

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JUNE 3, 2014, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Mike McWain, Councilman Steve Wilcoxson, Councilwoman Susan Howe and Councilwoman Judy Welton.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda with the addition of the acceptance of the Mosquito Bid and the acceptance of the Airport Project Bid. Councilman Wilcoxson seconded and the motion passed unanimously.

APPROVAL OF THE MINUTES: Councilwoman Howe made a motion to approve the minutes of the May 20, 2014 meeting as presented. Councilman Wilcoxson seconded and the motion passed unanimously.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: \$34,386.98; Payroll and FICA for 6/02/14 in the amount of \$72,888.36; and manual checks and April liabilities in the amount of \$49,055.57, for a total of \$156,330.91.

Councilwoman Welton made a motion to pay the Prairie Dog Electric bill in the amount of \$354.16. Councilman Wilcoxson seconded and the motion carried. Councilwoman Howe declared a conflict and abstained.

Councilwoman Welton made a motion to pay the remaining bills in the amount of \$155,976.75. Councilman McWain seconded and the motion passed unanimously.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Zeiger requested council ratification of his appointment of Samuel Flohr as Treasurer for the Town of Saratoga. Mayor Zeiger apologized to the councilmembers for neglecting to ask for their support in appointing Mr. Flohr when he was introduced at the last council meeting.

Councilwoman Welton made a motion to approve the appointment of Samuel Flohr as the Town Treasurer. Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Zeiger read Ordinance 826 an ordinance to provide income necessary to finance the 2014/2015 fiscal year budget for the Town of Saratoga and subject to taxation for the purpose of raising the sum of a portion of the appropriation of the total of the enterprise funds on second reading.

Mayor Zeiger asked Clerk Suzie Cox if there had been any changes to the enterprise funds from the first reading and Clerk Cox responded that there had been a change to the Water fund and the Specific Purpose Tax fund. The total changed from \$\$2,794,047.28 to \$2,954,874.41 and the budget will be reviewed again by the department heads and council prior to the third reading.

Councilwoman Welton made a motion to approve Ordinance 826 with those changes on second reading. Councilman Wilcoxson seconded the motion.

Glee Johnson asked if a discussion could be held and asked if these changes were the only changes at this time and also asked if another budget workshop would be held.

The council will be holding a budget hearing on Thursday June 12, 2014 at 5:00 p.m.

Glee Johnson asked if there would be a line item budget for the public to review. Clerk Cox reported that the budget is done in an excel spreadsheet to be provided to the council and department heads and then when all the requested changes have been made the figures will be put into the Caselle program. The public can come in at anytime and review the spreadsheets but they will not be offered to the public until approved on third and final reading. Tom Thompson explained that they are not a public document until after passage on third reading.

Leon Hetherington explained that he did not understand why the public could not have copies to review. Mr. Hetherington questioned the Community Center budget that he had reviewed and asked if at the June 12th meeting the public will be allowed to have a copy of the budget for review and discussion with the council. Mayor Zeiger attempted to move the conversation on to the Airport Bid rather than continuing with the budget discussion.

Brad Cary addressed the council and explained that he had been looking at the town web site and was impressed with web site and asked if it would be possible to post the proposed budget on the web site for review by the public. Tom Thompson stated that if it is labeled as a draft document so the public is aware that it is not the final document. Clerk Cox was directed to post the draft budget on the town web site at her earliest convenience.

Jennifer Johnson was asked if she would like to report on the Airport Taxi-Way Taxi-Lane Project bid opening held at 3:00 p.m. this afternoon. With additional input and clarification from Chuck Bartlett it was reported that two bids were received for the project;

1) A bid from 71 Construction in the amount of \$914,336.25 for Alternate I; and \$839,060.00 for Alternate II; and

2) A bid from STC Construction Company in the amount of \$611,262.50 for Alternate I with no bid proposal for Alternate II.

There are two items that may be deleted from the project to reduce the cost; 1) the deletion of the prime coat; and 2) the delineation of the sewer sleeve under a taxilane. The prime coat is a low viscosity asphalt that is applied over a granular base in preparation for a layer of asphalt. WYDOT no longer requires the prime coat, however FAA still does. Dave Shultz will be contacting FAA to see if this can be deleted, which would save an additional \$16,000.00 on the project. The sewer sleeve is for installation of a sewer line in the future without disruption of the taxilane. The sleeve can be bored at a later date. Deletion of this item would save an additional \$16,000.00 on the project for a total of \$32,000.00 which will get the project back to the original projections. Dave Shultz will contact FAA to see if additional funding is available that would allow the project to include these two items.

Mr. Bartlett asked for permission to award the contract to STC contingent upon the additional information to be received through Sage Engineering in the amount of \$611,262.50. The town's portion of the project would be 2% of the total project.

Councilman McWain made a motion to approve the bid from STC Construction in the amount of \$611,262.50 contingent upon additional information being received from Sage Engineering. Councilman Wilcoxson seconded and the motion carried unanimously.

Chuck Bartlett reported that one bid for mosquito spraying had been received from Circle S Aviation, the same company that had provided services last year. The bid was for \$1.85 per acre for larvacide and \$1.30 per acre for adulticide, slightly up from last year when larvacide was \$1.70 and adulticide was \$1.15. The grant for the project was approximately \$29,475.00.

Councilwoman Welton made a motion to award the mosquito bid to Circle S Aviation. Councilman Wilcoxson seconded and the motion carried unanimously.

Chuck Bartlett added that the spraying should begin in about two weeks.

Adjournment: A motion was made by Councilwoman Welton to adjourn, however the council was called back to take action on the motion to approve Ordinance 826 which was forgotten due to the discussion that had taken place following the motion and a second. The council so approving, Ordinance 826 was passed on second reading.

The meeting was then adjourned.

The next regular meeting of the Saratoga Town Council will be held on June 17, 2014 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger

ATTEST:

Suzie Cox, Clerk