

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JUNE 18, 2019 AT 6:00 P.M. IN THE THEATER
OF THE PLATTE VALLEY COMMUNITY CENTER
SARATOGA WYOMING

Mayor Zeiger called the meeting to order at 6:00 p.m.

Members present were Mayor John Zeiger, Councilman Jon Nelson, Councilman Steve Wilcoxson, Councilwoman Judy Welton, and Councilman Bob Keel.

APPROVAL OF AGENDA: Mayor Zeiger asked to move the DPW Reports to above the Town Hall Reports to allow Jon Winter to leave early to fog for mosquitoes at 7 o'clock p.m. Councilwoman Welton made a motion to approve the Agenda as amended, Councilman Wilcoxson seconded, and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Wilcoxson made a motion to approve the Minutes of the June 4th, 2019 meeting as presented, Councilwoman Welton seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$63,204.57; Payroll and FICA for 6/11/2019 in the amount of \$57,051.26; and manual checks in the amount of \$401.82, for a total of \$120,657.65.

Councilman Keel made a motion to pay the bills in the amount of \$120,657.65, Councilwoman Welton seconded, and the motion carried unanimously.

CORRESPONDENCE: Mayor Zeiger read a letter from Bob Quist, CEO of the Carbon County Memorial Hospital. Mr. Quist, on behalf of the MHCC, thanked the council for the opportunity to address the health needs of Saratoga and the Platte Valley residents as it relates to the current clinic operations. The letter summarized their potential services if the town wanted to consider their proposal. They would not expect any subsidy from the town or private foundation; would recruit a family practice or internal medicine physician to provide consistent weekly coverage beginning with 2 or 3 days per week; would provide positions for current staff at the clinic; would work to develop a telemedicine link to provide consultation with current providers in Rawlins.

Councilman Wilcoxson thanked Mr. Quist for his letter and their support of health care in the Valley and the Town of Saratoga.

Riverside's Mayor, Leroy Stephenson, provided the council with a letter signed by members of the Riverside Town Council supporting the work of the Healthcare Sustainability Group and HMS as they explore long term solutions to the healthcare challenges of the Upper Platte River Valley. They expressed their belief that HMS is doing a great job managing the Senior Care Center and Corbett Clinic. Their letter urged the Council to revisit their lease with HMS to find a solution that will benefit the residents of the valley that rely on the clinic every day.

Councilman Wilcoxson reported that he had met with the Mayors of Encampment and Riverside to discuss the clinic issues. Councilman Wilcoxson then made a motion that the Saratoga Town Council meet with the Mayor's of Encampment and Riverside for a workshop to address the health care issues. Councilman Nelson seconded the motion. Councilman Nelson voted aye, Councilman Wilcoxson voted aye, Councilwoman Welton voted nay, Councilman Keel voted aye, Mayor Glode voted aye, the motion carried.

COUNCIL COMMENTS:

Councilman Wilcoxson addressed the council and stated that at the meeting on June 4th he had supported the motion to replace the town's auditor. He apologized for not taking the time to review the issues before supporting that motion.

Councilman Wilcoxson made a motion to stay the replacement of the certified CPA and not solicit a proposal from MHP until the council can have further discussions. Councilman Keel seconded the motion. Councilman Nelson voted nay, Councilman Wilcoxson voted aye, Councilwoman Welton voted aye, Councilman Keel voted aye, and Mayor Zeiger voted aye, the motion carried

ITEMS FROM THE PUBLIC: Mayor Zeiger noted that Tammy Lincoln had contacted him to discuss traffic concerns at 10th and Rochester (corrected to be Main). There are concerns with the truck traffic on that truck route (north and south) and the general traffic traveling west. There have been several near accidents at that intersection but making it a 3-way stop didn't appear to be an acceptable solution. Discussion followed with no action taken.

Susan Howe addressed the Council stating that the clinic is very important to the valley and seems to be well staffed. However, she asked if the Town of Encampment and the Town of Riverside have a vested interest in the clinic or if they help pay for the upkeep and maintenance of the facility. Discussion followed with no action taken.

REPORTS FROM DEPARTMENTS:

Department of Public Works: DPW Director Jon Winter reported the following:

Streets:

- Stripping street parking areas
- Supported the sand bagging crews

Water/Sewer:

- The Sani Star system card reader went down, a new card reader was installed which did not fix the problem, a new antenna has been sent to see if that will fix the problem. The system will continue to work with tokens while repairs are made to the card reader.
- Replaced the service line from the main to the meter pit at 117 Airport
- Installed a new sewer and water service at 106 Airport

Weed/Pest

- Began fogging last week
- Began aerial spraying on June 16th

Parks:

- Replaced the damaged monument at Good Times Park
- Councilwoman Welton noted that the Bridge Street Flowers were put up on the 18th and requested council input for placing the flowers in the baskets on the bridge. Discussion followed on ways to make watering the flowers safer, the volunteers that are willing to help water, and the cost of watering the flowers.

Councilman Wilcoxson made a motion to water the flowers on the Bridge Street bridge and to purchase flashing lights for the pickup and trailer for safety. Councilman Keel seconded and the motion carried unanimously.

Lake: no report

Town Hall:

Mayor Zeiger read **Ordinance No. 853**, an Ordinance amending the 2018/2019 Budget in its entirety on third and final reading.

Councilman Wilcoxson made a motion to approve Ordinance No. 853 on third and final reading, Councilwoman Welton seconded the motion and the motion carried unanimously.

Mayor Zeiger read **Ordinance No. 854**, an Ordinance to Provide Income Necessary to Finance the 2019-2020 Fiscal Budget of The Town of Saratoga in its entirety on third and final reading.

Councilman Nelson, having made several changes to the budget ordinance during the night, found issue with Ordinance #854 and went through several changes that he was expecting to find adjusted.

Clerk Suzie Cox noted that those changes could be made, with council permission, during the council's executive session and the council could then review those changes and pass Ordinance #854 on third and final reading.

Mayor Zeiger read a Street Closure Permit application from the American Legion for the July 4th Parade.

Councilman Nelson made a motion to approve the street closure permit for the 4th of July Parade, Councilman Wilcoxson seconded, and the motion carried unanimously.

Mayor Zeiger read a Special Event Application, Street Closure Permit and an Open Container Permit for the July 6th Saratoga Days celebration. Joe Elder, Executive Director of the Platte Valley Community Center reviewed the events planned for Saratoga Days.

Councilman Nelson made a motion to approve the Special Event Application, Street Closure Permit and Open Container Permit for the July 6th Saratoga Days, with permission for the Mayor to sign, Councilwoman Welton seconded, the motion carried unanimously.

Fire Department: Fire Chief Vining reviewed the following:

- Radio's and pagers
- New thermal imaging batteries
- Extrication tools that were repaired
- Hydraulic tools received from the county
- Air packs
- The trailer has been removed from the corner of Spring Avenue and River Street
- Swift water rescue equipment and training

Police Department:

Chief Lehr reported that they had scheduled a conference call with the providers of the 911 system.

Attorney Tom Thompson reviewed his information exchanges with Steve Raval and Jacob Briggs (Venture Tech/Converge One). Their remote monitoring did not indicate that calls were being dropped or that the 911 systems is not working correctly. However, it appears that the issue is in the installation of the system which makes it difficult to assess until the installation issues are addressed. Additionally, there was limited training provided at the time of the installation before the system went online.

A technician will be in on Friday to go over these issues with the police department. Attorney Tom Thompson will email Converge One with a detailing of the issues that are affecting dispatch and will review the scope of work included in the radio agreement.

Recreation Department/Commission Report:

Director Lisa Burton reported the following:

- The Family Fun Run is scheduled for July 6th at Veteran's Island
- British Soccer has been rescheduled for the weekend of August 5th
- The board discussed designing a new program to replace the Utah Jazz program
- Volleyball camp for 3rd to 8th graders is scheduled for July 23 thru 25th
- Ben Spaulding reported that Reg Forester is willing to donate a sprinkler system for one of the baseball fields
- The next meeting will be on July 8th at 5:00 p.m.

Saratoga Airport:

Councilman Nelson reported that at the last advisory board meeting Ladd Sanger had been in attendance by telephone. Mr. Sanger's qualifications for the airport board were discussed and because the ordinance indicates only one ground lease holder can serve on the board there was a question about Ladd's hanger ownership. It was noted that the hanger that he is using is owned by the French Creek Holdings/Charles Sanger.

It was the board's recommendation that Ladd Sanger be appointed to the advisory board. Discussion followed and Councilman Nelson made a motion to table the appointment until Attorney Tom Thompson reviewed the legal ramifications of that appointment. Councilman Wilcoxson seconded, and the motion carried unanimously.

It was noted that Deb Clark had also submitted a letter of interest in a board position and she will be attending the next meeting.

Councilman Nelson added that Commissioner Jones is arranging meetings to discuss the formation of an Airport County Joint Powers Board which would include Baggs/Savory, Rawlins, and Saratoga.

EA Associates, Craig Kopasz, on behalf of the landfill board, requested permission for an independent contractor (71 Construction) to load the mixed salvage material at the airport milling piles. It had been earlier approved that it could be hauled to the Encampment transfer station for fill on the project that 71 Construction is doing for the landfill board. Permission granted.

REPORTS FROM BOARDS AND COMMISSIONS:

Community Center Joint Powers Board:

Joe Elder, Executive Director of the Platte Valley Community Center reviewed June and July events and activities scheduled for the community center.

The next meeting will be on July 8th at 4:30 p.m.

Water and Sewer Joint Powers Board:

Mayor Zeiger read a letter requesting reappointment to the Water and Sewer JPB submitted by Dave Christman.

Councilman Nelson made a motion to appoint Dave Christman to a three-year term on the Water and Sewer JPB, Councilman Wilcoxson seconded, and the motion carried unanimously.

Mayor Zeiger presented Ordinance No. 855, an Ordinance to amend Chapter 13.16 Section 13.16.030 & 13.16.045 to address the water rate structure on second reading.

Councilman Nelson made a motion to approve Ordinance No. 855, an Ordinance to amend Chapter 13.16 Section 13.16.030 & 13.16.045 to address the water rate structure on second reading, Councilman Wilcoxson seconded, and the motion carried. Councilwoman Welton declared a conflict and abstained.

The next meeting will be on July 10 at 6:00 p.m.

Landfill Board:

The Landfill Agreement was included in the council packets for council review.

Randy Raymer reported that the landfill has asked the towns to consider a one-year agreement that will allow the landfill district to research having one central billing system where the landfill will change the billing structure and bill everyone from one central service beginning July 1, 2020. Discussion followed and Councilman Wilcoxson noted that he would like to see the landfill take it over now rather than wait a year.

Councilman Nelson made a motion to approve the one-year agreement between the town and the landfill board. Councilman Keel seconded, votes taken; Councilman Nelson aye, Councilman Wilcoxson nay, Councilwoman Welton aye, Councilman Keel aye, the motion carried.

The next Landfill Board meeting will be held at 7:00 p.m. on July 3rd in Riverside.

Medical:

Mark Pesognelli reported that Dr. Connally will be at the clinic one day per month and Dr. Pat Bromley may be available two or three times a week by tele-med. There will be a meeting on July 17th at which time they will

discuss Phase two and validate all assumptions of the data to see if indicators show the feasibility of the critical Care Hospital. Phase three will submit the numbers to the USDA for consideration of the block grant. Will Faust added that The Platte Valley Health Care Project has filed their Articles of Incorporation, has adopted by-laws, is applying for 501c3 status, and is currently working on forming sub-committees with 5/7 board members with elections by December 31st, three-year terms of office and nine-year term limits.

Planning Commission: Councilman Keel reported that Attorney Tom Thompson has reviewed the MOU between the Town of Saratoga and the County Commissioners. The agreement came from the county commissioners to the planning commission after they voiced their concerns. The Old Baldy Overlay has been removed from the MOU. Moving forward the county will require a building permit and a zoning certificate. They will not require an inspection because the county has not adopted any uniform building codes. Anyone who builds in the county can, themselves, have the building inspected at their own cost.

Councilman Keel stated that the planning commission recommends that the council pass the Memorandum of Understanding between Carbon County and the Town of Saratoga.

Councilman Wilcoxson made a motion to approve the MOU as presented, Councilman Keel seconded, and the motion carried unanimously.

Councilman Keel reported that Mike Cooley had submitted a Variance for placing a trailer on a lot at 306 N. River. The variance was required because the size of the trailer would not fit within the required setbacks. All requirements for the variance were completed and the planning commission was recommending that the variance be approved by the council.

Councilman Wilcoxson made a motion to approve the variance for Mike Cooley, Councilwoman Welton seconded, and the motion carried unanimously.

Councilman Keel noted that the Planning Commission is asking for letters of interest for three vacant positions.

The next Planning Commission meeting will be held at 5:30 p.m. on Tuesday, July 9, 2019.

SCWEMS Board: No report

NEW BUSINESS: nothing

EXECUTIVE SESSION: Councilwoman Welton made a motion to move into executive session at 8:11 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Keel seconded and the motion carried unanimously.

The Council requested Attorney Tom Thompson to join them in the executive session.

Councilman Keel made a motion to move out of executive session at 9:05 p.m. Councilwoman Welton seconded and the motion carried unanimously.

Councilwoman Welton made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Keel seconded and the motion carried unanimously.

Councilwoman Welton made a motion to pass **Ordinance No. 854**, an Ordinance to Provide Income Necessary to Finance the 2019-2020 Fiscal Budget of The Town of Saratoga in its entirety on third and final reading. Councilman Nelson seconded, and the motion carried.

Adjournment: There being no additional business to come before the meeting a motion was made to adjourn at 9:10 p.m.

The next regular meeting of the Saratoga Town Council will be held on July 2, 2019 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

John Zeiger, Mayor

Suzie Cox, Clerk