

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD MAY 19, 2020 AT 6:00 P.M IN THE COUNCIL CHAMBERS OF
THE SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order at 6:00 p.m.

Members present were, Mayor John Zeiger, Councilman Jon Nelson, Councilman Steven Wilcoxson, Councilwoman Judy Welton, and Councilman Bob Keel.

APPROVAL OF THE AGENDA: Councilman Keel made a motion to approve the agenda with the additions of Randy Raymer under the Landfill Report, an Executive Session under New Business, a Sandy Beach update under Council Comments and a Thank You letter to the Sinclair Refinery also under Council Comments, Councilwoman Welton seconded, and the motion carried.

APPROVAL OF THE MINUTES: Councilwoman Welton made a motion to approve the minutes of the May 5, 2020 as presented, Councilman Wilcoxson seconded, and the motion carried.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the bills for approval.

Councilman Keel made a motion to pay accounts payable in the amount of \$67,406.24 Councilman Wilcoxson seconded, and the motion carried.

Councilwoman Welton made a motion to pay the 5/11/2020 net payroll in the amount of \$30,237.70, Councilman Keel seconded, and the motion carried.

Councilwoman Welton made a motion to pay the payroll transmittals for 5/11/2020 in the amount of \$17,933.42, Councilman Wilcoxson seconded, and the motion carried.

ITEMS FROM THE PUBLIC: James Childress addressed the council and reviewed his report that composed a twenty-year analysis of the general fund accounts and the enterprise fund accounts.

Mark Pesognelli addressed the council with an update on the Platte Valley Clinic and announced that HMS has hired a new physician, Adrian Durham, Doctor of Osteopathic Medicine, that will begin working at the clinic in August. Mr. Pesognelli reviewed the updates of COVID-19.

Will Faust addressed the council with an update on the new location and plans for the new critical care hospital, with an update on the funding applications.

CORRESPONDENCE: Mayor Zeiger read a letter written by Kristen Teubner addressing the trash and cardboard boxes generated by the Family Dollar store and trash along the river from the Bridge Street Bridge to the Riviera Lodge. The issues are being addressed by the zoning officer in correspondence with the owners of the property.

Mayor Zeiger read a letter written by Geri Doherty addressing nuisance code enforcement, referencing "junk" vehicles and included a number of contacts for organizations that take inoperative vehicles in Wyoming. The council thanked Ms. Doherty for the information.

COUNCIL COMMENTS: Councilman Keel reviewed the advantages of adopting a Consent Agenda for the council meetings. A consent agenda is helpful in streamlining items to be addressed.

Councilman Keel made a motion to have department heads submit a written report no later than noon on the Monday prior to the council meeting on Tuesday. Councilwoman Welton seconded and Mayor Zeiger called for a pole of the Council; Councilman Nelson voted nay, Councilman Wilcoxson voted yes, Councilwoman Welton voted yes, Councilman Keel voted yes, Mayor Zeiger voted yes, the motion carried.

Councilman Keel addressed the litter at Sandy Beach that has made the beach area dangerous for families that are recreating at Sandy Beach. Councilman Keel made a motion to permit fires in fire pits only, no glass bottles permitted, no overnight camping and propose fines and signage. Councilman Wilcoxson seconded and the Mayor called for a pole of the council; Councilman Nelson voted yes, Councilman Wilcoxson voted yes, Councilwoman Welton voted yes, Councilman Keel voted yes, Mayor Zeiger voted yes, and the motion carried.

Councilman Nelson requested the council consider repealing Resolution 2020-07, referencing COVID-19 as it applies to Governor Gordon's restricting orders. No action taken and the request was tabled until the next meeting.

Councilman Nelson asked that a Thank You be sent to the Sinclair Refinery for the hand sanitizer that was donated to the Town of Saratoga and other Carbon County municipalities during this period of protection against COVID-19.

Councilman Nelson made a motion to relocate the council meeting to the community center, in the theater or great hall, for the first meeting in June. Councilman Keel seconded and Mayor Zeiger asked for a pole of the council; Councilman Nelson voted yes, Councilman Wilcoxson voted no, Councilwoman Welton voted no, Councilman Keel voted yes, Mayor Zeiger voted no, and the motion failed.

REPORTS FROM DEPARTMENTS:

Town Hall:

The council discussed the renewal of the employee's insurance and the BC/BS Selection form needed to be returned no later than May 15, 2020.

Councilman Wilcoxson made a motion to return to the lower deductible of \$500.00, seconded by Councilwoman Welton, Mayor Zeiger asked for a pole of the council; ; Councilman Nelson voted no, Councilman Wilcoxson voted yes, Councilwoman Welton voted yes, Councilman Keel voted yes, Mayor Zeiger voted yes, and the motion carried.

Mayor Zeiger read **Ordinance 856**, an Ordinance amending the 2019/2020 Budget on 1st Reading due to unanticipated revenues and expenditures.

Councilman Keel made a motion to approve Ordinance 856 on first reading, Councilman Wilcoxson seconded the motion. Discussion followed for clarification and the Ordinances moved on for a motion without #3 as related to the landfill fund. Mayor Zeiger asked for a pole of the council; Councilman Nelson voted no, Councilman Wilcoxson voted yes, Councilwoman Welton voted yes, Councilman Keel voted yes, Mayor Zeiger voted yes, and the motion carried.

Councilman Wilcoxson read **Ordinance No. 857**, an Ordinance to Provide Income Necessary to Finance the 2020-2021 Fiscal Budget of the Town of Saratoga on 1st Reading. Councilman Keel made a motion to approve Ordinance 857 on first reading, Discussion followed with suggested changes that Councilman Keel integrated into his motion, seconded by Councilwoman Welton, the motion carried.

Mayor Zeiger reviewed an Event Permit Application submitted by Joe Elder for Saratoga Day's scheduled for July 4th, including a Street Closure permit and Open Container permit. It was noted that all signatures have been completed. Councilman Wilcoxson made a motion to approve the event application as long as it does not violate the COVID-19 orders, Councilwoman Welton seconded, and the motion carried.

Councilman Nelson made a motion to approve Open Container permit for the Saratoga Days on July 4th if the event is able to take place, Councilwoman Welton seconded, and the motion carried.

Councilman Keel made a motion to approve the Street Closure permit for the July 4th street dance, seconded by Councilman Nelson, the motion carried.

Mayor Zeiger reviewed the Event Permit Application for the Steinley Cup Microbrew submitted by Leanna Jones, Chamber of Commerce, scheduled for August 15th, including an Open Container permit with all signatures completed. Councilman Nelson made a motion to approve the event application, Councilman Wilcoxson seconded, and the motion carried.

Councilman Nelson made a motion to approve the Open Container permit for the Steinley Cup on August 15th, as long as it does not violate the COVID-19 orders, Councilman Keel seconded, and the motion carried.

Department of Public Works

DPW Director, Jon Winter reviewed his written report for the council.

Police Department:

Chief Lehr reviewed the upcoming graduation parade schedules.

Recreation Department: Councilman Keel read a letter of interest for the Recreation commission submitted by Steven Niccolls. Councilman Keel made a motion to appoint Mr. Niccolls to serve on the Recreation Commission, Councilman Wilcoxson seconded, and the motion carried.

Recreation Director Lisa Burton provided the council with a written report that included the following:

The next Rec Commission meeting will be held on June 8th at 5:30 p.m.

Mayor Zeiger read the Arbor Day Proclamation setting May 27th as Arbor Day, a day when they will replace several trees at the Saratoga Middle High School.

Councilman Nelson made a motion to support the Arbor Day Proclamation, seconded by Councilman Wilcoxson, and the motion carried.

Director Lisa Burton requested permission to purchase chlorine for the swimming pool at a cost of approximately \$2500 which is funded by the CCSD#2 Recreation Board.

Councilman Keel made a motion to approve the purchase of chlorine for the swimming pool at a cost of approximately \$2500, seconded by Councilman Wilcoxson, and the motion carried.

Councilman Keel reported that letters will be going out to the youth basketball parents explaining the credits for next year's basketball season, and a letter will go to the Little League offering town assistance on the ball parks.

Fire Department:

Creed James provided a fire department update report to the council.

BOARDS AND COMMISSIONS MEETING UPDATES:

Joint Powers Boards:

- Community Center Joint Powers Board: Next meeting June 8th
Councilwoman Welton reported on the Community Centers landscaping improvement projects.
- Water and Sewer Joint Powers Board: Next meeting June 10th

Councilman Nelson noted that at the last meeting the JPB reviewed their budget and discussed the attorney responses they had received.

Councilman Keel read a letter that he had prepared for the joint powers board relating to enterprise funds and establishing a way for the town to establish a reimbursable process to capture a percentage of the costs of administration.

Councilman Keel made a motion to send the letter to the Water and Sewer Joint Powers Board for their review, seconded by Councilman Wilcoxson. Mayor Zeiger asked for a pole of the council; Councilman Nelson voted yes, Councilman Wilcoxson voted yes, Councilwoman Welton voted yes, Councilman Keel voted yes, Mayor Zeiger voted yes, and the motion carried

Landfill: Next meeting will be on June 3rd in Saratoga.

Planning Commission: Next meeting will be June 9th

Saratoga Airport Advisory Board: Next meeting will be June 10th at 3:30 p. m.

Councilman Nelson made a motion to ratify the signing of the AIP Grant Oversight Risk Assessment, Councilman Wilcoxson seconded, and the motion carried.

Councilman Nelson reported that the CARES Act Grant funds will allow the airport advisory board to make much needed repairs to the airport fence and the remaining funds can then be re-appropriated to be used for the apron expansion project.

Councilman Nelson made a motion to approve CARES ACT Grant agreement with permission for the Mayor to sign, seconded by Councilman Wilcoxson, and the motion carried.

Additional items discussed; NAVAID – stop payments to DBT until additional information is received on the NAVAID issues; relocation of the cannon during the entrance beautification

South Central Wyoming Emergency Services Board:

Specific Purpose Tax 2019:

Councilman Nelson gave an update on the Specific Purpose Tax funds and noted that town will be using SPT funds to share the cost of the SCWEMS ambulance barn expansion project.

NEW BUSINESS:

Executive Session: Councilwoman Welton made a motion to move into executive session at 8:55 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Keel seconded, and the motion carried.

Councilwoman Welton made a motion to move out of executive session at 9:27 p.m. Councilman Keel seconded, and the motion carried.

Councilwoman Welton made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Keel seconded, and the motion carried.

Mayor Zeiger reported that no action was taken.

Adjournment: There being no additional business to come before the meeting, Councilwoman Welton made a motion to adjourn at 9:31 p.m., Councilman Keel seconded, the motion carried.

The next regular meeting of the Saratoga Town Council will be held on June 2, 2020 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger

Suzie Cox, Clerk