

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD AUGUST 6, 2019 AT 6:00 P.M IN THE COUNCIL CHAMBERS OF  
THE SARATOGA TOWN HALL

Mayor John Zeiger, called the meeting to order at 6:00 p.m.

Members present were Mayor John Zeiger, Councilman Jon Nelson, Councilman Wilcoxson, and Councilwoman Judy Welton. Councilman Bob Keel was absent from the meeting.

Mayor Zeiger asked the attendees to take a moment of silence in remembrance of Keith McLendon.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the Agenda with a correction of the date on the minutes to be approved, Councilman Wilcoxson seconded, the motion carried.

APPROVAL OF THE MINUTES: Councilwoman Welton made a motion to approve the minutes of the July 16, 2019 meeting as presented, Councilman Wilcoxson seconded, the motion carried.

APPROVAL OF THE BILLS: Treasurer Samuel Flohr read the following bills for approval: Accounts Payable: \$100,847.02; Payroll and FICA for 8/6/2019 in the amount of \$53,650.06; and manual checks in the amount of \$401.82, for a total of \$154,898.90.

Councilman Nelson questioned the breakdown of the Dana Kepner invoice indicating that he thought one of the charges should all go to water rather than equally between water and sewer.

Following that clarification, Councilman Nelson made a motion to pay the bills in the amount of \$154,898.90, seconded by Councilman Wilcoxson, the motion carried.

CORRESPONDENCE:

Mayor Zeiger read a letter and donation breakdown received from the American Legion in the amount of \$1,878.00 for the Tyler Pickett Park project. The Council thanked Deb Clark, Joe Kunz and Ms. Clarks Family for their hard work and support of the park project.

Mayor Zeiger read a letter from Max Miller in tribute to Keith McLendon, thanking Mr. Miller for his kind words.

Mayor Zeiger read a letter from Joni and Dr. Johnson in support of the Memorial Hospital of Carbon County coming to Saratoga to offer health care to the Platte Valley residents.

ITEMS FROM THE PUBLIC: Chuck Bartlett, President of the Platte Valley Auto Club, and club member Bill Schroer addressed the council and presented Fire Chief Vining a check for the Saratoga Volunteer Fire Department. Mr. Bartlett noted that the car club had been accruing donations over the past years and the members elected to donate a portion of those funds to help the fire department.

Carol Beach from Bridge Street Bargains addressed the council requesting permission to continue with the beautification of the Odd Fellows Park and requested that the council designate the park as a town park so that it will remain a park falling under the town's maintenance and responsibility.

Discussion followed and Councilwoman Welton made a motion to prepare a resolution designating the Odd Fellows Park as a town park, seconded by Councilman Wilcoxson, the motion carried.

Bob Quist, CEO of Carbon County Memorial Hospital, wanting to address an earlier press release that noted Memorial Hospital's plans to address the health needs of Saratoga and the Platte Valley, requested time on the agenda and thanked the Council for allowing him to speak. The press release summarized the services they will be providing in the future. They will provide a full staffed clinic to include a physician available 40 hours per week. There is a physician ready to move to Saratoga to begin providing services to valley residents. Memorial Hospital is interested in purchasing the clinic but is also ready to move forward with purchasing or building a facility, at an available location, in order to provide those services.

Discussion followed with comments and questions from the public, including Councilman Wilcoxson's concerns related to travel distance, time, and the need for immediate care, and comments from Karl Rudd and Jeb Steward. No action was taken.

REPORTS FROM DEPARTMENTS:

Police Department: Chief Lehr introduced Jeff Tucker, senior account manager for Motorola Solutions along with Kevin Parker, communication specialist and Kim Paulman, technical specialist. The group is working with the police department to correct the issues that they are having with dispatch and the 911 system. The issues discussed were:

- Saratoga has been separated from other agencies and is not taking advantage of sharing resources
- Saratoga's current Viper System prevents Saratoga from sharing information and resources with other agencies
- The current lease with VentureTec will end in October 2019, however at the end of the lease we will not own the equipment
- 911 service call issues

Going forward:

- Motorola Solutions are proposing that the county (County Sheriff's Office, Rawlins Police Department, Saratoga Police Department and County, Rawlins, Saratoga Emergency Service) go together, combine and share resources.
- Will not be as expensive as being separated
- Become integrated and share resources and information
- Dropped calls are not because of 911 service issues: Landline 911 calls are rarely dropped; 911 cell phone calls are dropped because of cell tower coverage and not because of dispatch issues; they are routed wherever they are supposed to go with internal processing and mapping
- WyoLink has 16 new sites for connectivity and are hoping to get one hooked up here in the future
- If the town goes forward with the proposed Motorola Solutions the software, hardware, updates are available with their lease to own, outright ownership, maintenance and hardware, data base updates are provided through open source coding and inhouse maintenance  
No action taken at this time

Discussion turned to a radio maintenance agreement with the agreement being reviewed by legal counsel finding issues and concerns.

Councilman Nelson made a motion to table the discussion until the town's legal counsel and Motorola Solutions can discuss more favorable terms, seconded by Councilwoman Welton, the motion carried.

#### Town Hall:

Mayor Zeiger read the Special Event Application submitted by Cindy Blomquist. The application is for the "Girls Nite Out" concert to be held at the "Yard" on August 25<sup>th</sup> beginning at 5:00 pm until 10:00 p.m.

Councilman Nelson objected to approving the application due to the late submission not giving the council the required 30 days for review and approval. Discussion followed

Councilman Wilcoxson made a motion to approve the application pending all required signatures, Councilwoman Welton seconded. Councilman Nelson voted nay, Councilwoman Welton voted yea, Councilman Wilcoxson voted yea, and Mayor Zeiger votes yea, the motion carried.

Mayor Zeiger noted that the 2009 Specific purpose tax is wrapping up their obligations and the new 2019 Specific Purpose Tax Joint Powers Board will need a Saratoga Representative to that board. Councilman Wilcoxson noting Councilman Nelson's interest in that position, made a motion to appoint him as the Saratoga Representative to the 2019 Specific Purpose Tax Joint Powers Board, seconded by Councilwoman Welton, the motion carried.

Councilwoman Welton made a motion to allow Mayor Zeiger to sign a letter of appointment for Councilman Nelson to the 2019 Specific Purpose Tax Joint Powers Board, seconded by Councilman Wilcoxson, the motion carried.

Mayor Zeiger reported that the Two Rivers and Lucky Star Wind Energy project siting permit application with a party participation letter were in the council packets for council review. The letter of participation would need to be signed by the mayor and submitted prior to the meeting in Medicine Bow on August 13<sup>th</sup>. The MOU would also need to be reviewed and approved for submission prior to August 19<sup>th</sup>.

Discussion followed, a motion to approve the party participation letter with permission for the Mayor to sign was made by Councilman Nelson, seconded by Councilman Wilcoxson, the motion carried.

#### Recreation Department/Commission Report:

Director Lisa Burton reported the Carbon County School District #2 Recreation Board Grant was in their packets and she was requesting council approval with permission for the Mayor to sign.

Councilwoman Welton made a motion to approve the CCSD#2 Rec Board grant with permission for the Mayor to sign, seconded by Councilman Wilcoxson, the motion carried.

Fire Department: Creed James reported that the fire department responded to four calls and the department will be submitting two grant applications; 1) an MRG grant for a new pumper truck in 2020; and 2) a 50/50 matching grant for extrication equipment in the amount of approximately \$23,230

#### Saratoga Airport:

Councilman Nelson reported that the FAA approved the awarding of the snow equipment project to Honnen Equipment for the John Deere Loader at a cost of \$180,567.00, noting that the town's share will be \$7,000, contingent upon approval of the governing body.

Councilman Wilcoxson made a motion to approve the Notice of Award with permission for the Mayor to sign, seconded by Councilwoman Welton, the motion carried.

Councilman Nelson reported that the bid opening for the Terminal Building Demolition project was held earlier with three bids received. Summit Trucking was the low bidder with a bid of \$34,448. Councilman Nelson added that the project approval is contingent upon acceptance of this bid and approval for funding from WYDO Aeronautics and the cost to the town for this project being approximately \$3500.

Councilwoman Welton made a motion to accept the bid from Summit Trucking upon appropriate funding from WYDOT aeronautics and the town, with permission for the Mayor to sign, seconded by Councilman Wilcoxson, the motion carried.

Councilman Nelson noted that the FAA site visit was conducted on July 30<sup>th</sup> and went well. The WACIP telephone conference call is scheduled for August 8<sup>th</sup> at 8:30.

The next meeting will be on August 14<sup>th</sup> at 3:30.

Department of Public Works:

DPW Director Jon Winter provided the council with a written project report for the department of public works. The report included painting street curbs, cross walks and handicap parking areas; repairing hydrants at 1<sup>st</sup> and Farm and 3<sup>rd</sup> and Spring and repairing a water leak. Also discussed was an evaluation of drainage options at the Pharmacy building. Repaired another water leak at the lake and patching the lake road with airport millings. The sand pile has been removed and will begin addressing the filled sandbags.

Councilman Nelson reported that he was worked with the street crew to pressure the heated sidewalks and he asked to follow up by working the valves to see if the lines will hold pressure. Mr. Winter was asked to follow up with additional information to be reviewed by the council at the next meeting.

Community Center Joint Powers Board: The next meeting will be on August 12<sup>th</sup> at 4:30 p.m.

Water and Sewer Joint Powers Board:

Councilman Nelson reported that the board discussed the following

- Water rate structure change – anyone with concerns are being encouraged to go to the next Joint Powers Board meeting on August 14<sup>th</sup>
- Continue to review revisions of Municipal Code 13-40-020 (new) Connection Fees
- Work with the town attorney for a draft of the MOU for out of town users

The next meeting will be on August 14<sup>th</sup> at 6:00 p.m.

Landfill Board: The next Landfill Board meeting will be held at 7:00 p.m. on August 7<sup>th</sup> in Saratoga.

Medical: nothing additional to report

Planning Commission: The next Planning Commission meeting will be held at 5:30 p.m. on Tuesday, August 13, 2019.

SCWEMS Board: No report

NEW BUSINESS: nothing

Adjournment: There being no additional business to come before the meeting Councilwoman Welton made a motion to adjourn at 8:57 p.m., Councilman Wilcoxson seconded, and the motion carried.

The next regular meeting of the Saratoga Town Council will be held on August 20, 2019 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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John Zeiger, Mayor

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Suzie Cox, Clerk