

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD OCTOBER 2, 2018, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Mayor Glode, Councilman Will Faust and Councilman Richard Raymer. Councilman Steve Wilcoxson was absent from the meeting.

APPROVAL OF AGENDA: Councilman Faust made a motion to approve the Agenda with the addition of HealthCare under reports from boards and commissions. Councilman Raymer seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the September 18, 2018 meeting as presented. Councilman Faust seconded and the motion carried.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$68,099.86; Payroll and FICA for 9/17/18 in the amount of \$48,841.86; and manual checks including September liabilities and quarterly liabilities in the amount of \$63,284.74, for a total of \$180,226.46.

Councilman Faust made a motion to pay the bills in the amount of \$180,226.46. Councilman Raymer seconded and the motion carried unanimously.

CORRESPONDENCE: Mayor Glode read a letter from Kimberly Hytrek withdrawing her name from the list of council candidates for the upcoming general election.

Mayor Glode reviewed the board vacancies nomination letter received from LGLP, no action was taken.

Mayor Glode read the Community Gas letter requesting a project designation for this year's distribution monies. The distribution for Saratoga for 2018/2019 will be \$4700.38. Following a short discussion the council designated the Tyler Picket Park for the use of the distribution monies that will be received in May of 2019.

ITEMS FROM THE PUBLIC: John Zeiger, County Emergency Management Coordinator, addressed the council stating that there is a grant opportunity through THIRA under the Homeland Security Program that could be used for emergency generators for the well fields and lagoon. Mr. Zeiger noted he had left the grant application information with Captain Lehr and Clerk Cox.

A member of the public addressed the council with questions about the functionality of the newly installed Verizon tower.

Mayor Glode and Jon Nelson had both contacted Verizon concerning the tower and were told that they were waiting for someone to bring service to the tower, having found that party they are hoping to have it operational by January 1st.

COUNCIL COMMENTS: Councilman Raymer voiced his concerns about the lack of participating board members for the Recreation Commission. They have not had a meeting for the past few months because they have not had enough members present to have a quorum. Councilman Raymer indicated he would be willing to be the council representative to that board and attend their meetings. Clerk Cox was asked to pick-up on correspondence and notifying board members of upcoming meetings.

Councilman Raymer reported that the public is invited to attend a memorial service for Don Price, a Joint Powers Board Member and Chairman. The service will be Saturday, October 6th at Veteran's Island at 1 p.m.

Mayor Glode noted that the Council has until November 9th to submit their projects and cost for the Specific Purpose Tax. The 5th penny tax (special option tax) will be on the general ballot November 6th; this tax is used to supplement the general fund. The 6th penny tax (Specific Purpose Tax) will be voted on in May 2019. The county and all municipalities will need to have their projects selected with calculated costs by November 9th for that May ballot.

Mayor Glode will be attending the Gateway Transmission Line Project pre-hearing conference in Rawlins on Wednesday, October 3rd to represent Saratoga at that hearing.

REPORTS FROM DEPARTMENTS:

Town Hall: No report

Fire Department: No Report

Police Department: Chief Bifano reported that Steve Allred had contacted him asking about the possibility of working as a part-time officer for Saratoga. Mr. Allred was a police officer in Lovell, WY and would like to keep his certification current by working a few hours filling in for our officers. Mr. Allred is currently working as a full time army recruiter at the University in Laramie. Chief Bifano requested permission to move forward with the background checks, physical and psychological testing required prior to hiring.

Councilman Faust made a motion to allow Chief Bifano to move forward with Steve Allred's background checks, physical, psychological testing and to hire Steve Allred. Councilman Raymer seconded and the motion carried.

Department of Public Works: DPW Director Jon Winter requested permission to order ice melt as necessary with the winter weather changes.

Councilman Raymer made a motion to allow Mr. Winter to order ice melt as necessary in the amount of approximately \$2700. Councilman Faust seconded and the motion carried.

Streets:

- County Road and Bridge hauled approximately 1168 cubic yards to the landfill road and the transfer station pad
 - An overlay of millings has been applied to 13th Street with assistance from County Road and Bridge
- A discussion to apply a sealant to the roads followed, however the application of a sealant will depend on when a contractor is in the area

Water and Sewer:

- The water and sewer crew is doing locates for the union telephone project
- Union Telephone continues to work on the fiber optic installation
- Black Hills will be installing a new gas main in the alley between 7th Street and 9th Street
- Interviews of the two candidates for the vacancy on the water and sewer crew will be done on October 5th

Weed & Pest: Nothing to report

Hot Pool: Nothing to report

Parks and Lake: Continuing to winterize all of the park irrigations systems

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the runway rehab project is completed and Century Construction's final pay estimate and RFR to cover the retainage is attached and will require permission for the mayor to sign. Total AIP is \$139,517.76; State Funds are the amount of \$8,371.07, Federal Funds are the amount of \$125,565.98 and the Town share will be \$5580.72.

Councilman Raymer made a motion to approve the RFR to cover the retainage for the runway rehab project with permission for the Mayor to sign. Councilman Faust seconded and the motion carried.

Councilman Raymer indicated that Sage Engineering is requesting permission to begin preparing the grant application for the snow plowing equipment for the airport. The FBO has offered to pick up the town's share of the project if the application is successful.

Councilman Raymer made a motion to allow Sage Engineering to begin preparing the grant application for snow removal equipment. Councilman Faust seconded and the motion carried.

The next Airport Board meeting will be on October 9, 2018 at 1:00 p.m.

HealthCare: Councilman Faust presented the Medical Clinic Lease Agreement provided by the town attorney and a discussion raised questions regarding the following:

- The lease's monthly rent fee
- Waving the monthly lease fee
- The monetary amount charged for the lease fee – is it enough/ should it be raised from the current \$1000 to a higher amount to cover building maintenance
- Termination clause
- 24/7 on call provided by or under the direction of a doctor of medicine or osteopathy
- Tela-med / administered by qualified clinical staff
- Two fulltime midlevel practitioners and medical oversight of a doctor of medicine or osteopathy
- Obligations of the Lessee as described in paragraph 5

Joining the council in their discussion was Dr. Bob Keel, Susan Foley and Mark Pesognelli, Richard Hodges and Nancy Jansa. The discussion covered the lease agreement funding, expenditures and revenues, recruiting qualified providers and staff.

No action taken, the Lease Agreement was tabled until the October 16th meeting.

Joint Powers Boards:

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held on Monday, October 8, 2018 at 4:30 p.m.

Water and Sewer Joint Powers Board: The next meeting will be held on Wednesday, October 10, 2018 at 6:00 p.m.

Landfill Board: The next landfill board meeting will be held at 7:00 p.m. on October 3, 2018 in Saratoga.

Planning Commission: The next planning commission meeting will be held at 5:30 p.m. on October 9, 2018.

Recreation Commission: The recreation commission will meet at the town hall on October 8, 2018.

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 7:51 p.m. Councilman Raymer seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on October 16, 2018 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

Suzie Cox, Clerk