

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD MAY 2, 2017 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilman Steven Wilcoxson, Councilwoman Jennie Lou Ivory and Councilman Richard Raymer.

APPROVAL OF AGENDA:

Councilman Faust made a motion to approve the agenda with the following changes; rescheduling Ted Craig for May 16, 2017; and adding the Garden Board to the Reports from Boards and Commissions. Councilman Wilcoxson seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Wilcoxson made a motion to approve the minutes of the April 18, 2017 meeting as presented. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$70,402.33; Payroll and FICA for pay period 5/2/2017 in the amount of \$56,223.80; and manual checks in the amount of \$504.92, for a total of \$127,131.05.

Councilman Faust made a motion to pay the bills in the amount of \$127,131.05. Councilman Wilcoxson seconded and the motion carried unanimously.

CORRESPONDENCE: None to report

COUNCIL COMMENTS: Councilman Wilcoxson noted that he had met Ted Craig after the April 18th meeting. Mr. Craig was arriving late for the meeting and the meeting had already been adjourned. Mr. Craig indicated that he would be coming back to a later meeting. Councilman Wilcoxson added that Mr. Craig had been very complimentary about the community garden. Mayor Glode added that Mr. Craig would be coming to the May 16th meeting to discuss the community garden and the Department of Agriculture grant.

Councilman Wilcoxson questioned connecting property owners to the town water services even though they live outside the town limits and the need to, or not to, make it necessary for them to also connect to the sewer system.

Mayor Glode explained that this would be discussed at the upcoming workshop and reminded the council of the workshop scheduled for May 4th to discuss the forest service annexation proposal.

ITEMS FROM THE PUBLIC: Karon Wilson addressed the council and noted her frustration and feelings of dissatisfaction with her treatment by the police department. Ms. Wilson expressed disappointment at being made to feel that her complaints were ignored and not taken seriously. Ms. Wilson added that she believes the officers need to take sensitivity classes following her treatment in the past.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Glode read a Special Event Application submitted by Cindy Bloomquist for a concert on Friday, June 3, 2016 from 5:00 o'clock p.m. until 10:00 o'clock p.m.

Councilman Wilcoxson made a motion to approve the Special Event Application submitted by Cindy Bloomquist for Saturday, June 3rd for the Hi Water Hoedown, contingent upon the application getting the appropriate signatures. Councilman Raymer seconded and the motion carried.

Fire Department: No report

Police Department: Police Chief Robert Bifano addressed the council and indicated that he wouldn't be addressing the issues that were brought before the council earlier in a public forum. He had addressed those issues with the individual on several occasions. However, he would be happy to discuss it with the council at anytime, individually or in an executive session.

Chief Bifano provided the council with a case review study of one of the biggest cases that the police department had dealt with which involved all of the officers at one time or another throughout the case. Chief Bifano reviewed the case and listed the third party critique responses to the manner in which the case was handled.

Sally Patton addressed the council with a personal thank you to the police department for their professionalism and commitment to the community. Ms. Patton stated that the county law enforcement system that is overwhelmed with lack of staffing, increased drug, alcohol and substance abuse cases works tirelessly on behalf of the public. She praised the high level of cooperation between the local police department, the Rawlins police department, county sheriff's office, probation and parole and the prosecutor's office.

The Wyoming Association of Chiefs of Police and Sheriffs will be bringing in a speaker to do a substance abuse tour involving conversations about marijuana and substance abuse and recovery. The speaker did a presentation in Rawlins and an in-service in Hanna. He will be giving a presentation at the Community Center on May 18th from 6:00 pm to 8:00 pm and Ms. Patton was encouraging everyone to participate in this very crucial presentation.

Recreation Department: Recreation Director Lisa Burton requested permission to allow Brandan Mistelske to attend the CPO training in Casper on May 16th/17th to become a certified pool operator at the cost of \$295.00.

Councilman Faust made a motion to allow Brandan Mistelske to attend the CPO class in Casper on May 16th/17th to become a certified pool operator. Councilman Raymer seconded and the motion carried unanimously.

Director Burton requested permission to rehire Christan Soles to work at the pool to help with cleaning the pool and preparing for summer opening. This will be Christan's second year working as a life guard and he will be rehired at the rate of \$9.00.

Councilman Faust made a motion to hire Christen Soles at the rate of \$9.00 per hour for the summer season. Councilman Wilcoxson seconded and the motion carried unanimously.

Director Burton noted that Arbor Day activities are being planned for May 16th and in cooperation with the Soil Conservation Service, a number of new trees of the flowering variety will be planted on Veteran's Island.

Mayor Glode read a Proclamation designating May 16th as Arbor Day with the planting of flowering trees on Veteran's Island.

Councilman Raymer made a motion to support the Arbor Day Proclamation. Councilwoman Ivory seconded and the motion carried unanimously.

Department of Public Works:

Street Department:

DPW Director Winter requested permission to hire Jeremy Detterer, Benjamin Fairbanks and Colton Jones as summer rehires to begin work on May 30, 2017.

Councilman Faust made a motion hire Jeremy Detterer, Benjamin Fairbanks and Colton Jones as summer rehires. Councilman Raymer seconded and the motion carried unanimously.

Director Winter reported that the crews performed the following:

- Stacked all snow removal equipment for the season
- Maintenance and repair to equipment
- Inspected all park and playground equipment and developed an annual checklist for the same
- Assisted with filling sandbags at the county shop with volunteers from LEPC, approximately 3,000/3500 bags were filled and stacked for use if needed
- Inventoried the flower baskets to be planted
- Assisted with the preparation of the community center parking lot- removal of the existing building foundation and installed a storm drain to connect to Elm and 1st
- Preparing for budget review

Water & Sewer:

- Flushing and repairing fire hydrants
- Meter and meter pit maintenance as necessary
- Chuck McVey and Brandan Mistelski attended the Wyoming Rural Water Spring Conference in Casper
- Submitted monthly sample reports to EPA
- Routine sewer line checks
- Worked on lagoon project plan and RFP
- Submitted EPA report

Weed and Pest:

- Received the Emergency Insect Management grant agreement for approximately half of the requested funds.
- Advertised for mosquito spraying bids for the season
- Carbon County Weed and Pest approved grant request for material reimbursement for this season
- There will be a mosquito spraying class on May 10th at which time the sprayers will be calibrated in preparation for fogging

Hot Pool / Parks / Lake:

Hot Pool/Good Times Park: Routine maintenance with plans to clean the hot pool on May 11th

Parks: Nothing to report

Lake: Will be installing the boat dock as weather permits

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reviewed the Request for Reimbursement (RFR) for federal and state funds for the completion of the design phase of the Runway Rehab project as follows:

- State project #ASAA13A for (RFR) #5 for in the amount of \$1,574.82
- Federal project #3-56-0026-25 for payment request #5 in the amount of \$23,622.30. The RFR's will require permission for the Mayor to sign.

Councilman Raymer made a motion to approve Amendment #5 with permission for the Mayor to sign. Councilman Wilcoxson seconded and the motion carried unanimously.

The next Airport Board meeting will be on Wednesday, May 10, 2017 at 1:00 p.m.

Community Center Joint Powers Board: No report

The next meeting of the Community Center Joint Powers Board will be held Monday, May 8, 2017 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the next Water and Sewer Joint Powers Board meeting will be on May 10th and the board will be discussing the sewer lagoon upgrade.

Landfill Board: Councilman Wilcoxson reported that the next meeting will be Wednesday, April 5, 2017 at 7:00 p.m. in Encampment.

Medical Foundation / South Central Emergency Medical Services: Mayor Glode reported that the medical foundation provided \$15,000 to do an assessment of the emergency medical services and there will be a joint meeting with the medical board and the SCWEMS board on May 12, 2017 in Saratoga. The Mayors of Riverside and Encampment will also attend to review some of the emergency response issues.

Planning and Zoning: Councilman Faust reported that he has been having weekly meetings with Zoning Officer Dan Ferrin to review planning and zoning issues.

The next meeting will be on May 9, 2017 at 5:30 p.m.

Recreation Commission: Councilwoman Ivory reported that the donkey basketball game was a huge success and she thanked everyone for attending and supporting the Rec. Department events. The next meeting will be held on May 17th at 4:00 p.m.

Community Garden Board: Board member David Worthington addressed the Council and reported that the Community Garden will be hosting a Pot Luck carry-in dinner at "The Yard" on May 9th at 6:30 p.m. and encouraged everyone to come and enjoy the fun

New Business: George Zak introduced himself to the Council and reviewed Workers' Compensation rates for the Town of Saratoga and the Community Center. Mr. Zak explained the benefits and reduction in rates to both if they would participate in an annual review from Workers' Comp, and if they were to adopt a comprehensive health and safety program. Mayor Glode was provided information to review. Mr. Zak will drop by in the morning and go over the information provided.

EXECUTIVE SESSION: Councilman Faust made a motion to move into executive session at 6:46 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilman Raymer seconded and the motion carried unanimously. Town Attorney Richard Rideout, Clerk Suzie Cox, Chief Rob Bifano, and DPW Supervisor Jon Winter were present during the executive session.

Councilman Raymer made a motion to move out of executive session at 7:47 p.m. Councilman Wilcoxson seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Wilcoxson seconded and the motion carried unanimously.

Mayor Glode reported that no action was taken.

Adjournment: Being no further business to come before the council. Councilman Raymer made a motion to adjourn at 7:50 p.m. Councilwoman Ivory seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on May 16, 2017 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

ATTEST:

Suzie Cox