

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD JULY 07, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Susan Howe and Councilman Richard Raymer. Councilwoman Judy Welton was absent from the meeting.

APPROVAL OF AGENDA: Councilman Faust made a motion to approve the agenda with the following additions: under Town Hall - a letter received from PMPC, under Recreation - a pool update and under Community Garden - grant application update. Councilman Raymer seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Mayor Glode noted that in the minutes, it stated that the meetings with the Police Department would be weekly and should be corrected to state the meetings would be monthly.

Councilman Raymer made a motion to approve the minutes of the June 16, 2015 meeting with the correction. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: The following bills were read for approval: Accounts Payable: \$87,518.76; Payroll and FICA for 6/30/15 in the amount of \$61,970.20 and manual checks in the amount of \$66,930.73 for a total of \$216,419.69.

Councilman Faust made a motion to pay the Aspen Portable Toilets bill in the amount of \$1,100.00. Councilwoman Howe seconded and the motion carried. Councilman Raymer abstained.

Councilman Faust made a motion to pay the remainder of the bills in the amount of \$215,319.69. Councilwoman Howe seconded and the motion carried.

CORRESPONDENCE: Mayor Glode read an email from Johnny Portillo regarding Veterans Island. Mr. Portillo expressed concern about people letting their dogs run around the island without a leash or poop bags. Mr. Portillo asked if the area could be posted with signs to enforce the leash law and list fines associated with the violation. Mr. Portillo also suggested that the walk path between the two new bridges be graveled to help even up the walking surface.

Mayor Glode indicated that they were pricing gravel to complete the walk path.

ITEMS FROM THE PUBLIC: Kara Choquette and Ryan Jacobsen from Power Company of Wyoming updated the council and the audience regarding the progress of permitting, etc. on the Chokecherry and Sierra Madre Wind Energy Projects scheduled in Carbon County.

REPORTS FROM DEPARTMENTS

Town Hall: Mayor Glode presented three Special Event Applications submitted by Chris Shannon and Toga Production to host events at "The Yard" as follows: a wedding reception on August 1 from noon to 10 p.m.; a Young People's Concert and barbeque from noon to 10 p.m. on August 8<sup>th</sup> and a Girls Night Out Concert from noon to 10 p.m. on August 30<sup>th</sup>.

Councilman Raymer made a motion to approve all three Special Event Applications submitted by Chris Shannon and Toga Productions for events at "The Yard" on August 1<sup>st</sup>, August 8<sup>th</sup> and August 30<sup>th</sup>, with all three scheduled from noon to 10 p.m. Councilman Faust seconded and the motion carried.

Mayor Glode reported that a letter was received from EA Engineering of Cody regarding the purchase of property owned by the Town of Saratoga. Carl Smith from EA Engineering (formerly PMPC) addressed the council to explain the proposed purchase of property across the street from the ambulance barn and by the nursing home. The engineering firm would like to purchase three lots from the town and use it as the location of their new office building. Mr. Smith stated that the employee owned firm is ready to proceed, pending approval of the sale by the council.

Councilman Faust made a motion to start the process to sell three lots owned by the Town of Saratoga to EA Engineering for their new facility. Councilman Raymer seconded and the motion carried unanimously.

Fire Department: No report.

Police Department: Chief Knickerbocker requested permission to hire John Moore and Cody Keller as part time police officers. Currently there is not a part time officer and these applicants would be used to cover shifts while the full time officers are on vacation, etc. Chief Knickerbocker stated that the part time officers are not guaranteed 20 hours a week and will be used on “as needed” basis.

John Moore of Saratoga is currently employed by the Carbon County Sheriff’s Office and has current certifications.

Cody Keller of Laramie was formerly employed in law enforcement but will need to be recertified. Chief Knickerbocker was unsure exactly what level of recertification would be required.

Councilman Raymer made a motion to allow Chief Knickerbocker to hire John Moore as a part time police officer in Saratoga. Councilman Faust seconded and the motion carried unanimously.

Action on hiring Cody Keller was tabled until the July 21<sup>st</sup> meeting to allow Chief Knickerbocker time to determine what level of recertification would be necessary and the approximate cost.

Chief Knickerbocker requested permission to advertise for an additional part time dispatcher to give him more options to cover the shifts.

Councilman Faust made a motion to allow Chief Knickerbocker to advertise for an additional part time dispatcher. Councilwoman Howe seconded and the motion carried.

Chief Knickerbocker reported that the events on the 4<sup>th</sup> of July went well and without incident.

Chamber of Commerce Director Stacy Crimmins reported that Chief Knickerbocker is holding a TIPS class for concession and event sponsors on July 24<sup>th</sup> from 8 – 1 p.m. and the public is invited to attend.

Chief Knickerbocker reported that there will be a VIN fraud training on August 5<sup>th</sup> and a Law Enforcement Shoot on August 23<sup>rd</sup> at the Spur Ranch.

Recreation Department: Mayor Glode reported that pump for the main pool at the Saratoga Municipal Pool quit and a new one had been ordered.

Recreation Director Burton reported that the Spike Frog Volleyball Camp was scheduled for July 13 -15 at the Saratoga Middle High School for middle school and high school girls.

Department of Public Works:

- **Street Department:** Councilman Raymer reported the Streets Department employees have been weed eating at Tyler Pickett Park, locating the corner markers of the park to determine the property boundaries, patching asphalt, and striping parking areas and will be rebuilding the retaining wall at Good Times Park next to the swimming pool.

- **Water & Sewer:** Councilman Raymer reported the water and sewer crew located the water main across from the EMS building and had been cleaning sewer lines.

Mayor Glode also reported that the power supply to the water wells failed the previous week because the fuses by the landfill blew and was not caused by lightning.

- **Weed and Pest:** Mayor Glode read an email from Circle S Aviation withdrawing from the agreement with the Town of Saratoga to spray mosquitoes due to equipment damage sustained at the Saratoga airport on July 1<sup>st</sup>.

Mayor Glode explained that they are working with the FAA to transfer the permits to Sky Aviation to fulfill the contract.

- **Parks:** Mayor Glode reported that the town received a donation in the amount of \$986 from the American Legion from their fundraising events on the 4<sup>th</sup> of July to be used for Tyler Pickett Park.

Councilman Faust reported that the Lions Club intends to have more work nights this summer and help at Good Times Park, etc.

He also reported that the parts have been ordered to automate the irrigation system at the ball fields.

Lake: Councilwoman Howe reported that a group of volunteers had cleaned up and improved the Sandy Beach area at Saratoga Lake.

- Hot Pool: Mayor Glode reported that the steps are slick at the hot pools and they are looking for a way to eliminate the problem and create more traction.
- River Project: Mayor Glode reported that they are waiting for the river to drop more.

Master Plan Steering Committee: Stacy Crimmins, Committee Chairperson, reported that five RFQ's were received and requested permission to negotiate a contract with CBI of Douglas, WY and have the contract ratified at the July 21<sup>st</sup> council meeting.

Councilman Faust made a motion to allow Ms. Crimmins and the Master Steering Committee to start negotiating a contract with CBI of Douglas, WY. Councilman Raymer seconded and the motion carried unanimously.

#### REPORTS FROM BOARDS AND COMMISSIONS:

##### Airport Board:

The next Airport Board meeting will be on July 8, 2015 at 1:00 p.m. The lease agreement with hangar owners will be on the agenda as will the paving project.

##### Community Center Joint Powers Board:

The next meeting of the Community Center Joint Powers Board will be held Monday, July 13, 2015 at 4:30 p.m. The annual fundraising is scheduled for September.

Water and Sewer Joint Powers Board: Craig Kopasz reviewed an invoice from PMPC in the amount of \$29,658.00 for the LiDar project (Project 15086.00)

Councilman Faust made a motion to pay the invoice to PMPC in the amount of \$29,658.00 for the LiDar project (Project 15086.00). Councilwoman Howe seconded and the motion carried.

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, July 8<sup>th</sup>, 2015 at 6:00 p.m. and they will be discussing the sewer outfall project.

Landfill Board: Mayor Glode explained that the council packets included a new rate sheet for the landfill for informational purposes only.

The next meeting will be Wednesday, August 5, 2015 at 7:00 p.m. in Saratoga.

Medical Board: No report.

Planning Commission: Councilman Faust reported that the board members will be working on a job description for the zoning officer.

The next Planning Commission meeting will be July 14, 2015 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Wednesday, July 15, 2015 at 5:00 p.m. Recreation Director Burton reported that the board will be discussing the upcoming Trout Run 5k Fun Run.

Councilman Faust thanked the Recreation Commission members, Voices of the Valley members and all others who helped with the 4<sup>th</sup> of July activities.

Community Garden Board: A letter of interest was received from Dawn Munro.

Councilman Faust made a motion to appoint Dawn Munro to the Community Garden Board. Councilman Raymer seconded and the motion carried.

Cindy Bloomquist discussed the grant with the Department of Agriculture and explained that it contained provisions for paid student positions at the community garden.

The next meeting of the Garden Board will be Monday, July 13<sup>th</sup> 2015 at 6:30p.m. at the Community Garden.

South Central Emergency Medical Services: Mayor Glode read an email from Stephanie Colman, Secretary of the SCWEMS Joint Powers Board requesting the council approve Resolution SCWEMS1-2015, a blanket approval to submit grant applications that require no funding match for 2015-2016. Ms. Colman emphasized the importance of being able to pursue grants that do not require a match in a timely manner.

Councilman Faust made a motion to approve Resolution SCWEMS 1-2015 and allow the mayor to sign. Councilman Raymer seconded and the motion carried.

Executive Session: Councilman Raymer made a motion to move into Executive Session at 7:50 p.m. to discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii). Councilwoman Howe seconded and the motion carried unanimously.

Councilman Raymer made a motion to come out of executive session at 8:41 p.m. Councilwoman Howe seconded and the motion carried unanimously.

Councilwoman Howe made a motion to seal the minutes from the executive session. Councilman Raymer seconded and the motion carried unanimously.

Mayor Glode reported that no action was taken.

Business:

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 8:43 p.m. Councilwoman Howe seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on July 21, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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Ed J. Glode, Mayor

ATTEST:

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Lisa G. Burton