

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD MARCH 20, 2018, AT 5:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 5:00 p.m.

Members present were Councilman Will Faust, Councilman Steve Wilcoxson, Councilwoman Jennie Lou Garland, and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilwoman Garland made a motion to approve the agenda with the addition of a request for reimbursement under the Airport Board report. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the March 6, 2018 meeting as presented. Councilwoman Garland seconded and the motion carried.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$44,599.27; Payroll and FICA for 3/20/18 in the amount of \$51,757.15; and manual checks in the amount of \$504.92 for a total of \$96,861.34.

Councilman Raymer made a motion to pay the bills as presented in the amount of \$96,861.34. Councilwoman Garland seconded and the motion carried.

CORRESPONDENCE: Mayor Glode read a note from Ryan Electronics noting that he would be retiring in the near future and the police department will need to contract with another provider. Chief Bifano indicated that they will have continued services with another provider that he believes will be very dependable.

COUNCIL COMMENTS: Councilman Wilcoxson reported that he had been in contact with Kirby Berger to discuss the design for Tyler Picket Park. Mr. Berger indicated that their class reunion will be coming up and they would like to be able to help work on the park. Councilman Wilcoxson asked the council to decide which design they would like to have them work with. After some discussion it was decided that they would begin ground work with the original design plan beginning with leveling, fencing and seeding. The design may change as work begins.

Fencing was discussed and Councilman Wilcoxson stated that he will be getting cost estimates for fencing and irrigation materials from local suppliers as well as other suppliers that may have the desired materials. Councilman Wilcoxson stated that when the fence material is chosen and installed the American Legion has offered to the apply stain to the fence.

Mayor Glode reported that the Region VI meeting will be held in Rawlins on April 12th from 1:00 to 4:00 and the Wyoming Community Business Council will be discussing downtown beautification projects. Mayor Glode asked the council members to consider attending.

The council discussed the schedule for budget workshops beginning with March 22nd to review the Town Hall, Court, Planning, Airport, Landfill and Recreation budgets.

REPORTS FROM DEPARTMENTS

Town Hall: No report

Fire Department: No report

Police Department: Chief of Police Robert Bifano reported that the police departments OSHA walk through had been held with a number of issues at the police department being discussed. All items have been corrected including the hard wiring for the generator that only needed the plug in to be installed.

Recreation Department: Recreation Director Lisa Burton reported the OSHA inspection had been done at the swimming pool and recreation center. A number of things had been identified that would need to be corrected. At the swimming pool there were a few electrical issues including a sink that would need to be moved to the other side of the washer to clear the area around the breaker box. There were a couple of issues at the gym that included making changes to the storage areas.

Department of Public Works: Director of Public Works Supervisor Jon Winter reported that George Zak had been here to conduct an OSHA walk through to help each department identify areas of concern and to have an opportunity to correct those areas of concern prior to his next visit to inspect all of the departments and their checklists.

All departments had minor issues with a couple of areas having concerns that will be somewhat more expensive to correct. One being the water departments crane and hoist that has not been inspected for some time and it will require scheduling an inspector to come in to do that inspection. The abatement schedule will be developed as soon as Mr. Zak's final report is received and the items are identified.

Street Department:

- Requested advertising for summer help

Councilman Raymer made a motion to allow Mr. Winter to advertise for summer help.

Councilwoman Garland seconded and the motion carried.

- Streets crew were patching holes

Water & Sewer:

- Requested permission to allow David Gonzales and Butch Cook to attend the one day T² training in Casper on April 12th – adding that there is also a Local Project Administrators class that same day that he requested permission to attend at a cost of approximately \$65.00 for registration.

Councilman Raymer made a motion to allow David Gonzales and Butch Cook to attend the T² training and Jon Winter to attend the Local Project Administrators class in Casper on April 12th. Councilman Wilcoxson seconded and the motion carried.

- Requested permission to allow Brad Bauer to attend the Wyoming Rural Water conference in Casper the week of April 16th

Councilman Faust made a motion to allow Brad Bauer to attend the Rural Water Spring Conference in Casper the week of April 16th. Councilman Wilcoxson seconded and the motion carried.

- The first meeting to review the lagoon improvement project was held earlier today and the project is anticipated to start next Monday, March 26th with force main installation, bypass pumping on March 30th and drywell work the following week.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board:

Mayor Glode requested council approval of the design Request for Reimbursement #3 for the Runway Rehabilitation project # ASAA13B. The project is scheduled to begin April 9th for approximately thirty days.

The current project cost is for \$10,750.00 which includes State funds in the amount of \$645.00; Federal Funds are in the amount of \$9,675.00 and the town's share of \$430.00.

Councilman Raymer made a motion to approve the RFR for state funds in the amount of \$645 and Federal funds in the amount of \$9,675 for a total of \$10,320.00. Councilman Faust seconded and the motion carried.

Councilman Raymer reported that due to lack of a quorum present no meeting was held.

The next meeting of the Airport Board will be April 11, 2018 at 1 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held Monday, April 9, 2018 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the last meeting was a short discussion that covered the upcoming lagoon improvement project.

The next meeting of the Water and Sewer Joint Powers Board will be held Wednesday, April 11, 2018 at 6:00 p.m.

Landfill Board: The next meeting will be Wednesday, April 4, 2018 at 7:00 p.m. in Saratoga.

Medical Board: No report

Planning Commission: Councilman Faust reported that having received a number of calls and letters about the cars being stored on property at 316 n. 6th the commission unanimously voted to have a letter of abatement sent to the home owner which will allow them thirty days to comply.

The variance for the Saratoga Resort and Spa Sign was discussed and the Resort was told to remove the sign until the variance process can be completed.

Councilman Faust added that the Planning Commission will continue working on the Zoning Code Title 18 addressing mobile home parks.

The next Planning Commission meeting will be held on Tuesday, April 10, 2018 at 5:30 p.m.

Recreation Commission: Councilwoman Garland reported that the next meeting of the Recreation Commission will be held on April 10, 2018 at 5:00 p.m.

South Central Emergency Medical Services: Mayor Glode reported that a meeting is scheduled for 6:00 pm following the council meeting at the Community Center.

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn at 5:27 p.m. Councilman Faust seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on April 3, 2018 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

Suzie Cox, Clerk