

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD NOVEMBER 20, 2018, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Mayor Glode, Councilman Will Faust, Councilman Steve Wilcoxson and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilman Raymer made a motion to approve the Agenda as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the November 6, 2018 meeting as presented. Councilman Wilcoxson seconded and the motion carried.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$54,255.44; Payroll and FICA for 11/13/18 in the amount of \$51,464.91; and manual checks in the amount of \$425.19, for a total of \$106,145.54.

Councilman Faust made a motion to pay the Shively Hardware bill in the amount of \$316.30. Councilman Wilcoxson seconded and the motion carried. Mayor Glode declared a conflict and abstained

Councilman Faust made a motion to pay the remaining bills in the amount of \$105,829.24. Councilman Wilcoxson seconded and the motion carried.

ITEMS FROM THE PUBLIC: Susan Marich, President of the Community Garden Board, asked to give an update and yearend report on the community garden projects activities. The participants for the community garden have completed the yearend clean-up and have been goal setting for the upcoming year. Additional items discussed:

- Developing an agreement between the town and the community garden board
- Treating the garden like a community park
- Monitoring excessive use of water for irrigation
- Developing a strategy for growing in a high desert area being more conducive to topography and climate

Ms. Marich was thanked for her participation with the board and sharing of information.

COUNCIL COMMENTS: Councilman Wilcoxson reported that he had requested Councilman Raymer take the position of voting delegate at the latest COG meeting discussing the Specific Purpose Tax projects for 2018.

The council discussed the project summary that had been submitted and the apparent need for an additional meeting on November 28th in Rawlins to review the proposed Specific Purpose Tax projects of each community in hopes each community could reduce their project costs.

Councilman Wilcoxson noted that he would like to have the selected projects and their costs discussed in a regular council meeting so that the public is aware of the projects and bonding options.

REPORTS FROM DEPARTMENTS:

Town Hall: Nothing to report

Fire Department: No Report

Recreation Department: Councilman Raymer reported the following:

- A recreation board meeting had been held on November 19th
- Two letters of interest have been received requesting appointment to the board;
 - Sarah Lincoln requested re-appointment to the Board
 - Chia Valdez-Schmidt requested appointment to the board

Councilman Raymer made a motion to appoint Sarah Lincoln and Chia Valdez-Schwardt to the Recreation Board. Councilman Faust seconded and the motion carried.

- Ladies Night-Out has been scheduled for December 5th from 6:00 - 8:00 at the community center

- Cycling classes are starting back up and there is a need to have additional cycles due to increased class sizes. In 2016 the proceeds from Donkey Basketball were to be used for additional equipment at the recreation center and those funds could be used to purchase two new spinning bikes.

Councilman Raymer made a motion to allow Recreation Director Burton to purchase two new spinning cycles. Councilman Faust seconded and the motion carried.

The next meeting will be held on December 17th at the Town Hall.

Police Department: Chief Bifano reported that they had conducted an interview with Kyle Murphy, currently an officer with the Ft. Collins Police Department. The background check and physical have been completed, he was asking for permission to hire Kyle Murphy as a police officer.

Councilman Faust made a motion to permit Acting Chief Bifano to hire Kyle Murphy as a police officer. Councilman Wilcoxson seconded and the motion carried.

Department of Public Works: DPW Director Jon Winter was absent from the meeting

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported the following:

- \$3400 was collected in landing fees from October 1st through November 12th
- Hanger inspections have been completed
- Leases will be mailed out by the end of the month

Councilman Wilcoxson thanked the airport board for implementing the landing fees.

The next Airport Board meeting is on December 12, 2018

HealthCare: Councilman Faust reported on the following:

- The clinic is open with a Nurse Practitioner, Susan Foley, and clinic staff covering appointments and providing care. The clinic is currently working off of the old remaining system until a new computer program can be purchased and integrated with any remaining data
- Mark Pesognelli reported that if individuals have not been successful in obtaining their medical records they should contact the Wyoming Board of Medicine, Mr. Kevin D. Bohnenblust, through the website at www.wyomedboard.wyo.gov. Fill out the form for requesting medical records and submit it to the Board of Medicine
- A certified letter has been sent to Dr. Kaiser listing the missing items belonging to the Town of Saratoga and giving him seven days to respond, no response has been noted following the delivery of that letter.

Councilman Faust made a motion to turn over the list of missing equipment to the Chief of Police for further action. Councilman Raymer seconded and the motion carried.

- The subcommittee assisting the Corbett Medical Foundation, The Platte Valley Sustainability Board made up of six members, will be holding another meeting on December 12th at 5:30 p.m. at the community center.

Joint Powers Boards

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held on Monday, December 10, 2018 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the November meeting was cancelled due to lack of a quorum.

The next meeting will be held on Wednesday, December 12, 2018 at 6:00 p.m.

Landfill Board: The November meeting was cancelled due to lack of a quorum.

The next Landfill Board meeting will be held at 7:00 p.m. December 5, 2018 in Saratoga.

Planning Commission: Councilman Faust reported on the Planning Commission's approval of two variances with a recommendation that the Council approves the variances as follows:

- Variance request submitted by Kerry Russell on behalf of Herb Porter to build an attached garage on a home on Club Court; and
- Variance request submitted by Bob Keel to build an attached shed on the east side of their home on Rochester.

Councilman Wilcoxson made a motion to approve the variances approved by the Planning Commission. Councilman Raymer seconded and the motion carried.

Mayor Glode read a brief outline of Ordinance No 848, an ordinance amending sections 18.58.010, 18.58.020, 18.58.040, 18.58.060, 18.58.070, 18.33.020, 18.33.340, 9.12.020, 5.30.020, and 18.09.020 of the Town of Saratoga municipal code regulating recreational vehicle parks within the Town of Saratoga, on first reading.

It was noted that the council has determined it is helpful to read the ordinance in its entirety on second reading to allow for changes or corrections to be made prior to the final third reading.

Following a discussion about passing the ordinance before the end of the year or having the final reading after the new mayor and council take office, it was determined that although the Planning Commission had held a public meeting and no concerns or comments were noted the second reading would be on December 4th and the final reading will follow a public hearing before the council on December 18th.

Discussion continued with Mayor Elect Zeiger noting that it would be helpful to have public input before the third and final reading on December 18th, Councilman Faust being in agreement moved to have a public hearing prior to the second reading on December 4th at 5:30 p.m. Councilman Wilcoxson seconded and the motion carried.

Councilman Faust made a motion to approve Ordinance No. 848 on first reading. Councilman Raymer seconded, Councilman Wilcoxson abstained because he had not had the opportunity to read the ordinance in its entirety, the motion carried.

The next Planning Commission meeting will be held at 5:30 p.m. on December 11, 2018.

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn seconded by Councilman Wilcoxson; the meeting was adjourned at 7:03 p.m.

The next regular meeting of the Saratoga Town Council will be held on December 4, 2018 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

Suzie Cox, Clerk