

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JULY 19, 2018, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steve Wilcoxson, Councilwoman Jennie Lou Garland and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilman Wilcoxson made a motion to approve the Agenda as presented. Councilman Raymer seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilwoman Garland made a motion to approve the minutes of the July 3, 2018 meeting as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE BILLS: Treasurer Sam Flohr read the following bills for approval: Accounts Payable: \$54,905.12; Payroll and FICA for 7/10/18 in the amount of \$75,234.30; and manual checks in the amount of \$403.39, for a total of \$130,542.81.

Councilman Faust made a motion to pay the Shively Hardware bill in the amount of \$1,516.67. Councilman Raymer seconded and the motion carried. Mayor Glode declared a conflict and abstained

Councilman Faust made a motion to pay the remaining bills in the amount of \$129,026.14. Councilwoman Garland seconded and the motion carried unanimously.

CORRESPONDENCE: Mayor Glode read a letter of resignation submitted by Brad Bauer thanking the town for the opportunity of working for the town and that his last day will be July 27, 2018. The council accepted his letter of resignation with regrets.

ITEMS FROM THE PUBLIC: Carbon County Road and Bridge Supervisor, Bill Nation, addressed the council and thanked the Town of Saratoga for allowing the county road and bridge to take advantage of the airport millings. Mr. Nation stated the road and bridge used the limit that they were allowed to purchase on three different locations of county roads with very favorable results, he was requesting the town waive the limit on the millings and allow the county to purchase 4,000 cubic yards for use in and around Saratoga. Discussion followed with the council being amiable in allowing the county to haul an additional 3,000 cubic yards to be used on county projects.

Councilman Wilcoxson made a motion to allow the county road and bridge to haul an additional 3,000 cubic yards of millings. Councilman Faust seconded and the motion carried unanimously.

Mr. Nation requested permission for the county road and bridge to bring in their larger loader to fill their trucks, both to save man hours and labor for the town, and to be able to get the millings hauled hopefully before the end of August.

Councilman Faust made a motion to allow the county road and bridge to use their larger loader to fill their trucks. Councilman Wilcoxson seconded and the motion carried unanimously. All other haulers will be scheduled on different days and will be loaded by the town crew.

Susan Foley, nurse practitioner at the medical clinic, introduced herself, Heidi Sifford and Shelby Hiser, staff from the medical clinic. Ms. Foley wanted to make sure the council knew that they will make themselves available to help with all of the changes that are occurring at the clinic. Adding that they are committed to the people of the valley and will be of assistance in any way they can.

COUNCIL COMMENTS: Mayor Glode reported that the next Council of Governments meeting is being held in Riverside on Wednesday, July 18th at 6:00 p.m. Councilman Wilcoxson said he would be attending the meeting on Wednesday.

Councilman Wilcoxson addressed the council with his concerns about replenishing the airports available budget funds. Councilman Wilcoxson suggested that due to the increase in air traffic the council should consider adding landing and parking fees. The increase in air traffic will result in a higher impact on the runways, taxiways and parking areas resulting in higher maintenance of those areas.

Councilman Raymer added that the airport board has been discussing those same concerns and they are also working on implementing landing fees and are discussing other means of increasing airport funds.

NEW BUSINESS: Karl Rude, President of Health Management Services, LLC, addressed the council explaining that they operate the Saratoga Care Center and have been working on revenue issues that have been somewhat difficult. After meeting with members of the community they now feel

that with the help and cooperation of many valley and community members the center is moving forward with some very exciting changes. Mr. Rude noted that with the leadership of the care centers relatively new administrator, Mark Pesognelli, they are able to look at a long time future for the valley.

Thanking Karl Rude for his comments, Mayor Glode called for a motion to go into executive session.

EXECUTIVE SESSION: Councilman Raymer made a motion to move into executive session at 6:26 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Faust seconded and the motion carried.

Councilman Raymer made a motion to move out of executive session at 6:46 p.m. Councilman Faust seconded and the motion carried.

Councilman Faust made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Raymer seconded and the motion carried. Councilman Faust noted that no action had been taken.

REPORTS FROM DEPARTMENTS

Town Hall: Mayor Glode reported that the audit is scheduled for August 8, 9 and 10, 2018

Fire Department: Councilman Raymer reported that during the WACIP planning conference it was noted that there could be finds available for firefighting, if those funds are available they may be used to send our firemen to fire training in Casper. This would provide aeronautical fire training for our fire department.

Police Department: No report

Recreation Department: Councilwoman Garland reported that John Lasco has been working on heater issues and draining issues at the wading pool. Councilwoman Garland added that the square for using credit cards came in today and will be in use very soon.

Department of Public Works: DPW Director Jon Winter reported the following:

Streets:

- The backhoe swing frame and fuel line are being repaired and the town will be using the loaner for approximately two weeks.
- Patching various road areas
- Loaded out airport millings
- Have been working on heater, drain and skimmers at the kiddie pool
- Repaired stop sign at 10th and Bridge, twice in one day

Water and Sewer:

- DPW Supervisor Jon Winter requested permission to advertise for a replacement following the resignation of Brad Bauer. The request was tabled.
- The crew attended a Wyoming Association of Rural Water Systems training session on Wyoming Department of Environmental Quality's Chapter 5 changes and Emergency Preparedness – attending this conference qualifies attendees for additional CEC's hours toward license requirements
- Lagoon Improvement Project
 - Representatives from Water Technology Group will be here to trouble shoot and fix any necessary problems between the Dissolved Oxygen to Program Logic Controller to Variable Frequency Drive system and fine tune the C12 system if needed
- Flushing and repairing hydrants
- Routine monthly samples were taken

Weed & Pest:

- Received a reimbursement check from Carbon County Weed and Pest for our 2018 pesticide products
- Will be fogging Monday, Wednesday and Friday as weather permits

Parks

- Routine cleaning of bathrooms and repair of sprinklers as needed.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported on the meeting held on July 11th and discussed the following:

- Airport millings
- The grooving process on the runway is underway – this changes the runway surface from a coarse surface to a grooved surface. This process is a landing and takeoff safety

recommendation and will make it better for snowplowing, which can now be done with a regular snow plow. The project is expected to be done by the end of the week.

- WACIP teleconference was held and those present discussed future airport projects which are projected out to 2024.
- This year the project is for snow removal equipment
- Also discussed was landing fees and other ways that the town may use to increase town funding for future projects

The next Airport Board meeting will be on August 8, 2018 at 1:00 p.m.

Joint Powers Boards:

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held on Monday, August 13, 2018 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the board reviewed the check list for the lagoon project. Kevin Boyce from Wyoming Water Development was in attendance to introduce representatives from Forsgren and Associates who are here gathering data for their project.

The next meeting will be held on Wednesday, August 8, 2018 at 6:00 p.m.

Landfill Board: The next landfill board meeting will be held at 7:00 p.m. on August 1, 2018 in Saratoga.

Medical Board: No report

Planning Commission: Councilman Faust noted that the planning commission has been reviewing the Town of Saratoga and County Memorandum of Understanding and how it addresses the one mile buffer zone, now defined as the area of influence. Also discussed is the flood plan management and revisions that may need to be made to our ordinances that will ultimately be approved by the state.

A workshop will be held for the council and planning commission on July 31st at 5:30 p.m. at the town hall to address both of those issues.

The next planning commission meeting will be held at 5:30 p.m. on August 14, 2018

Recreation Commission: Councilwoman Garland announced that the recreation commissions meetings will be meet at the town hall on August 13, 2018.

South Central Emergency Medical Services: No report

EXECUTIVE SESSION: Councilman Faust made a motion to move into executive session at 7:04 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilwoman Garland seconded and the motion carried.

Councilman Faust made a motion to move out of executive session at 8:08 p.m. Councilman Raymer seconded and the motion carried.

Councilman Raymer made a motion to approve the minutes from the executive session and to Place the minutes of the executive session in a sealed envelope in accordance with State Statute 16.4.405(b). Councilman Wilcoxson seconded and the motion carried it was noted that no action had been taken.

Councilman Faust indicated that the Ordinance to amend Chapter 18.57 (Mobile Home and RV Parks) will be ready to be reviewed by the town attorney.

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn at 8:19 p.m. Councilman Faust seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on August 7, 2018 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

Suzie Cox, Clerk