

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JUNE 5, 2018, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steve Wilcoxson, Councilwoman Jennie Lou Garland and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilman Faust made a motion to approve the Agenda as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilwoman Garland made a motion to approve the minutes of the May 15, 2018 meeting as presented. Councilman Wilcoxson seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Sam Flohr read the following bills for approval: Accounts Payable: \$2,258,738.09; Payroll and FICA for 5/28/18 in the amount of \$51,802.61; and manual checks in the amount of \$403.39 for a total of \$2,258,738.09.

Councilman Faust made a motion to pay the remaining bills in the amount of \$2,258,738.09. Councilman Raymer seconded and the motion carried unanimously.

CORRESPONDENCE: Mayor Glode read a Special Event application submitted by the Platte Valley Chamber of Commerce for Togi Days scheduled for June 30, 2018. The request included the following

- Street Closure permit for West Bridge Street from 2nd Street to 1st Street (WYO 130/230)
- Street Closure permit for East Bridge Street from 1st Street to River Street
- Open Container permit with the East Bridge Street closure permit.

Councilman Faust made a motion to approve the Special Event application pending signature from the Fire Department. Councilman Wilcoxson seconded and the motion carried unanimously.

Councilman Raymer made a motion to approve the Street Closure permits for West Bridge Street from 2nd Street to 1st Street (WYO 130/230); and For East Bridge Street from 1st Street (WYO 130/230) to River Street. Councilwoman Garland seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the Open Container permit for the East Bridge Street event. Councilman Raymer seconded and the motion carried unanimously.

Mayor Glode read a Street Closure Permit submitted by the American Legion for the 4th of July Parade.

Councilman Faust made a motion to approve the American Legion Street Closure permit for the July 4th Parade. Councilwoman Garland seconded and the motion carried unanimously.

ITEMS FROM THE PUBLIC: Mayor Glode reported that Kimberly Hytrek's position as Saratoga's Representative to the Carbon County Visitor's Council will expire on June 30th and because of term limits she cannot be reappointed to that position. Mayor Glode added that there will be a meeting on June 20th at the Saratoga Inn honoring Kim for her support, contribution and involvement with the CCVC over the past six years.

Mayor Glode noted that the position had been advertised and he read two letters of interest that had been submitted. Mayor Glode read a letter submitted by Megan James and a letter that was submitted by Danny Burau. No decision was made and the Council will address the vacancy at the next council meeting.

Kimberly Hytrek addressed the Mayor, Council and meeting attendees thanking the council for the opportunity to serve as Saratoga's representative and provided an overview of the Visitors Council's successes and achievements while she was on the board.

Mark Pesognelli, Saratoga Care Center Administrator, was asked to share his concerns with the council noting the difficulties the care center is having keeping staff and necessities to cover the services necessary to care for the residents at the center.

The care centers financial responsibilities far exceed the centers revenues and the corporation is having difficulty continuing to offer their necessary services. They are struggling with two years of losses, and unless additional funding is found, they will need to consider closing the facility.

Discussion followed and the mayor and council added their support and appreciation for the services that they are providing for the community.

Mr. Pesognelli added that one benefactor has stepped forward with a financial bond that will help to keep the center open until more funding can be found. If more funding is forthcoming, it will allow the center to keep the 23 residents and 55 staff members at the center.

COUNCIL COMMENTS: Councilman Raymer thanked the candidates that filed for the two upcoming council positions, commending everyone for making the commitment to serve on the council. Mayor Glode read the names of those that filed by the June 1st deadline.

REPORTS FROM DEPARTMENTS

Town Hall: Mayor Glode read ORDINANCE No. 843, an ordinance amending Ordinance No. 840, authorizing the budget officer to amend the 2017/2018 fiscal year budget on second reading. Councilman Faust made a motion to approve Ordinance No. 843 on second reading. Councilman Raymer seconded and the motion carried unanimously.

Mayor Glode read a portion of ORDINANCE No. 844, an Ordinance to provide income to finance the 2018/2019 fiscal year budget on second reading.

Councilman Faust made a motion to approve Ordinance 844 on second reading. Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Glode read Ordinance No. 845, an Ordinance amending in part, Section 17.08.610 of the Municipal Code.

Mayor Glode explained that this is being done on an emergency basis that addresses health and safety concerns and that its passage is in the best interest of the town.

Mayor Glode noted that the council will need to pass the motion by a $\frac{3}{4}$ vote as per Wyoming State Statute § 15-1-115 (c) and (d). The council can suspend the three reading requirement by a $\frac{3}{4}$ majority vote allowing the ordinance to be passed on emergency reading.

Councilman Faust made a motion to pass Ordinance No. 845 on emergency reading. Councilman Raymer seconded for purposes of discussion.

Discussion followed with Councilman Faust noting that amending Section 17.08.610 of the Municipal Code addresses subdivisions as it relates to the division of a tract or parcel of land into two or more parts for immediate or future sale or building development. The ordinance before this change provides the ability to skirt subdivision procedures in order to develop sections of land without considering adequate water and sewer lines for fire suppression and moving sewage.

Mayor Glode called for the question. Councilman Faust votes yes, Councilman Wilcoxson voted yes, Councilwoman Garland voted yes, Councilman Raymer voted yes and Mayor Glode voted yes. The motion carried.

Police Department: Chief Bifano reported that one of the patrol units had been backed into by a citizen while patrolling. The accident was investigated by the sheriff's office, no injuries were reported.

Chief Bifano requested the council's consideration of contract to be entered into with Apex Communications/ Yancy Allison, for maintenance of the radio system for the police department.

Councilman Faust made a motion to approve the maintenance radio agreement with Apex Communications with permission for the Mayor to sign. Councilman Raymer seconded and the motion carried unanimously.

Recreation Department: Director Burton reported that they are having problems with the wading pool heater and requested permission to purchase a larger heater for an estimated cost between \$1500 and \$2200. Discussion followed and Jon Nelson offered to look at the problem to see if there is a way to heat the pool with water from the hot pool. Mr. Nelson will get together with Jon Winter to review the problem.

Councilman Wilcoxson made a motion to spend \$1530.98 for the 18 KW heater for the wading pool. Councilman Faust seconded.

Discussion followed and the motion was amended to allow the system to be reviewed before purchasing the heater. The question was called and the motion carried unanimously.

Department of Public Works: DPW Director Jon Winter reported the following:

Streets:

- Oiled all fences at the Veteran's Island and Hot Pool bridges. The High School seniors helped with painting the swimming pool and the fences
- Worked on scheduling the sale of the millings at the airport
- Working on paint striping downtown
- Permission to ratify hiring two summer employees, Nathan Rimmer and Wyatt Carricato. Councilman Faust made a motion to approve the hiring of two summer employees. Councilman Wilcoxson second and the motion carried unanimously.

Water and Sewer:

- Completed the 2017 CCR report which is on the town website, noted on the utility bills and will be published in the Saratoga Sun
- Engineer Associates' DEQ permit for a new sewer line for CCSD#2 on Spring street was discussed and reported as approved
- Lagoon project - will start testing and training on the new system next week
- The Level I Master Plan was awarded to Forsgren & Associates of Evanston by the WWDC
- Requesting permission to order nine 150 lb C12 cylinders for the lagoon system at approximately \$3200

Councilman Faust made a motion to allow the purchase of nine 150 lb C12 cylinders for approximately \$3200. Councilman Raymer seconded and the motion carried unanimously.

Weed & Pest:

- Began fogging June 1st
- Fogging schedule is Monday, Wednesday and Friday weather permitting
- Received Emergency Insect Management Agreement from the Department of Ag in the amount of \$12,000
- Request permission to enter into an agreement with AirTime Aerial for aerial spraying for the same price as last year

Councilman Raymer made a motion to enter into an agreement with AirTime Aerial for aerial spraying. Councilman Wilcoxson seconded and the motion carried unanimously.

- Request permission to purchase chemicals for aerial spraying (Biomist, Adulcicide and VectoBac) for approximately \$20,838.

Councilman Faust made a motion to approve the purchase of Biomist, Adulcicide and VectoBac for aerial applications. Councilman Wilcoxson seconded and the motion carried unanimously.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Mayor Glode read the request for reimbursement for State Project #ASAA13B/FAA#3-56-0026-26. This is RFR #5 for the rehabilitation of the airport runway with Federal Funds of \$1,917,925.23; State Funds \$127,861.68 and with the Town's match of \$85,241.12.

Councilman Raymer made a motion to approve the request for reimbursement with permission for the Mayor to sign. Councilwoman Garland seconded and the motion carried unanimously.

Councilman Raymer reported that the Runway Rehab project is nearly completed with grooving to be done in July. The grooving process will be done at night from 8 p.m. to 8 a.m. until the project is completed. Following the grooving, the seal coat project will be done, completing the projects scheduled for this year.

Councilman Raymer reported that he and Jon Winter have been reviewing the schedule and guidelines for offering the millings for sale. The purchase price will be \$3.00 per cubic yard with a purchase limit of 1,000 cubic yard. Arrangements and scheduling for loading will be made through the town hall.

The next Airport Board meeting will be on June 13, 2018, at 1:00 p.m.

JOINT POWERS BOARDS:

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held on Monday, June 11, 2018 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer voiced his concerns that one of the two local engineering firms that submitted bids for the Level I Water Study was not offered the project. Those firms were familiar with the needs of our community and the system that they would be working on, it would have made more sense to have supported them for the project.

Councilman Faust noted the same feelings adding that supporting local businesses is very important and those local businesses should have been considered for the project.

The next meeting will be on Wednesday, June 13, 2018 at 6:00 p.m.

Landfill Board: Next meeting will be held at 7:00 p.m. on June 6, 2018 in Saratoga

Medical Board: No report

Planning Commission: Next meeting will be held at 5:30 p.m. on June 12, 2018

Recreation Commission: Recreation Director Lisa Burton requested permission to advertise to fill the vacancies on the Recreation Board.

Councilman Raymer made a motion to allow Ms. Burton to advertise for board members. Councilman Faust seconded and the motion carried unanimously.

Ms. Burton reported that Arbor Day celebration on May 30th was very successful with the elementary school children, conservation service, game and fish, department of forestry and other local individuals participating. Five spruce trees and thirteen native plum seedlings were planted at Kathy Glode Park. Following the event, the elementary school children swam at the pool for their annual reading rewards party.

The next meeting of the Recreation Commission will be held on June 11, 2018 at 5:00 p.m.

South Central Emergency Medical Services: No report

EXECUTIVE SESSION: Councilwoman Garland made a motion to move into executive session at 7:48 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Raymer seconded and the motion carried.

Councilman Raymer made a motion to move out of executive session at 8:26 p.m. Councilman Faust seconded and the motion carried.

Councilman Faust made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Raymer seconded and the motion carried.

Mayor Glode reported that no action was taken.

The Council addressed a Special Event permit application submitted by Cindy Bloomquist that was dropped off shortly before the meeting. It was noted that the permit was not submitted 30 days before the proposed event (as required) and no signatures were on the permit.

The council, failing to take action on the application, will discuss it at the next meeting.

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn at 8:29 p.m. Councilwoman Garland seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on June 19, 2018 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

Suzie Cox, Clerk