

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JANUARY 2, 2018 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Jennie Lou Garland and Councilman Richard Raymer. Councilman Steven Wilcoxson was absent from the meeting.

APPROVAL OF AGENDA:

Councilman Faust made a motion to approve the Agenda as presented. Councilwoman Garland seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the December 19, 2017 meeting as presented. Councilwoman Garland seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$56,118.39; Payroll and FICA for pay period 12/26/2017 in the amount of \$54,055.03; and manual checks with December liabilities and quarterlies in the amount of \$62,677.33 for a total of \$172,850.75.

Councilman Faust made a motion to pay the bills in the amount of \$172,850.75. Councilwoman Garland seconded and the motion carried unanimously.

REPORTS FROM DEPARTMENTS:

Town Hall: Councilman Faust made a motion to designate the Rawlins National Bank, Bank of the West and Bank of Commerce as the official depositories of the Town of Saratoga. Councilman Raymer seconded and the motion carried unanimously

Councilman Faust made a motion to designate the Saratoga Sun and Rawlins Daily Times as the official newspapers of the Town of Saratoga. Councilman Raymer seconded and the motion carried unanimously.

Mayor Glode read Resolution 2018-01 for financial assistance from the Wyoming Department of Transportation to help with the cost of cleaning and maintaining the storm sewers, sweeping and washing all streets and highways and for snow removal from streets and highways within the town's corporate limits.

Councilman Faust made a motion to approve Resolution 2018-01, a Resolution for financial assistance from the Wyoming Department of Transportation with permission for the Mayor to sign. Councilwoman Garland seconded and the motion carried unanimously.

Fire Department: No report

Police Department: No report

Recreation Department: No report

Department of Public Works: Director Jon Winter reported on the street, water and sewer departments as follows:

Street Department:

- Expecting the meter for the heated sidewalk to be in later this week
- Snow plowing and sanding in December
- Assisted with opening two burial sites at the cemetery

Water & Sewer:

- Bidder notices sent out for the new jet-rodder bids to be open on January 5th
- The lagoon improvement project has been advertised for rebid, the pre-bid meeting will be held on January 5th and the bid opening will be on January 26th

Weed and Pest:

Annual Emergency Insect Management Grant report submitted with unused funds to be returned

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the re-aiming of the three lights and installation of the camera should be completed this week

The next Airport Board meeting will be Wednesday, January 10, 2018 at 1:00 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be January 8, 2018 at 4:30 p.m.

Water and Sewer Joint Powers Board: The next Water and Sewer Joint Powers Board meeting will be January 10, 2018 at 6:00 p.m.

Landfill Board: The next meeting will be January 3, 2018 in Encampment at 7:00 p.m.

Medical Board: The council will be sent the Medical Clinic Lease Agreement for review. If approved by the council the agreement will be presented to Dr. Kaiser for signatures.

Planning and Zoning: Councilman Faust stated that the planning commission will be reviewing trailers, RV trailers, and travel trailers in residential areas and being used as primary and secondary homes. A discussion between the PC and the town council was discussed and will be scheduled at a later date.

The next planning commission meeting will be January 9, 2018 at 5:30 p.m.

Recreation Commission: The next meeting will be January 17, 2018 at 4:00 p.m.

South Central Wyoming Emergency Services: No report

EXECUTIVE SESSION: Councilman Raymer made a motion to move into executive session at 6:19 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Faust seconded and the motion carried unanimously. Chief Rob Bifano was present during a portion of the executive session.

Councilman Raymer made a motion to move out of executive session at 6:56 p.m. Councilman Faust seconded and the motion carried unanimously.

Mayor Glode reported that no action was taken.

Councilman Raymer made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilwoman Garland seconded and the motion carried unanimously.

Adjournment: Being no further business to come before the council, Councilman Wilcoxson made a motion to adjourn at 6:58 p.m. Councilwoman Garland seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on Tuesday, January 16, 2018 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

ATTEST:

Suzie Cox