

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JUNE 2, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Susan Howe, Councilwoman Judy Welton, and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilwoman Howe made a motion to approve the agenda as presented. Councilwoman Welton seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilwoman Welton made a motion to approve the minutes of the May 19, 2015 meeting as presented. Councilman Raymer seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: \$40,549.83; Payroll and FICA for 6/2/15 in the amount of \$100,379.68 and manual checks in the amount of \$51,763.77 for a total of \$192,693.28.

Councilwoman Howe made a motion to pay the bills in the amount of \$ 192,693.28. Councilman Faust seconded and the motion carried.

CORRESPONDENCE: Mayor Glode read a notice from Vyve Broadband indicating that there will be a rate increase in Cable Television Rates beginning July 1, 2015.

Mayor Glode read a letter from Carbon Power and Light explaining the Energy Efficiency Credits program and the benefits that members receive from their local electric cooperative.

ITEMS FROM THE PUBLIC: Elva Evans addressed the council and thanked them for appointing Don Sherrod as the chairman of the clean-up committee and for taking the initiative to move forward with a project to clean-up Saratoga.

REPORTS FROM DEPARTMENTS

Town Hall: Mayor Glode introduced Kim Hytrek, the town representative to the Carbon County Visitors Council, and read a letter from Ms. Hytrek requesting reappointment to the board for an additional three year term.

Kim Hytrek provided an overview of the CCVC Mission Statement and an annual report for 2014 on the impact and benefits provided to all Carbon County Communities by tourism and travelers.

Ms. Hytrek thanked the council for the opportunity to represent the Town of Saratoga by serving on the CCVC.

Councilman Faust made a motion to reappoint Kim Hytrek to the Carbon County Visitors Council for an additional three year term. Councilwoman Welton seconded and the motion carried unanimously.

Mayor Glode reported that the town will be working with Pet Partners to provide sheltering and adoption of stray dogs if the dog's owners cannot be located.

Mayor Glode reported that during the last few months the council has discussed the town hall and police department networking system. The current networking system is obsolete and in need of upgrading. Pine Cove Consulting, a company that provides computer hosting and support for school districts and other business networks were contacted and did a walkthrough of our facility. The Pine Cove Consultants offered to provide new equipment and rebuild our networks and to support the entire system. The quote and service proposal were discussed during our budget sessions and we included this service in our budgets so that we could upgrade our software, improve our networking of the town hall, police department and the water department.

Councilwoman Welton made a motion to contract with Pine Cove Consulting to provide computer equipment, hosting and support. Councilwoman Howe seconded and the motion carried unanimously.

Mayor Glode read a Judgment Agreement placing a lien on property for failing to pay a delinquent utility bill. Mayor Glode requested the council considering supporting a recommendation to allow the party to pay a portion of the judgment within a set time period and then pay the balance and current charges in monthly payments until the remaining delinquency is satisfied and the bill is to be kept current. If this is executed satisfactorily the town will not execute the judgment.

Councilwoman Welton made a motion to approve the recommendation of the towns counsel concerning the Judgment Agreement. Councilman Raymer seconded and the motion carried unanimously.

Fire Department: No report

Police Department: Chief Tom Knickerbocker reported that one of the speed trailers has been brought into the station to be recharged. Chief Knickerbocker acknowledged that the body cameras for all fulltime officers have been received and are working very well. Once a part-time officer is hired an additional camera will be purchased to be used by both part-time officers.

Recreation Department: Mayor Glode read an Arbor Day Proclamation submitted by Recreation Director Lisa Burton setting the Arbor Day celebration for June 3rd at Veteran's Island beginning at 9:00 a.m. Ms. Burton indicated that the forest service, game and fish, department of forestry, NRCS and SERCD and students from the elementary school will all participate in the celebration. Mayor Glode was invited to accept the Tree City USA award.

Director Burton reported that the recreation department has sponsored a babysitting certification class and has nine girls participating. The certification classes are for girls age eleven to fifteen and is taught by Jennifer German.

Director Burton reported that the leaks have been repaired and the concrete work is done repairing the deck at the pool and the pool is set to open on Friday June 5th.

Mayor Glode reported that he had received a Letter of Resignation from Michael Day.

Councilwoman Welton made a motion to accept the Letter of Resignation from Michael Day with regret. Councilman Faust seconded and the motion carried unanimously.

Department of Public Works:

Mayor Glode read a Letter of Resignation submitted by Chuck Bartlett.

Councilwoman Welton made a motion to accept the Letter of Resignation submitted by Chuck Bartlett with regret. Councilman Faust seconded and the motion carried unanimously.

- Street Department : Councilman Raymer reported that the street crew is completing the concrete replacement in four areas that were removed for line maintenance and repairs. The crew is also doing maintenance in preparation for weed technicians to begin work. It was reported that the hot pool bridge and the bridge to Veteran's Island are now open. There is some fencing that needs to be completed and resurfacing the walk path will be done as soon as the weather permits.

Councilwoman Welton reported that she will be coordinating placement of the flowers around the end of next week.

- Water & Sewer: Councilman Raymer reported the water and sewer crew is replacing a sewer line in the alley between Main and Saratoga and 10th and 11th streets. The main and service lines in that alley encroach on private property in many areas and the new line is being rundown the middle of the alley to correct these encroachment issues. The project is about 50% completed at this time.

- Weed and Pest: Mayor Glode reported that there will be a meeting in Encampment to review the upcoming aerial spraying with Circle S Aviation, the Mayor of Riverside and Encampment and a representative from Saratoga.

- Parks: Councilman Faust reported that Quality Lawn Care is doing a very good job on the parks and has been working on the baseball fields. The Lions Club has been having Thursday clean-ups and had approximately twenty-five volunteers helping with weeding and aeration of the field. There will be another clean-up on the 4th and the Lions Club will be providing a barbeque for any volunteers that will help with the Woods Field clean-up.

- Lake: No report

- Hot Pool: No report

- River Project: No report

Master Plan Steering Committee: A meeting will be set to review the Statements of Qualifications and the Lidar has been received.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Mayor Glode noted that a Certificate of State Grant-In-Aid had been received from WYDOT Aeronautics Division indicating that the State Project ASAA11A funds would be distributed to the Town of Saratoga for improvements to the Airport in the form of a sealcoat project. The Town's share of the \$112,500.00 project will be \$112,500 or 10% of the total cost. The Sponsor's Assurances will require council approval and permission for the Mayor to sign.

Councilman Raymer reported that the state's sealcoat project will be completed by July 15th and is one of many that WYDOT is doing throughout the state.

Councilman Faust made a motion to approve the State Project ASAA11A for the sealcoat project at the airport with permission for the Mayor to sign. Councilwoman Welton seconded and the motion carried unanimously.

It was reported that the contractor for the Taxiway/Taxilane project continues to work with the FAA to get clearance for his aggregate mixture to proceed with the project.

The board will continue to address the lease agreements in preparation for their July meeting.

The next Airport Board meeting will be on June 10, 2015 at 1:00 p.m.

Community Center Joint Powers Board: Joe Elder, CEO of the Community Center, addressed the council and reported that there were three board seats that will expire July 1st and the county commissions had made three appointments to fill the three seats, Joe Glode, Danny Runner, and Irene Archibald.

Mayor Glode read a letter prepared for the County Commissioners approving the reappointment of Joe Glode and Danny Runner and the appointment of Irene Archibald to replace Chuck Larsen.

Councilman Faust made a motion to approve the reappointments of Joe Glode and Danny Runner and the appointment of Irene Archibald to the Community Center Joint Powers Board. Councilman Raymer seconded and the motion carried unanimously.

Mr. Elder presented an Event Application to sponsor a street dance with live music at the east end of Bridge Street on July 4th from 2:00 to 6:00 p.m. All signatures have been obtained and all requirements have been met.

Mr. Elder distributed a list of events planned for the July 4th including a Car Show on the west end of Bridge Street, a parade, Old Fashion Bake Auction, Craft Sale, a Barbeque at the American Legion Park, and a live band for a street dance on the east end of Bridge Street. Mr. Elder asked that the East and West ends of Bridge Street be closed for the activities and to allow business to have sidewalk sales if they would like to participate. No open container will be needed because the event will be "Family Friendly" with no alcohol being available outside of the bar establishments.

Councilwoman Welton made a motion to approve the event application and street closure requests. Councilman Faust seconded and the motion carried unanimously. Councilman Raymer declared a conflict and abstained.

The next meeting of the Community Center Joint Powers Board will be held Monday, June 8, 2015 at 4:30 p.m.

Water and Sewer Joint Powers Board: The board is waiting for the final design and cost for the outflow project.

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, June 10, 2015 at 6:00 p.m.

Landfill Board: The next meeting will be Wednesday, June 3, 2015 at 7:00 p.m. in Saratoga.

Medical Board: Councilwoman Welton reported that the nursing home has reopened under new management and will be returning some of the former residents to the Saratoga facility.

Planning Commission: The next Planning Commission meeting will be June 9, 2015 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Wednesday, June 17, 2015 at 5:00 p.m.

Community Garden Board: Cynthia Bloomquist reported that Joe Parsons from the SERCD will be planting additional trees around the perimeter of the community garden fence.

The next meeting of the Garden Board will be Monday, June 8, 2015 at 6:30p.m.

South Central Emergency Medical Services: No report

Business: Mayor Glode read **ORDINANCE NO: 830**, An Ordinance to Provide Income Necessary to Finance the 2015-2016 Fiscal Budget of the Town of Saratoga, Carbon County, State of Wyoming, on second reading.

Mayor Glode reviewed the ordinance format and the revenues and expenditures of the general fund accounts and the enterprise fund accounts.

Councilman Raymer made a motion to approve Ordinance 830 on second reading. Councilwoman Howe seconded and the motion carried unanimously.

Mayor Glode indicated that there will be a final budget workshop on Monday, June 15th to go over the budget one more time before final approval on June 16th at the regular council meeting.

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn at 7:39 pm.

The next regular meeting of the Saratoga Town Council will be held on June 16, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J. Glode, Mayor

ATTEST:

Suzie Cox, Clerk