

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD SEPTEMBER 19, 2017 AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust and Councilman Richard Raymer. Councilman Steven Wilcoxson, and Councilwoman Jennie Lou Ivory were absent from the meeting.

APPROVAL OF AGENDA:

Councilman Faust made a motion to approve the Agenda as presented. Councilman Raymer seconded and the motion carried.

APPROVAL OF THE MINUTES: Councilman Faust made a motion to approve the minutes of the September 5, 2017 meeting as presented. Councilman Raymer seconded and the motion carried.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$59,846.35; Payroll and FICA for pay period 9/19/2017 in the amount of \$56972.44; and manual checks in the amount of \$504.92, for a total of \$117,323.71. This included a Shively Hardware bill in the amount of \$824.34 which was tabled until the next meeting, leaving a balance of \$116,499.37.

Councilman Faust made a motion to pay the bills in the amount of \$116,499.37. Councilman Raymer seconded and the motion carried.

COUNCIL COMMENTS: Mayor Glode noted that the Platte Valley Community Center opened on September 22, 2007 and will be celebrating their 10th annual fundraiser on September 22, 2017 with Dinner and Auction. Additional meetings and events are as follows:

- October 18th – WYDOT / WyoLink presentations 1:30 – 3:30 at PVCC
- October 18th – 5:00-7:00 Region 6 WAM and Legislative review at PVCC
- October 11th – 3rd -WAM Retreat at the Saratoga Resort & Spa

ITEMS FROM THE PUBLIC: John Zeiger, Carbon County Emergency Management Coordinator, addressed the council and presented the County Emergency Operations Plan that has been submitted to each jurisdiction within Carbon County for their acceptance and signature. The plan is in accordance with Federal, State and local laws and has been approved by the Carbon County Commissioners Board of Commissioners and the Office of Wyoming Homeland Security.

Councilman Faust made a motion to accept the County Emergency Management Plan as presented with permission for the Mayor to sign. Councilman Raymer seconded and the motion carried.

REPORTS FROM DEPARTMENTS:

Town Hall: No report

Fire Department: No report

Police Department: Chief Robert Bifano reported the following

- 911 system is beginning to work with only minor issues related to the phone system which is being addressed.
- Cindy Talbott is now fulltime and doing well.
- One interview has been conducted for a part time dispatcher position. The individual interviewed has twelve years experience with the Carbon County Sheriff's office, and Chief Bifano was asking for permission to hire Kimberly Starr to fill the part time dispatcher position.

Councilman Faust made a motion to allow Chief Bifano to hire Kimberly Starr as a part time dispatcher. Councilman Raymer seconded and the motion carried.

Recreation Department: Recreation Director Lisa Burton reported that the swimming pool is officially closed for the season, and the street crew is tarping and winterizing the pool.

Ms. Burton added that the Missoula Children's Theater has been scheduled for November 13 – 18, 2017. The Presentation this year will be Gulliver's Travelers and she was requesting council approval of the contract with permission for the Mayor to sign.

Councilman Faust made a motion to accept the Missoula Children's Theater contract for 2017 with permission for the Mayor to sign. Councilman Raymer seconded and the motion carried.

Department of Public Works: Mayor Glode read an application for a street closure permit submitted by the Saratoga Middle High School asking to have the highway closed for the Homecoming Parade on September 21st at 1:30 p.m. and a letter permitting the highway to be closed for the parade from Randall R. Griesbach, District Traffic Engineer for WYDOT.

Director Jon Winter reported on the street, water and sewer, and lake and parks department as follows:

Street Department:

- Preparing the heated sidewalks and pumps for winter weather
- Equipment maintenance and repair to be ready for colder weather
- Assisted water crew with two water main repairs
- Developing master task list along with the standard operating procedures
- Met with Union Telephone representatives to discuss the installation of a bored fiber optic cable from union telephone work station to the Saratoga middle high school. The route was walked and mapped out so that they are aware of all of the water and sewer lines and connections when they begin boring

Water & Sewer:

- Submitted the WWDC application for level 1 funding
- Cleaning sewer lines and answering service calls
- Repaired two water main breaks
- WWDC project manager to be in town on September 14th to review application
- Submitted drawdown #8 for the lagoon design project
- Will meet with members of the Old Baldy Club Water JPB to discuss new water line connection
- Installed a new sewer connection on North 13th Street

Mr. Winter requested permission to hire Stephen Schierman to begin work with the water and sewer crew and to work with the street crew when necessary. Mr. Schierman will be required to obtain his Level I water and sewer certification and obtain his CDL for the street department.

Councilman Faust made a motion to allow Jon Winter to hire Stephen Schierman as a fulltime water and sewer operator. Councilman Raymer seconded and the motion carried.

Weed and Pest: Completing the product inventory and putting equipment away for the winter

Hot Pool / Parks / Lake:

Hot Pool: Assisting with covering the swimming pool for the winter and making changes to the heat exchanger due to leaks – will review the pump design needs prior to replacement

Parks and Lake: Will be winterizing all of the sprinkler systems and pulling out the boat dock

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported on the Apron Lighting and Camera Project for Shively Field stating that there was a single bid received which afforded the airport board the opportunity to discuss the project and negotiate the bid price.

Councilman Raymer reported that at the last airport board meeting the board reviewed the revised bid submitted by Modern Electric in the amount of \$50,043.00 and discussed the original bid total of \$81,098.00 which was approved for funding. The airport board made a motion to recommend that the council approve the revised bid submitted by Modern Electric in the amount of \$50,043.00.

Councilman Faust made a motion to approve the revised bid submitted by Modern Electric Company for the apron lighting and camera project at Shively Field. Councilman Raymer seconded and the motion carried.

Mayor Glode read a recommendation of award from Dave Shultz of Sage Engineering on the apron lighting and camera project at Shively Field and a letter from the Town of Saratoga to WYDOT Aeronautics recommending that the bid be awarded to Modern Electric for the project.

Councilman Faust made a motion to approve the letter to WYDOT Aeronautics for the bid submitted by Modern Electric for the apron lighting and camera project at Shively Field with permission for the Mayor to sign. Councilman Raymer seconded and the motion carried.

The next regular Airport Board meeting will be Wednesday, September 13, 2017 at 1:00 p.m.

Community Center Joint Powers Board: Mayor Glode reported that the annual fundraiser will be held on September 22, 2017 with a dinner, silent auction and live auction beginning at 6:00 p.m. The next meeting of the Community Center Joint Powers Board will be Monday, October 9, 2017 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the board discussed the WWDC project and a recent water meter pit repair.

The next Water and Sewer Joint Powers Board meeting will be October 11, 2017 at 6:00 p.m.

Landfill Board: The next meeting will be October 4, 2017 in Saratoga at 7:00 p.m.

Medical Board: No report

Planning and Zoning: Mayor Glode read portions of Ordinance No. 842 on first reading and noted that it will be read in its entirety on third and final reading.

Councilman Faust made a motion to approve Ordinance No. 842 on first reading. Councilman Raymer seconded and the motion carried.

Councilman Faust noted that letters will be sent to residents in violation of the nuisance ordinance. The next meeting will be October 10, 2017 at 5:30 p.m.

Recreation Commission: Recreation Director, Lisa Burton, reported that the next meeting will be October 18, 2017 at 4:00 p.m.

Adjournment: Being no further business to come before the council, Councilman Faust made a motion to adjourn at 6:38 p.m. Councilman Raymer seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on Tuesday, October 3, 2017 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J Glode, Mayor

ATTEST:

Suzie Cox