

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD NOVEMBER 15 2016, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Judy Welton, Councilwoman Susan Howe and Councilman Richard Raymer.

APPROVAL OF AGENDA:

Councilwoman Welton made a motion to approve the agenda as presented. Councilman Raymer seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES:

Councilwoman Welton made a motion to approve the minutes of the November 1, 2016 meeting as presented. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE BILLS:

Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$213,471.96; Payroll and FICA in the amount of \$60,986.26; and manual checks in the amount of \$403.39 for a total of \$274,861.61.

Councilman Faust made a motion to pay the Prairie Dog Electric bill in the amount of \$98.56. Councilwoman Welton seconded and the motion carried. Councilwoman Howe declared a conflict and abstained.

Councilman Faust made a motion to pay the Shively Hardware bill in the amount of \$ 2,539.49. Councilwoman Howe seconded and the motion carried. Mayor Glode declared a conflict and abstained from voting.

Councilman Faust made a motion to pay the remaining bills in the amount of \$272,223.56. Councilwoman Welton seconded and the motion carried.

ITEMS FROM THE PUBLIC: Jacob Mickelson, Carbon County Library Director addressed the council and recapped the schedule of the hours the individual town libraries are able to provide services to the communities with the current budgets. The library board is asking each community to consider providing additional funding assistance to allow their libraries to stay open more hours than their current budgets allow.

Mr. Mickelson was asking the Mayor and Council for funding assistance in the amount of \$1500 which would make it possible for the Saratoga Library to be open on Fridays. This is a onetime request until July 1<sup>st</sup> and the new fiscal year budget. Director Mickelson added that both Encampment and Riverside have already approved funding to keep their libraries open for additional hours.

Councilman Faust made a motion to approve \$1500 to be paid to the Carbon County Library to be used to keep the Saratoga Library open from 11:00 a.m. to 3:00 p.m. on Fridays.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Glode reported that a Public Hearing for the liquor license renewals was held prior to the council meeting with one license holder in attendance. Mayor Glode noted that all applications for renewal had been completed, publication requirements were met and all fees paid.

Councilman Faust made a motion to approve the Limited Retail (Club) Liquor License renewal for the American Legion. Councilman Raymer seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the Bar & Grill Liquor License renewal for Bella's Bistro. Councilwoman Welton seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the Retail Liquor License renewal for Duke's Bar and Grill. Councilman Raymer seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the Restaurant Liquor License renewal for Hugus & Co. Councilwoman Welton seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the Retail Liquor License renewal for the Rustic Bar. Councilman Raymer seconded and the motion carried. Councilwoman Welton abstained.

Councilman Faust made a motion to approve the Retail Liquor License renewal for the International Resort Properties [Saratoga Inn Resort]. Councilwoman Howe seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the Microbrewery Permit renewal for the International Resort Properties /Snowy Mountain Brewery. Councilwoman Welton seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the Retail Liquor License renewal for Valley Liquor. Councilman Raymer seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the Retail Liquor License renewal for the Wolf Hotel. Councilwoman Welton seconded and the motion carried unanimously.

Fire Department: No report

Police Department: Police Chief Bifano reported that Officer Christen continues training with Officer Phillips and is progressing to traffic stops and traffic checks. Officer Christen has applied for training at the police academy that will start the first of January 2017. Chief Bifano added that one dispatcher will also be scheduling two week training at the academy.

Chief Bifano reported that he continues to work with Union Telephone to resolve the E911 system billing issues.

Chief Bifano reported that he had recently had a meeting with the Prevention Management Coalition and they are applying for grant funds to help with police department trainings. The first training class is scheduled for mid December and will address impaired drivers. Additionally they are helping get an incinerator to help destroy the meds that are being placed in the medication drop off box that has been placed in the lobby of the police department. Chief Bifano once again expressed his appreciation to Ms. Patton for her generosity in providing these items to the police department.

Recreation Department: Recreation Director Lisa Burton reported that the following activities are being scheduled for December:

- o Glow in the Dark Volleyball – December 2<sup>nd</sup>
- o Jingle Bell Run - December 3<sup>rd</sup> @ 8:00 a.m.
- o Basketball Clinic- December 3<sup>rd</sup> in the afternoon
- o Ladies Night Out – December 8<sup>th</sup>

Department of Public Works: DPW Director Jon Winter reported the following:

Street Department:

- o Cleaned and clearing culverts and storm drains
- o Patched pot holes on lake and landfill roads
- o Ice slicer was received for street snow maintenance
- o Councilwoman Welton requested the council consider putting up LED lights on the downtown lamps on Bridge Street. She would like to see lights wrapped on the lamp posts and maintained year round.

Mr. Winter reported that he had been pricing LED rope lights that could be used on the lamps and the cost will be somewhere between \$400 and \$800 depending on the lights used.

A discussion followed with the council suggesting that the businesses be approached to see if they would participate by donating funds to help provide lights for the lamps posts. Each lamp post would then be wrapped with LED rope lights.

There are twenty lamp posts and Councilwoman Welton will contact the business owners to see if they will help share the cost of the project.

Water & Sewer:

- o Crew has videoed approximately 6000 feet of sewer lines
- o 2<sup>nd</sup> Qtr DMR has been sent to DEQ
- o Collecting data with assistance of the Saratoga Inn to monitor the PH levels
- o Evaluated BOD levels in the three lagoon cells
- o Fixed an airline at the lagoon
- o Lagoon upgrade information is being collected
- o Researching cost of a new 3/8" steel rod for the steel rodder machine
- o Will need to have Timberline Electric troubleshoot problems with the SCADA system

Weed and Pest:

Preparing data for the 2016 mosquito abatement annual report

Hot Pool / Parks / Lake:

Hot Pool/Good Times Park

- o Resurfaced benches at the hot pool
- o Cleaned the hot pools on November 3<sup>rd</sup>
- o Routine Maintenance

Parks

- o Nothing to report

Lake

- o Winterized the toilet facilities and drained the water line

River Project

- o 401 water quality certification and turbidity waiver should be forthcoming from DEQ
- o Met with the Army Corp of Engineers and waiting for a letter on the approval of the Nation Wide Permitting program
- o Attended a meeting with Homeland Security and Army Corp on grant funding for pre/post flood mitigation. Army Corp also addressed regulations on removing gravel from the river

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Mayor Glode reviewed Contract Change Order #1 – Mountain Construction for finalization of the Taxiway/Taxilane project which will require approval and permission for the Mayor to sign.

The change order will reconcile quantities of all pay items in the contract; increased pavement surfacing thickness for the west hanger access extension; and increased number of working days allowed to reach substantial completion.

Councilman Raymer made a motion to approve Change Order #1 with permission for the Mayor to sign. Councilwoman Welton seconded and the motion carried unanimously.

Councilman Raymer reviewed the final costs for the taxiway project that are not classified as part of the grant reimbursable as follows:

- o The Town owes MCC \$4,724.25 for additional work performed on the east taxiway
- o Mountain Construction owes the Town \$7,689.60 for dump fees for the plant mix pavement that was not rotomilled as proposed in the contract
- o Mountain Construction owes the Town \$5,288.00 for liquidated damages for additional engineering fees not covered by the grant

Councilman Raymer noted that the November 9<sup>th</sup> meeting did not have a quorum, therefore no business was conducted.

The next Airport Board meeting will be on Wednesday, December 14, 2016 at 1:00 p.m.

Community Center Joint Powers Board: Councilwoman Welton reported that their last meeting was held on November 14<sup>th</sup> and they discussed the fundraiser project of paving the eastside extension of the parking lot that will be done next year.

The next meeting of the Community Center Joint Powers Board will be held Monday, December 12, 2016 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the board met on November 9<sup>th</sup> and discussed the lagoon improvements.

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, December 14, 2016 at 6:00 p.m.

Landfill Board: The next meeting will be Wednesday, December 7, 2016 at 7:00 p.m. in Saratoga.

Medical Foundation: No report

Planning Commission: Councilman Faust reported that the planning commission held a productive meeting discussing the MOU with the county and the proposed "zone of influence". Councilman Faust reported that Rory Grubb will not be seeking reappointment to the board and asked the council to approve advertising for the position.

Councilman Raymer made motion to advertise for the upcoming vacancy on the board. Councilwoman Welton seconded and the motion carried unanimously.

The next Planning Commission meeting will be held on December 13, 2016 at 5:30 p.m.

Recreation Commission

The next meeting is Wednesday, December 14, 2016 at 5:00 p.m.

Community Garden Board:

The next meeting of the Community Garden Board will be Monday, December 12, 2016 at 5:30 p.m.

South Central Emergency Medical Services: Nothing to report

EXECUTIVE SESSION: Councilman Faust made a motion to move into executive session at 6:40 p.m. to consider information considered confidential by law, in accordance with W. S. 16-4-405(a) (ii) and (iii). Councilwoman Welton seconded and the motion carried unanimously.

Councilman Raymer made a motion to move out of executive session at 6:58. Councilwoman Howe seconded and the motion carried unanimously.

Councilman Faust made a motion to approve the minutes from the executive session and to put the minutes of the executive session in a sealed envelope in accordance with State Statute 16-4-405(b). Councilman Raymer seconded and the motion carried unanimously.

Mayor Glode reported that no action was taken.

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn at 7:00 p.m. Councilwoman Welton seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on December 6, 2016 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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Ed J Glode, Mayor

ATTEST:

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Suzie Cox