

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JANUARY 15, 2019 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order at 6:00 p.m.

Members present were Mayor Zeiger, Councilman Jon Nelson, Councilman Steve Wilcoxson and Councilman Bob Keel.

APPROVAL OF AGENDA: Councilman Wilcoxson made a motion to approve the Agenda as presented. Councilman Nelson seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Nelson made a motion to approve the minutes of the January 2, 2019 meeting as presented. Councilman Keel seconded and the motion carried.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$92,638.56; Payroll and FICA for 1/08/2019 in the amount of \$57,594.64; and manual checks in the amount of \$425.19, for a total of \$150,658.39.

Councilman Nelson made a motion to pay the bills in the amount of \$150,658.39. Councilman Wilcoxson seconded and the motion carried.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Zeiger reported that one letter of interest for the council vacancy was received from former Councilwoman Judy Welton. Mayor Zeiger asked for a motion to support his appointment of Judy Welton to fill the council vacancy.

Councilman Wilcoxson made a motion to approve the appointment of Judy Welton to fill the council vacancy. The motion was seconded by Councilman Keel and the motion carried.

Mayor Zeiger gave the Oath of Office to Councilwoman Judy Welton and welcomed her to the council.

Mayor Zeiger made the following appointments; each appointment is noted by a motion and second all motions carried unanimously.

Mayor Pro Tem	Councilman Wilcoxson	Motion/Councilman Nelson, 2 nd by Councilman Keel, carried
Town Hall:	Councilwoman Welton	Motion/Councilman Wilcoxson, 2 nd by Councilman Nelson, carried
Police Department:	Mayor Zeiger	Motion/Councilman Wilcoxson, 2 nd by Councilman Nelson, carried
DPW:	Councilman Nelson	Motion/Councilman Keel, 2 nd by Councilman Wilcoxson, carried
Zoning Department:	Councilman Keel	Motion/Councilman Wilcoxson, 2 nd by Councilman Nelson, carried
Airport Board:	Councilman Nelson	Motion/Councilwoman Welton, 2 nd by Councilman Wilcoxson, carried
Fire Department:	Councilman Nelson	Motion/Councilman Wilcoxson, 2 nd by Councilman Keel, carried
Healthcare Board:	Mayor Zeiger	Motion/Councilwoman Welton, 2 nd by Councilman Wilcoxson, carried
Community Center:	Councilwoman Welton	Motion/Councilman Nelson, 2 nd by Councilman Wilcoxson, carried
Water /Sewer:	Councilman Nelson	Motion/Councilman Nelson, 2 nd by Councilman Wilcoxson, carried
Planning Commission:	Councilman Keel	Motion/Councilman Wilcoxson, 2 nd by Councilwoman Welton, carried
Recreation Commission:	Councilman Wilcoxson	Motion/Councilman Keel, 2 nd by Councilwoman Welton, carried
Landfill Board:	Councilman Wilcoxson	Motion/Councilwoman Welton, 2 nd by Councilman Keel, carried
Saratoga Emrg Mg. Coordinator:	Mayor Zeiger	Motion/Councilwoman Welton, 2 nd by Councilman Wilcoxson, carried
COG Voting Member:	Councilman Nelson	Motion/Councilman Keel, 2 nd by Councilwoman Welton, carried
COG Alternate Voting member	Mayor Zeiger	
SCWEMS (Saratoga Rep):	Marie Christen	Motion by Councilwoman Welton, 2 nd by Councilman Wilcoxson, carried

Fire Department: Newly elected Fire Chief Pat Vining addressed the council to report on the change to officers for the fire department.

- Chief: Pat Vining
- Assistant Chief: Tom Westring
- Captain: Creed James
- Lieutenant: Nick Cary and Scott Randall

The following report was given:

- Seven search and rescues were made since Thanksgiving
- Two firemen went to Fire School
- One small home fire reported

- The town was thanked for purchasing the fire boots for the firemen
- Fundraising activities are being discussed and underway
- Bunker gear is next on the list for fundraising

Police Department: Chief Lehr presented an overview of issues facing the police department; the need for a part time dispatcher and part time officer to help offset overtime issues; reviewing funding possibilities for vehicle replacement, body cameras and tazers.

Officer Christen is scheduled to attend a grant writing training in Cheyenne.

Chief Lehr noted that moral at the department is excellent.

Department of Public Works: DPW Director Jon Winter reported the following:

Streets:

- Snow removal, sanding and maintenance of streets/cleared ice along curbs and sidewalks
- Equipment and vehicle maintenance

Discussion followed concerning snow removal along Bridge Street:

○ Purchase of street closure/no parking signs – approximately \$20 per sign plus the cost to build stands for the signs to be placed in strategic locations.

Councilman Nelson made a motion to allow DPW spend up to \$350 to purchase signs and posts to indicate no parking for removal of ice and snow along Bridge Street. Councilman Wilcoxson seconded and the motion carried unanimously.

Discussion followed and Tom Thompson was asked to prepare a Resolution for maintaining Bridge Street by using street closures or snow routes for the removal of snow and ice along the curbs and gutters.

- Councilman Nelson reviewed the estimated cost and maintenance of replacing the existing piping for the heated sidewalks at \$500,000 to \$600,000. If modifying the piping that runs along the curbs down Bridge Street area the cost could easily run around \$186,000. If replacing the piping to run hot water from the hot pool all the way down Bridge Street the cost would be somewhere around \$360,000.

To completely replace everything under the sidewalk and replacing the sidewalk will cost anywhere from \$500,000 to \$900,000 depending what is found as the piping is exposed. It may be appropriate to wait until spring when the lines thaw out and see what kind of damage has been done.

- The signs will be a way for the town to maintain the curbs and streets for the remainder of the winter. Simple no parking signs to prevent parking all along Bridge Street when it becomes necessary to clean along the curbs and sidewalks.
- Concerns were voiced about the lack of ownership on behalf of the property owners and business owners and their failure to take responsibility for clearing off their sidewalks before the ice builds up and becomes a safety issue.

Water/Sewer

- Received DEQ permit for manhole project that will begin construction in the spring
- USFS water and sewer project has been placed on hold
- O & M issues at the lagoon are being addressed
- Discussed permission to send the sewer camera in for repair at a cost of approximately \$1500.

Councilman Nelson made a motion to allow Mr. Winter to send the sewer camera in for repair. Councilman Wilcoxson made second to the motion amended to allow the cost to be \$2,000, the motion carried unanimously.

Weed/Pest

• Jon Winter requested permission to attend the January 22nd through January 24th commercial applicator training in Casper.

Councilwoman Welton made a motion to allow Jon Winter to attend the commercial applicator training in Casper January 22nd thru January 24th. Councilman Wilcoxson seconded and the motion carried unanimously.

Hot Pool/Park

- Permission to hire Bev Hempel to clean the Hot Pool facilities was requested

Councilman Wilcoxson made a motion to hire Beverly Hempel to clean the hot pool facility.

Councilwoman Welton seconded and the motion carried unanimously.

- Cleared snow from the campground area at the lake for the Fishing Derby

CORRESPONDENCE: Mayor Zeiger read the 2019 Membership Renewal Form from the Platte Valley Chamber of Commerce.

Councilman Wilcoxson made a motion to renew the town's Hometown Hero-Host membership in the amount of \$550. Councilwoman Welton seconded and the motion carried unanimously.

COUNCIL COMMENTS: Councilman Nelson noted that Clerk Cox had provided the council with the Parks Contract for their review. He would encourage a review of the scope of work and prepare it to be put out for bid moving forward with a new contract for this summer.

Mayor Zeiger reminded the council of the mid-year budget review at 4 o'clock on February 5th prior to the next council meeting.

ITEMS FROM THE PUBLIC:

Andy VanTol addressed the council with his hanger lease issues. Mr. VanTol was thanked for his comments however no action was taken at this time.

Deb Clark, American Legion Post 54, presented the Town with two checks for the Tyler Picket Park project funds. One check was donated by Scott and Michelle McIlvaine from their Christmas tree & wreath sale in the amount of \$2,000 and included an additional \$100 donation from Lee Johnson. The other donate came from the Henry 22LR Raffle in the amount of \$700. The Mayor and Council expressed their sincere appreciation for Ms. Clark's hard work and efforts in helping to raise money for the Tyler Picket Park improvement projects.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board:

David Worthington addressed the council with his concerns about the airport hanger leases that had not been reviewed and signed by the council. It was noted that they would be addressed at the February 19th council meeting. Councilman Nelson added that he would have clarification for both Mr. Worthington and Mr. VanTol at that time.

Councilman Nelson reported that landing fees are being collected by Bob Maddox at the airport and from December 1st to January 8th landing fees in the amount of \$1,050 had been collected. The board decided to have the landing fees collected and transferred to the town on a monthly basis.

The next Airport Board meeting is on February 13, 2019 at 1 p.m.

HealthCare:

Mayor Zeiger reported that the public meeting will be held at the community center Wednesday, January 16th at 5:30 p.m. There is a COG meeting in Rawlins that he will need to attend and will not be able to be at the HMS meeting.

Community Center Joint Powers Board:

Councilwoman Welton reviewed upcoming events and concerts and she asked for input from the public on what type of events, concerts and activities they would like to see held at the community center.

The next meeting of the Community Center Joint Powers Board will be held on Monday, February 11, 2019 at 4:30 p.m.

Water and Sewer Joint Powers Board:

Councilman Nelson noted the changes to the Joint Powers Board:

Chairman: Richard Raymer
Vice Chairman: Craig Kopasz
Secretary/Treasurer: Russell Waldner

It was noted that a letter of concern was being drafted to be sent to the Forest Service outlining concerns about the water line installation at the USFS property.

Councilman Nelson made a motion to allow Mayor Zeiger to sign the letter to the USFS pending review and approval by Tom Thompson. Councilman Wilcoxson seconded and the motion carried unanimously.

The next meeting will be held on Wednesday, February 13, 2019 at 6:00 p.m.

Landfill Board: The January meeting was cancelled for lack of a quorum.

The next Landfill Board meeting will be held at 7:00 p.m. February 6, 2019 in Saratoga.

Planning Commission:

Mayor Zeiger read the Planning Commission's recommendation for approval of the Nelson Variance and noting that all necessary signatures had been received asked for a motion for approval from the council. Discussion followed with Councilman Nelson abstaining.

Councilman Keel made a motion to approve the Planning Commission's recommendation to approve the Nelson Variance. Councilwoman Welton seconded and the motion carried with Councilman Nelson abstaining.

The council discussed the MOU between the Town of Saratoga and Carbon County addressing changes in state laws that affect the areas known as the Zone of Influence and how it changed the boundaries.

Concerns discussed:

- The town would not have authority over those living outside the town limits within the zone of influence
- The Old Baldy Club had not had an opportunity to fully review or discuss the MOU
- No other county municipality was being asked to approve and sign an MOU with the county

Councilman Nelson made a motion to readdress the MOU on February 19, 2019. Councilman Wilcoxson seconded and the motion carried unanimously.

The next Planning Commission meeting will be on Tuesday, February 12, 2019 at 5:30 p.m.

Recreation Commission:

Recreation Director Lisa Burton reported that they had a meeting on the 14th with a quorum and the council representative attending

Ms. Burton has been working on a schedule of events for summer and the board was discussing the following:

- Baseball/Tball options:
- Coach participation
- Basketball/volleyball clinics
- Utah Jazz
- Fly fishing clinic
- Golf and tennis lessons
- Winter activities
- Parent participation

A community meeting has been set for March to bring parents together with the board to hear what events and activities are wanted by the public.

The next meeting will be Monday, February 11, 2019 at 5:00 p.m.

South Central Emergency Services Board:

Mayor Zeiger noted that he had Clerk Cox send a letter to the SCWEMS board requesting a board member attend a council meeting for an update to the council.

New Business: The Council discussed the following:

- Wireless Communications Facilities Regulations
- Regulation of Public Services to out of town users

EXECUTIVE SESSION: Councilwoman Welton made a motion to move into executive session at 8:15 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Wilcoxson seconded and the motion carried unanimously.

Attorney Tom Thompson was asked to join the mayor and council in executive session.

Councilman Nelson made a motion to move out of executive session at 8:49 p.m. Councilman Wilcoxson seconded and the motion carried unanimously.

Councilman Nelson made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Zeiger reported that no action was taken.

Adjournment: Being no further business to come before the meeting, Councilman Nelson made a motion to adjourn. Councilman Keel seconded and the meeting was adjourned at 8:51 p.m.

The next regular meeting of the Saratoga Town Council will be held on February 5, 2019 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

John Zeiger, Mayor

Suzie Cox, Clerk