

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD MARCH 6, 2018, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steve Wilcoxson and Councilman Richard Raymer. Councilwoman Jennie Lou Garland was absent from the meeting.

APPROVAL OF AGENDA: Councilman Faust made a motion to approve the agenda as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the February 20, 2018 meeting as presented. Councilman Faust seconded and the motion carried.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$91,944.57; Payroll and FICA for 2/06/18 in the amount of \$53,989.23; and manual checks in the amount of \$50,773.10 for a total of \$196,706.90.

Councilman Faust made a motion to pay the Shively Hardware bill in the amount of \$1,956.18. Councilman Wilcoxson seconded and the motion carried. Mayor Glode declared a conflict and abstained.

Councilman Faust made a motion to pay the remaining bills in the amount of \$194,750.72. Councilman Raymer seconded and the motion carried.

Mayor Glode reported that an error occurred in the accounts payable amount from the February 20, 2018 meeting. The amount reported was \$33,970.16 and the correct amount was \$34,437.39.

Councilman Faust made a motion to correct the accounts payable total from February 20, 2108 from \$33,970.16 to \$34,437.39. Councilman Raymer seconded and the motion carried.

CORRESPONDENCE: Mayor Glode read a note from the Saratoga/Platte Valley Chamber of Commerce thanking the town crews for help with the annual fishing derby.

COUNCIL COMMENTS: Council members discussed the upcoming budget session. They will hold the first budget workshop on Monday, March 12th at 5:30 p.m.

Mayor Glode reported that the local Kiwanis organization is looking at dissolving due to a lack of new members. He encouraged the public to get involved to avoid losing the group in Saratoga. Kiwanis provide valuable services to the community through their Stars of Tomorrow program, scholarships, etc.

Mayor Glode also reported a conflict with the next council meeting and the upcoming SCWEMS meeting on March 20th. He recommended moving the town council meeting to 5 p.m. to allow council members to also attend the SCWEMS meeting at 6 p.m. in the Great Hall of the Platte Valley Community Center.

ITEMS FROM THE PUBLIC: Tom and Pat Rozel asked for clarification on a letter they received regarding a new sign for the Saratoga Resort & Spa. Zoning Officer, Dan Ferrin explained that The Resort & Spa is asking for a variance to install an oversized sign on their property on the corner of East Bridge and SE River Street, which is across the street from the Rozels. Councilman Will Faust stated that the Planning Commission will be addressing the variance and whether the sign (which was put up prior to applying for the variance) will have to be removed.

Gene McDowell apologized to the council for the current condition of the property he purchased on Rochester Avenue. Mr. McDowell stated that they are cleaning items out and some stuff will be sent to Wamsutter. Mr. McDowell is also considering fencing the property to help with the appearance of the property and he will attend the Planning Commission meeting next week.

REPORTS FROM DEPARTMENTS

Town Hall: No report

Fire Department: Mayor Glode reported that Councilwoman Garland will now serve as the council representative for the fire department.

Police Department: Chief of Police Robert Bifano reported that one of the full time employees is out sick for three weeks and the part time person is filling in.

He also reported that Ryan Electronics and Adventure Technologies corrected the recording line issues.

Recreation Department: Recreation Director Lisa Burton reported that 77 Kg - 5th graders are registered to play Utah Jazz this year. Practices start Monday, March 12th and the first games are scheduled for Thursday, March 22nd.

Department of Public Works: Director of Public Works Supervisor Jon Winter reported the following:

Street Department:

- Streets crew plowed snow and cleared streets the better part of 3 days
- Assisted Water crew on Hickory Street water line repair
- Received 24 Ton of Ice melt on 2/27/18
- O & M on equipment
- Preparing for OSHA inspection

Water & Sewer:

- Pre construction meeting on 2/23/18 on Lagoon Improvement Project
- Town crews prepping for project, cleaning and preparing buildings, checking sluice gates and developing a by-pass pumping plan
- Anticipated construction start day is 3/19/18 with bypass pumping starting 3/23/18 for approximately 1 week. Dry well work scheduled to be complete by 4/3/18 and end of construction is scheduled for 6/15/18.
- Repair water service at 106 Hickory
- New jet rodder is working well
- Five engineering consultants were shortlisted to submit RFP's for the Phase 1 Water Master Plan. RFPs will be narrowed down to 3 by 4/15/18 and those 3 consultants will be interviewed in mid May and the contract awarded in June. The five consultants are as follows:
 - WLC - Rawlins
 - Baker & Associates - Laramie
 - Forsgren Associates - Evanston
 - Western Engineering & Geo - Rock Springs
 - North Fork Engineering - Saratoga

Weed and Pest:

- Submitted Carbon County Weed and Pest 2018 Mosquito estimated program costs

Hot Pool/Good Times Park:

- Cleaned hot pool on 2/22/18

Parks:

- No report

Lake:

- No report

Other:

- Permission to subscribe to JJ Keller Safety - safety resource company - with an online subscription, the annual fee is \$1,000.

Mr. Winter reported that the service includes newsletters, regulation changes, training programs and OSHA compliance, etc. Some books and cds are included and some are extra. After some discussion, council members requested that Director Winter bring additional information to the next meeting for consideration.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the project for the lights and camera is basically completed and they are working on punch list items. They are advertising for final completion, and after the 41 day period, the 5% retainage will be released.

Mr. Raymer made a motion to approve the pay request for Modern Electric for the final balance on the contract in the amount of \$6,869.85. Councilman Faust seconded and the motion carried.

Mr. Raymer noted that this will be the final payment except for the 5% retainage.

Councilman Raymer reported that there was a pre-construction meeting for the runway rehab project and they will mobilize on April 1st. The airport will be shut down for 40 days, with no traffic in or out during that time.

The next meeting of the Airport Board will be March 14, 2018 at 1 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held Monday, March 12, 2018 at 4:30 p.m.

Water and Sewer Joint Powers Board: The next meeting of the Water and Sewer Joint Powers Board will be held Wednesday, March 14, 2018 at 6:00 p.m.

Landfill Board: Councilman Wilcoxson reported that at the last meeting the board considered a request from the windmill project contractors to use the landfill, but the board decided against allowing the request.

The next meeting will be Wednesday, March 7, 2018 at 7:00 p.m. in Encampment.

Medical Board: Councilman Faust reported that the new lease is near completion and should be reviewed by the town attorney.

Planning Commission: Councilman Faust reported that the commission is in the process of re-writing Ordinance 18.57 to create a new zone and a new mobile home district. Mobile homes would not be allowed in RD6000 but would be allowed in the new mobile home zone.

The next Planning Commission meeting will be held on March 13, 2018 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Monday, March 12, 2018 at 5:00 p.m.

South Central Emergency Medical Services: Mayor Glode reported that after a meeting held on January 31, 2018, changes are being made to the original agreement currently in place for the board.

Mayor Glode read Resolution 2018-03, which is the second amendment to the original agreement currently in place and changes the composition of the board.

Councilman Raymer made a motion to approve Resolution 2018-03, which is the second amendment to the original agreement in place and changes the composition of the board, and allow the mayor to sign. Councilman Faust seconded and the motion carried.

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn at 6:59 p.m. Councilman Faust seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on March 20, 2018 at 5:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

Lisa G. Burton