

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JULY 18, 2017 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steven Wilcoxson, Councilwoman Jennie Lou Ivory and Councilman Richard Raymer.

APPROVAL OF AGENDA:

Councilman Faust made a motion to approve the agenda with the addition of a WYDOT report on the upcoming chip seal project under the Street Department report. Councilman Raymer seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Faust made a motion to approve the minutes of the July 5, 2017 meeting as presented. Councilwoman Ivory seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Councilman Faust read the following bills for approval: Accounts Payable: \$143,591.01; Payroll and FICA for pay period 7/10/2017 in the amount of \$66,841.87; and manual checks in the amount of \$66,629.62, for a total of \$277,062.50.

Councilman Raymer made a motion to pay the Shively bill in the amount of \$1,131.40. Councilman Faust seconded and the motion carried unanimously. Mayor Glode declared a conflict and abstained.

Councilman Faust made a motion to pay the remaining bills in the amount of \$275,931.10. Councilman Raymer seconded and the motion carried unanimously.

CORRESPONDENCE: Mayor Glode read a letter from Trileaf Engineering in reference to the proposed Verizon tower to be constructed near the west end of 7th Street. The purpose of the letter is to determine if the site has any significance or historical value, archeology, engineering or culture value or is listed on the State or National Register of Historic Places, or located in or on an Indian Religious site prior to construction. Responses will be taken throughout the 30 day comment period.

COUNCIL COMMENTS: Mayor Glode noted that a check was received from the American Legion in the amount of \$1500 for the Tyler Pickett Park raised by the American Legion Post 54 during Togie Days.

ITEMS FROM THE PUBLIC: Cindy Bloomquist handed Mayor Glode her quarterly report for the community garden Dept of Ag grant noting that he has all of the invoices necessary for the report.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Glode read a Master Service Agreement submitted by Jon Nelson of North Fork Engineering. Mr. Nelson indicated that the agreement is not an exclusive contract but provides a basic framework for any project or assignment that either the town or the company may choose to take part in. The town had a similar agreement with PMPC for many years. Following a short discussion, the town will provide a copy to the town's legal counsel for review.

Fire Department: No report

Police Department: Police Chief Robert Bifano reported that Officer Christen graduated from the academy and is on full duty.

The police department has logged two additional drug charges and the THC sent in for analysis from an earlier case has resulted in three additional charges.

The probation and bond over-site program is working very well, resulting in a couple of cases that will go to the county attorney's office

Work on the 911 system continues.

Recreation Department: Councilman Faust reported that T-ball seems to be going well

Department of Public Works: Director Jon Winter reported the following:

Street Department:

- Patching/replacing patches and repairing asphalt from water service installations
- Assisted the staff with the chlorine system at the swimming pool
- weeding eating and mowing
- Maintenance and cleaning town restroom, lake restrooms and hot pool area
- Oiling the split rail fences

Water & Sewer:

- 2nd Quarter DMR will be submitted
- Air to Air distribution line at the lagoon melted down and was patched and replaced until the system is upgraded this fall
- Lagoon upgrade kick-off meeting was July 12th – will begin drafting the engineering and design portion of the project to be submitted by August 21st
- DEQ inspection results were received with no issues being found
- Completed July sampling
- Pulled and cleaned the Myrtle Street lift station – pump intake was plugged with white wipes. Even so called flushable wipes can cause issues with the smaller lift pumps
- Evaluated issues at the well field to see if decreasing the GPM on well #1 will correct the problem
- Working with North Fork engineering to develop a Level 1 application to WWDC for a water system master plan
- July revenues from the Sani-Star RV dump totaled \$625 to date
- General service calls

Weed and Pest:

- Installed the new GPS on the new fogger that was delivered on July 11th
- Fogging schedule continues for Monday, Wednesday and Friday weather permitting
- One final aerial spraying of Adulticide may be done later this month
- One additional Adulticide spraying is anticipated for the week of July 16th or 23rd

Hot Pool / Parks / Lake:

Hot Pool – Hot pool dressing rooms will be closed on July 10th for a good cleaning (the pools will remain open)

Parks and Lake: General clean-up and mowing

Street Report: WYDOT representatives were in attendance to address the chip seal project of Wyoming Highway 130/230 through town from mile post 20 to mile post 24. The project is anticipated to start on July 31st and be completed by August 5th, beginning on the south side of the Highway 130/230 bridge and will run south through town taking approximately three days to complete the town portion of the project. Discussion followed about scheduling, traffic control, pilot cars, street closures and routing trucks to truck routes. Additional information will be available as the project gets closer.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that a workshop will be held on August 2, 2017 at 5:00 p.m. to allow the council and airport board a chance to review the hanger leases. Hanger owners are invited to attend to present their hanger lease concerns.

Dan Ferrin has been asked to do this year's hanger inspections. Letters have been sent out to hanger owners requesting that they call to schedule inspections prior to October 1, 2017, failing to call for an inspection may result in an inspection charge of \$100 being added to the hanger lease invoice.

Councilman Raymer reported that one additional issue that has been brought up by the FAA Compliance Specialist is the need for the Town and WYDOT to enter into an agreement addressing DBE program. In order to be in compliance with the DBE program Councilman Raymer has been designated as the DBE Liaison Officer (contact) for the town. The council was asked to allow Dan Ferrin to be the alternate contact because Councilman Raymer was not always readily available. The council agreed that Mr. Ferrin could be the designated alternate.

The next regular Airport Board meeting will be on Wednesday, August 9, 2017 at 1:00 p.m. and will include a WACIP conference call.

Community Center Joint Powers Board: No report

The next meeting of the Community Center Joint Powers Board will be held on Monday, August 14, 2017 at 4:30 p.m.

Water and Sewer Joint Powers Board: Mayor Glode read a letter from Don Price requesting reappointment to the water and sewer JPB. Councilman Raymer made a motion to reappoint Don Price to the Water and Sewer Joint Powers Board. Councilman Faust seconded and the motion carried unanimously.

Councilman Raymer reported that the board discussed moving forward with the lagoon project. The next Water and Sewer Joint Powers Board meeting will be on August 9, 2017 at 6:00 p.m.

Landfill Board: Councilman Raymer reported that the new “master baler” has been delivered and the existing balers are being moved to the new location.
The next meeting will be August 2, 2017 in Saratoga at 7:00 p.m..

Medical Foundation: No report

Planning and Zoning: Councilman Faust reported the commission worked on the PUD Ordinance and should soon have it ready to be reviewed by counsel.
The next meeting will be on August 8, 2017 at 5:30 p.m.

Recreation Commission: The next meeting will be on August 16, 2017 at 4:00 p.m.

South Central Wyoming Emergency Medical Services: Mayor Glode reminded the council that Aarron Reinert will be here on July 27th at 7:00 p.m. in the council chambers to address the SCWEMS assessment.

New Business: Nothing to discuss

Adjournment: Being no further business to come before the council. Councilman Faust made a motion to adjourn at 6:41p.m. Councilwoman Ivory seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on Tuesday, August 1, 2017 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

ATTEST:

Suzie Cox