

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD SEPTEMBER 2, 2014, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor John Zeiger called the meeting to order.

The Pledge of Allegiance was recited. Members present were Councilman Steve Wilcoxson, Councilwoman Susan Howe and Councilwoman Judy Welton.

Councilman Mike McWain was absent from the meeting.

APPROVAL OF AGENDA: Councilwoman Howe made a motion to approve the agenda as presented. Councilwoman Welton seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilwoman Welton made a motion to approve the minutes of the August 19, 2014 meeting as presented. Councilman Wilcoxson seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: \$44,452.29; Payroll and FICA for 8/25/14 in the amount of \$66,657.69; and manual checks in the amount of \$50,841.13, for a total of \$161,951.41.

Councilwoman Welton made a motion to pay the bills as presented in the amount of \$161,951.41. Councilman Wilcoxson seconded and the motion carried unanimously.

Items from the Public: None presented

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Zeiger read a Proclamation supporting Wyoming Public Radio. Councilman Wilcoxson made a motion to approve the Proclamation supporting Wyoming Public Radio. Councilwoman Welton second and the motion carried unanimously.

Clerk Suzie Cox reported that the CDBG Grant Agreement for the Town of Saratoga Master Plan had been received and requires council approval with permission for the Mayor to sign.

Councilwoman Welton made a motion to approve the CDBG Grant Application with permission for the Mayor to sign. Councilman Wilcoxson seconded and the motion carried unanimously.

Fire Department: No report

Police Department: No Report

Recreation Department: Recreation Director Lisa Burton presented the council with a calendar of events scheduled for September and explained the new hours for the weight room and reported that this is the last week for the pool to be open except that the pool will be open next week for school kids.

Department of Public Works:

- Street Department:
- Water & Sewer: Mayor Zeiger asked Chuck Bartlett to explain why the Water and Sewer Joint Powers Board was recommending passage of Ordinance 828, An Ordinance Amending In Part, Section 13.40.030 of the Town of Saratoga Municipal Code Concerning Monthly Service Charge for Sewer Service.
- Weed and Pest: No Report
- Hot Pool: No Report

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Clerk Suzie Cox reported that there had not been a quorum at the last airport board meeting and the board suggested that the meetings be moved back to the second Wednesdays at 1:00 p.m. in the council chambers.

Clerk Suzie Cox reported AWOS ultrasound wind sensor had to be replaced and she was requesting permission from the Council to approve a reimbursement request to be submitted under an emergency repair project as soon as the proper paperwork is received and which will require permission for the Mayor to sign.

Councilman Wilcoxson made a motion to approve a reimbursement request to be submitted under an emergency repair project as soon as the proper paperwork is received with permission for the Mayor to sign. Councilwoman Howe seconded and the motion carried unanimously.

The next Airport Board meeting will be on September 10, 2014 at 1:00 p.m.

Community Center Joint Powers Board: Councilwoman Welton noted that the Community Center Annual Fundraiser will be held September 13th and encouraged everyone to attend.

The next meeting of the Community Center Joint Powers Board will be held Monday, September 15, 2014 at 4:30 p.m.

Water and Sewer Joint Powers Board: The next meeting of the water and sewer joint powers board will be Wednesday, September 10, 2014 at 6:00 p.m.

Landfill Board: The next meeting will be Wednesday, September 3, 2014 at 7:00 p.m. in Encampment.

Medical Board: No report

Planning Commission: The next meeting of the Planning Commission will be September 9, 2014 at 5:30 p.m.

Recreation Commission: The next meeting will be Monday, September 8, 2014 at 5:00 p.m.

Community Garden Board:

South Central Emergency Medical Services: Mayor Zeiger read Resolution 2014-05, a Resolution supporting a Federal Mineral Royalty Grant application from the State Land and Investment Board for three new ambulances. The grant requires permission for the Mayor to sign the Resolution to be submitted as an attachment to the grant application.

Councilman Wilcoxson made a motion to approve Resolution 2014-05, a Resolution supporting a grant application from the State Land and Investment Board for three new ambulances, with permission for the Mayor to sign. Seconded by Councilwoman Welton the motion carried unanimously.

EXECUTIVE SESSION: Councilwoman Welton made a motion to go into executive session at 6:02 p.m. to discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii). Councilman Wilcoxson seconded and the motion carried unanimously.

Chuck Bartlett was asked to attend the executive session.

Councilwoman Welton made a motion to come out of executive session at 6:49 p.m. Councilman Wilcoxson seconded and the motion carried unanimously.

Councilwoman Howe made a motion to seal the minutes from the executive session. Councilwoman Welton seconded and the motion carried unanimously.

Mayor Zeiger reported there was no action taken.

Mayor Zeiger asked that Chuck Bartlett explain the manner in which the Reiman Contractor Retainage will be released. Mr. Bartlett noted that following the discussion between the Town of Saratoga, PMPC, and Reiman, Corp it is being recommended that Reiman will pay the Town of Saratoga \$31,000.00 out of the retainage being held after completion of the project. It is recommended that the Town of Saratoga release the retainage which is currently \$181,000.00 plus interest to Reiman Corp and then Reiman Corp will pay the town \$31,000.00 for issues that the town has had to correct throughout the project as agreed upon. Discussion followed and the council questioned that there was an agreement in place that would require that Reiman Corp pay the Town of Saratoga the amount of \$31,000.00 as agreed. Mr. Bartlett assured the council that an agreement was in place and the funds would not be released until both parties once again reviewed the release and were in agreement.

Councilman Wilcoxson made a motion to release the retainage which is currently \$181,000.00 plus interest to Reiman Corp and then Reiman Corp will pay the town \$31,000.00 for issues that the town has had to correct throughout the project as agreed upon. Seconded by Councilwoman Welton the motion carried unanimously.

Adjournment: Being no further business to come before the meeting, Councilwoman Welton made a motion to adjourn at 6:50 pm. Councilwoman Howe seconded and the motion carried unanimously.

The next regular meeting of the Saratoga Town Council will be held on September 16, 2014 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor John Zeiger

ATTEST:

Suzie Cox, Clerk