

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD MARCH 15, 2016, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Susan Howe and Councilman Richard Raymer. Councilwoman Judy Welton was absent from the meeting.

APPROVAL OF AGENDA: Councilwoman Howe made a motion to approve the agenda as presented. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the March 1, 2016 as presented. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$40,180.76; Payroll and FICA for 03/08/16 in the amount of \$58,437.17; and manual checks in the amount of \$403.39 for a total of \$99,021.32.

Councilman Raymer made a motion to pay the Shively Hardware bill in the amount of \$ 639.40 Councilwoman Howe seconded and the motion carried. Mayor Glode declared a conflict and abstained from voting.

Councilman Faust made a motion to pay the remaining bills in the amount of \$98,381.95. Councilman Raymer seconded and the motion carried.

COUNCIL COMMENTS: Councilman Faust and Courtney Kinniburgh from Excel Preschool addressed the council with their concerns of the state of the aging preschool facility. Ms. Kinniburgh explained that the teachers at Excel Preschool are grateful for the building that they have but that it is in need of renovations that are costly and the buildings are modular's that are aging structures. Currently they have more children needing services than they have room to accommodate. They have wonderful staff to give services to the children but they need a larger facility to meet the demand from the number of children needing those services. There will be a tour of the facility on Wednesday, March 30th at 8:00 p.m. for anyone that would like to tour the facility.

Sarah Chatfield addressed the council to discuss the current daycare issues. Ms. Chatfield explained that they are exploring funding options for child care. Ms. Chatfield indicated that Family Services is willing to help with a child care workshop.

Mayor Glode reported that he had intended to address a resolution to the Randy Stevens matter but that he had not received the agreement from the legal counsels for the parties.

Steve Heinitz addressed the council indicating that the Planning Commission had given him permission to proceed with his vending business.

Councilman Faust voiced his concern about the retail business ordinance prohibiting the type of vending business that he wants to conduct. Councilman Faust continued by stating that although he had missed the meeting, it was his understanding that the Planning Commission had not given him permission but had merely passed the issue on to the council for their review and determination. Following a discussion about whose decision it was to make and why was it being passed back and forth from the Planning Commission to the Council for monthly evaluations, no action was taken

CORRESPONDENCE: None reported

REPORTS FROM DEPARTMENTS

Town Hall: Chris Duke addressed the Council and requested approval of his request for extended hours during the 9th Annual Wyoming Open pool tournament. They would like to be open for business on Saturday April 2nd through Sunday April 3rd.

Councilman Faust made a motion to approve Chris Duke's request for extended hours for Duke's Bar and Grill during the 9th Annual Wyoming Open pool tournament from Saturday April 2nd through Sunday April 3rd. Councilman Raymer seconded and the motion carried.

Mayor Glode declared a conflict and abstained from voting.

Clerk Cox reported that the official ballot for the WAM-JPIC Board of Director was in their council packets. The Wyoming Association of Municipalities Joint Powers Insurance Coverage WAM-JPIC Board has three positions to be filled and the governing body of every participating member entity may vote for each opening. The nominations are listed as follows:

Town Seat – two – three year terms – Suzie Cox, Clerk/Treasurer for the Town of Saratoga and Penny Robbins, Clerk/Treasurer for the Town of Mountain View

City Seat – one – Three Year Term – Cindy Baker, Service Officer for City of Cody

Councilman Raymer made a motion to vote for the nominees as listed with permission for the Mayor to sign the ballot as noted. Seconded by Councilwoman Howe the motion carried unanimously.

Mayor Glode read a letter of resignation from Assistant Clerk/Treasurer, Johnathon Moore, thanking the Mayor and council for the opportunity to work with the town. His last day will be April 27, 2016.

The Mayor and Council accepted the letter of resignation and thanked Johnathon for his dedication and service to the Town of Saratoga.

Fire Department: No report.

Police Department: Chief Knickerbocker requested permission to hire Virginia Parker as a part-time dispatcher replacing Tiffany Moore. Chief Knickerbocker noted that Ms. Parker has retained her certification since having been employed as a dispatcher for the Sheriff's Department and will not have to be sent through the academy.

Councilman Faust made a motion to allow Chief Knickerbocker to hire Virginia Parker as a part-time dispatcher. Councilman Raymer seconded and the motion carried unanimously.

Recreation Department: Recreation Director Lisa Burton reported that the Utah Jazz program has 74 Saratoga children K-5 registered making up eight teams. Ms. Burton reported that there was a coach's clinic last Monday to review skills and coaching techniques. Ms. Burton added that she will be attending the job fair at the community center to recruit life guards for the summer.

Department of Public Works:

- Street Department: Director of Public Works Jon Winter reported that the street crews were helping with a water line repair and cleaning up the sand bag piles. The MSHA class is scheduled for March 24th at the town hall, weather permitting.
- Water & Sewer: Director Winter reported that the water/sewer crew has been repairing a water line at Sgt. Tyler Pickett Park. The water line was a twenty foot main at a depth of twelve feet and required isolating the line so that the entire line could be removed, replaced, disinfected and put back into service. The crew is continuing to video sewer services.
- Outfall Project: Director Winter stated that he anticipates receiving the revised outfall and PDS permit by tomorrow (March 16, 2016), and DEQ should be publishing the revised permit this Friday (March 18, 2016).
- Weed and Pest: Director Winter reported that he is working on the 2016 Mosquito Grant which is due by the end of the month.
- Hot Pool: No report given.
- Good Times Park: No report given.
- River Project: Director Winter reported that the PCN for the bridge maintenance and gravel removal in and around the Highway130 Bridge was submitted to the Army Corps and DEQ on March 10th.

The Nation Wide #3 permit and public comment notice permit period will take two weeks and then a respond time will have to be considered if comments are received. The approval will come after the comment period and then we can move forward with the project.

Mr. Winter indicated that the town is also evaluating the options to perform this work to see if it can be done in house with rented equipment.

Mayor Glode reported that there will be a meeting with members of the National Guard, Homeland Security, and Emergency Management Coordinators on Tuesday March 22, 2016 to do a river tour and a meeting at 1:00 p.m. to discuss flooding potentials.

Mayor Glode opened the meeting up to members of the public for discussion.

Bob Thrasher questioned the council on what plans are being made to remove gravel from around the highway 130/230 bridge. Mr. Thrasher voiced his concerns that the town may be running out of time to move forward with the project before we have flooding issues.

Mayor Glode outlined the current plans and direction that the town is taking to move forward with the project:

- Contacted WWC Engineering in Laramie to draft a plan for the removal of the gravel around the Hwy 130/230 Bridge at a cost of approximately \$4,000.00.
- The Nation Wide Permit #3 will include the town staying within parameters 200 ft above and below the bridge. If the plans would have included going any further than the 200 ft it may have not allowed us to get the permitting done in time. The permit is for maintenance in and around bridges only.
- The removal of gravel will be from two to four feet in depth for a two hundred foot area, upstream and downstream from the bridge, within the gravel bar itself, or about 19000 cubic yards
- The material will be removed downstream of the gravel bar on private property and the upstream portion will be taken out accessing by a street right of way. The town will then utilize the material as needed
- The project will not be disturbing the sewer or water lines that cross the river

Mr. Thrasher stated that he believes this is going to be beneficial in safety and protection for the boaters on the river but it is doing nothing toward flood control. He stated his concerns in moving forward with flood protection:

- The permitting process takes such a long time that there would not be enough time to do anything for this year but permitting should begin early enough to move forward next fall
- Not all land owners have been contacted for doing flood control or removing the gravel bars

Jim States addressed the council with concerns that the town is not moving forward with the river stabilization project in a timely manner. There had been a committee established and a contractor was brought in to do a conceptual design on the river stabilization project.

Regular meetings were held over the course of a year and two items were to be addressed: 1) for the town to do what is now being done for safety around the bridge; and 2) to take the conceptual design for stabilization along the river. Property owners along the river were going to be contacted. *(Letters were mailed to property owners on March 4, 2015 – with current mailing address available at that time-responses to the letter were basically nonexistent)*

- The high water has exposed the river bank through town and even without a flood the bank erosion will continue
 - The river is more unstable now than it was in the past
 - We are doing something in the near time by protecting the safety around the bridge but we need to do something about the stability of the river through town
 - There is a need to reconvene the committee or identify a new group of interested people to address the issues as they are now
- Discussion followed but no action was taken

Master Plan Steering Committee: Jon Winter reported that the next meeting will be held on March 22nd from 4 to 6 pm at the community center.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the last Airport Board meeting was cancelled for lack of a quorum. There was a pre-construction meeting held on March 10th to re-familiarize everyone with the Taxiway/Taxilane Rehabilitation project which is scheduled to begin March 28th and to be completed by April 26th.

The next meeting is scheduled for Thursday, April 14, 2016 at 5 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held Monday, April 11, 2016 at 4:30 p.m.

Water and Sewer Joint Powers Board: Board member Glee Johnson reported that they had a very productive fifteen minute meeting. The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, April 13, 2016 at 6:00 p.m.

Landfill Board: Council woman Howe reported that the next meeting will be Wednesday, April 6, 2016 at 7:00 p.m. in Encampment

Medical Board: No report.

Planning Commission: The next Planning Commission meeting will be held on April 12, 2016 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Wednesday, March 16, 2016 at 5:00 p.m.

Community Garden Board: Glee Johnson reported that they had visitors from Hanna that are interested in creating a community garden in Hanna and are looking at some of the things that the Saratoga Community Garden has in place.

The next meeting of the Community Garden Board will be Monday, April 11, 2016 at 5:30 p.m. at the Saratoga Town Hall.

South Central Emergency Medical Services: No report given.

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 7:26 p.m. Councilwoman Howe seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on April 5, 2016 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

ATTEST:

Suzie Cox