

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD NOVEMBER 21, 2017 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Steven Wilcoxson, Councilwoman Jennie Lou Garland and Mayor Glode. Councilman Will Faust and Councilman Richard Raymer were absent from the meeting.

APPROVAL OF AGENDA:

Councilman Wilcoxson made a motion to approve the Agenda as presented. Councilwoman Garland seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilwoman Garland made a motion to approve the minutes of the November 7, 2017 meeting as presented. Councilman Wilcoxson seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$144,306.28; Payroll and FICA for pay period 11/13/2017 in the amount of \$55,264.09; and manual checks in the amount of \$504.92 for a total of \$200,075.29.

Councilman Wilcoxson made a motion to pay the bills as presented in the amount of \$200,075.29. Councilwoman Garland seconded and the motion carried.

CORRESPONDENCE: Mayor Glode read an email that he received electronically commending the town hall staff for their helpfulness. Assistant Clerk Treasurer Brenda Mistelske and Clerk Suzie Cox were thanked for assisting the visiting individual with kindness and professionalism.

ITEMS FROM THE PUBLIC: Steve Heinitz addressed the council with his opinion about how past and present projects have been done by the town, with comments about lack of oversight, bidding processes, etc. Mr. Heinitz then read an internal confidential memo intended for the Council and Mayor from Clerk Cox.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Glode reported that the public hearing for the liquor license renewals was held prior to the council meeting. Mayor Glode noted that all applications for renewal had been completed, publication requirements were met and all fees paid.

Councilwoman Garland made a motion to approve the Limited Retail (Club) Liquor License renewal for the American Legion. Councilman Wilcoxson seconded and the motion carried.

Councilman Wilcoxson made a motion to approve the Bar & Grill Liquor License renewal for Bella's Bistro. Councilwoman Garland seconded and the motion carried.

Councilwoman Garland made a motion to approve the Retail Liquor License renewal for Duke's Bar and Grill. Councilman Wilcoxson seconded and the motion carried.

Councilman Wilcoxson made a motion to approve the Restaurant Liquor License renewal for Hugus & Co. Councilwoman Garland seconded and the motion carried.

Councilwoman Garland made a motion to approve the Bar & Grill Liquor License renewal for Firewater Public House. Councilman Wilcoxson seconded and the motion carried.

Councilman Wilcoxson made a motion to approve the Retail Liquor License renewal for the International Resort Properties [Saratoga Inn Resort]. Councilwoman Garland seconded and the motion carried.

Councilwoman Garland made a motion to approve the Microbrewery Permit renewal for the International Resort Properties /Snowy Mountain Brewery. Councilman Wilcoxson seconded and the motion carried.

Councilman Wilcoxson made a motion to approve the Retail Liquor License renewal for Valley Liquor. Councilwoman Garland seconded and the motion carried.

Councilwoman Garland made a motion to approve the Retail Liquor License renewal for the Rustic Bar. Councilman Wilcoxson seconded and the motion carried.

Councilman Wilcoxson made a motion to approve the Retail Liquor License renewal for the Wolf Hotel. Councilwoman Garland seconded and the motion carried.

Mayor Glode read a Special Event Application submitted by the Chamber of Commerce for the Fishing Derby at Saratoga Lake on January 20<sup>th</sup> through 21<sup>st</sup>, 2017. All appropriate signatures were on the application.

Councilwoman Garland made a motion to approve the Special Event Application submitted by the Chamber for the Fishing Derby at Saratoga Lake on January 20<sup>th</sup> through 21<sup>st</sup>. Councilman Wilcoxson seconded and the motion carried.

Mayor Glode reported that the employees would be having a carry-in-luncheon on Wednesday November 22<sup>nd</sup> for Thanksgiving and the council was invited to attend.

Fire Department: No report

Police Department: Chief Robert Bifano reported from the police department as follows:

- The new part time employee will begin training
- Noted that a copy of the new Department Policy Number 20.5 was provided for the council to review and he requested permission to put the policy in place. The policy would allow the senior official in the police department to enact and update policies as needed to meet the needs of the Saratoga Police Department.

Mayor Glode stated that the full council needs time to review the policy and therefore it will be placed on the agenda for a future meeting.

Recreation Department: Recreation Director Lisa Burton reported that the Missoula Children's Theater production of Gulliver's Travels wrapped up with 35 children K/6<sup>th</sup> grades participating.

Department of Public Works: Director Jon Winter reported on the street, water and sewer, hot pool, lake and park departments as follows:

Street Department:

- Continue to work on the pump and motor in the vault on the West Bridge heated sidewalks. A new pump was ordered and the repaired pumps will be used for backup
- Replaced the lights on the pool building
- Snow plowing and maintenance of blade and sweeper

Water & Sewer:

- Repair a sewer line on South Veterans Street/assisted with installation of a new sewer tap on South Veterans.
- Monthly samples taken
- Pre bid meeting and tour of lagoon site on the 16<sup>th</sup> with five bidders present
- Extended the bid deadline to December 1<sup>st</sup> with bid opening at the town hall at 10:00 a.m.
- The next meeting will be a special meeting with the Town Council at 5:30 p.m. on December 5<sup>th</sup>

Weed and Pest: Nothing to report

Hot Pool / Parks / Lake:

Hot Pool: Cleaned hot pool and not-so-hot pool

Parks and Lake: repair and painting picnic tables / repaired the small dock at the lake

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Mayor Glode requested council approval of the following RFR for crushed aggregate in preparation of the Runway Rehab project to start in the spring.

Request for Reimbursement #2 for State project# ASAA13B in the amount of \$22,846.08 and Federal project #3-56-0026-26 in the amount of \$342,691.20 is for crushing and stockpiling material for the upcoming project. The town's share of this portion of the project will be \$15,130.72 and requires permission for the Mayor to sign.

Councilman Wilcoxson made a motion to approve Request for Reimbursement #2 for State project# ASAA13B in the amount of \$22,846.08 and Federal project #3-56-0026-26 in the amount of \$342,691.20, for a total of \$365,537.28 with permission to sign. Councilwoman Garland seconded and the motion carried.

Mayor Glode noted that the federal share is 90%, the state share will be 6% and the town share will be 4%.

The next Airport Board meeting will be Wednesday, December 13, 2017 at 1:00 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be December 11, 2017 at 4:30 p.m.

Water and Sewer Joint Powers Board: The next Water and Sewer Joint Powers Board meeting will be December 13, 2017 at 6:00 p.m.

Landfill Board: The next meeting will be December 6, 2017 in Saratoga at 7:00 p.m.

Medical Board: No report

Planning and Zoning: Mayor Glode read a letter from current board member Rusty Rogers thanking the council for the opportunity to work with the Planning Commission but declining reappointment to the board. The Council thanked Mr. Rogers for his work with the commission. There will be two vacancies on the board.

The next meeting will be December 12, 2017 at 5:30 p.m.

Recreation Commission: Councilwoman Garland reported the next meeting will be November 27, 2017 at 4:00 p.m.

South Central Wyoming Emergency Services: No report

Adjournment: Being no further business to come before the council, Councilman Wilcoxson made a motion to adjourn at 6:23 p.m. Councilwoman Garland seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on Tuesday, December 5, 2017 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

---

Ed J Glode, Mayor

ATTEST:

---

Suzie Cox