joint Powers Board:

Councilman Raymer reported that the Water and Sewer Joint Powers Board will be meeting tomorrow at 6:00 p.m. and will discuss the lagoon improvement project.

Landfill Board:

Councilman Raymer reported that the new building is complete.

The next meeting will be Wednesday, March, 2017 at 7:00 p.m. in Encampment.

Medical Foundation: No report

Planning Commission:

Councilman Faust reported that the planning commission continues to discuss the ordinance for the planned unit development which has been sent to the town attorney for review. The MOU with the county has been put on hold for the time being but the planning commission will continue to discuss the zone of influence.

The planning commission will re-advertise to fill the remaining vacancy on the board. The next Planning Commission meeting will be held on February 14, 2017 at 5:30 p.m.

Recreation Commission:

The next meeting date will be Wednesday, March 15, 2017 at 5:00.

Community Garden Board:

The next meeting of the Community Garden Board will be Monday, February 13, 2017 at 5:30 p.m.

South Central Emergency Medical Services: Nothing to report

New Business: None to report

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 6:59 p.m. Councilman Wilcoxson seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on February 21, 2017 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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Ed J Glode, Mayor

ATTEST:

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Suzie Cox